



# Advisory Council on Literacy

## September 13, 2023, 3:00 p.m. – 5:00 p.m.

### AGENDA

**Microsoft Teams Virtual Meeting**  
**Call In: 1-802-552-8456**  
**Conference ID: 838 504 112#**

*[No. 28. An act relating to improving prekindergarten through grade 12 literacy within the State.](#)*

Members: Gwen Carmolli, Vermont Curriculum Leaders Association, Chair; Emily Leute, Agency of Education; Bill Clark, Standards Board for Professional Educators; Bev Davis, Associate Executive Director, Vermont Superintendents Association; Darren McIntyre, Vermont Council of Special Education Administrators; Beth O'Brien, Vermont Principals' Association, Vice Chair; Don Tinney, Vermont National Education Association; Catherine Campbell, Maple Run School District; Jennifer Farnsworth, Essex-Westford Educational Community Unified Union School District; Susan Koch, Montpelier Roxbury School District; Cynthia Gardner-Morse, Community Member; Ana Russo, Vermont Agency of Education; Amy McMullen, Vermont School Boards Association; Susan Gray, Vermont Independent Schools Association; Michael Flannagan, Maple Run School District; Charley Gunkel, Montpelier High School

AGENDA	<a href="#">Meeting Link</a>
<p><b>MEETING GOALS:</b></p> <ul style="list-style-type: none"> <li>● Review spring recommendations</li> <li>● Preview the work ahead</li> <li>● Hear literacy updates</li> </ul>	<p><b>Attendees:</b></p> <p><b>Chair:</b> Gwen Carmolli  <b>Note Taker:</b> AOE Representative  <b>Date &amp; Time:</b> September 13, 3:00 pm - 5:00 pm  <b>Format:</b> Online meeting</p>
<p><b>NORMS</b></p> <ul style="list-style-type: none"> <li>● Listen thoughtfully &amp; assume positive intentions</li> <li>● Ground statements in evidence</li> <li>● Stick to the protocol</li> <li>● Begin &amp; end on time</li> </ul>	<p><b>DECISION MAKING PROCESS</b></p> <ul style="list-style-type: none"> <li>● Gather Information &amp; Input</li> <li>● Deliberate</li> <li>● Prioritize</li> <li>● Vote</li> </ul>

TIME	MINUTES	ACTIVITIES & NOTES
3:00	25	<p><b>Council Work:</b></p> <ul style="list-style-type: none"> <li>● Welcome &amp; Updates</li> <li>● Select notetaker</li> <li>● Roll Call &amp; share - Share name, role, and your <i>why</i> for serving on the council?</li> </ul>
3:25	5	<p><b>Approve Meeting Minutes - <a href="#">May Minutes</a></b> (Motion &amp; Vote)</p>

3:30	10	<b>Public Comment (Hear)</b> Brief comment/s - up to 2 minutes, respectful - Thank you!
3:40	40	<b>Updates</b> <ul style="list-style-type: none"> <li>● Our spring work - <a href="#">Blueprint Priority Recommendations</a></li> <li>● Work this year <ul style="list-style-type: none"> <li>○ Monitor statewide literacy assessment results</li> <li>○ Develop recommendations on literacy-related data collection</li> <li>○ Develop recommendations on the implementation of literacy instruction resources</li> </ul> </li> </ul>
4:20	30	<b>AOE Updates</b> Brief clarifying questions - each member is welcome to ask 1 clarifying question
4:50	10	<b>Wrap Up</b>
<p><b>Notes:</b> Thank you for your participation and effort to increase literacy outcomes!</p>		