

## Vermont Standards Board for Professional Educators

*VSBPE: Ensuring a Caring, Competent, Highly Effective  
Educator in Every Vermont Classroom to Improve Student  
Learning*

### Draft Meeting Minutes

Meeting Place: Virtual Meeting | Microsoft Teams | Call-in # 802-828-7667 | Conference ID  
# 659 741 890 # | Date: May 14, 2024

**Members Present:** Amy Flannery, Amy Minor, Jennifer Clement, Christine Kurucz, Katie Revelle, Brenda Seitz, Bill Clark, Kate Fay, Amanda Garces, Bernadette Cleland, Bill Lucci

**Members Absent:** Ellen Emery

**Staff Present:** Ron Ryan, Deb Giles, Andrew Prowten, Katie Gagliardo, Michelle Farrington, Ryan McCormick, Cathy Wilkins

**Others:**

Caitlin Hollister (TAP)  
Nika Oakes (Randolph Technical Career Center)

**Approval of Agenda:**

A. Minor called the meeting to order at 9:00 am.  
C. Kurucz moved to approve the 05/14/24 agenda.  
Seconded by J. Clement.  
The motion was approved.

**Approval of Minutes:**

C. Kurucz moved to approve the minutes from 03/28/2024.  
Seconded by J. Clement.  
The motion was approved

**Public to be heard:**

None.

**Staff Report**

R. Ryan provided an update on the [Staff Report](#).

Board terms and vacancies were discussed.

## **Board Member Updates**

B. Clark provided an update on [Act 28](#), Advisory Council on Literacy.

## **Waiver Requests**

### **Superintendent Request: Sarah MacDonald**

B. Seitz made a motion to approve the waiver request for S. MacDonald.  
Seconded by B. Clark.

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to extend S. MacDonald's Special Education K-Age 21 provisional for one additional year, limited to Mt. Abraham Unified Union School District. This waiver was approved without precedent.

### **Superintendent Waiver Request: Sarah Barnwell**

B. Clark made a motion to approve the waiver request for S. Barnwell.  
Seconded by C. Kurucz.

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to extend S. Barnwell's Special Education K-8 provisional for one additional year, limited to Bennington Rutland Supervisory Union. This waiver was approved without precedent.

### **Superintendent Waiver Request: Susannah Conway**

B. Clark made a motion to approve the waiver request for S. Conway.  
Seconded by K. Fay.

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to extend S. Conway's Special Education K-Age 21 provisional for one additional year, limited to Hartford School District. This waiver was approved without precedent.

### **Superintendent Waiver Request: Brian Rower**

B. Seitz made a motion to approve the waiver request for B. Rower.  
Seconded by B. Clark.

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to extend B. Rower's Special Education K-Age 21 provisional waiver for one additional year, limited to Southwest Vermont Supervisory Union. This waiver was approved without

precedent.

### **Superintendent Waiver Request: Paula Salazar**

K. Fay made a motion to approve the waiver request for P. Salazar.  
Seconded by B. Seitz.

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to extend P. Salazar's Special Education K-Age 21 provisional waiver for one additional year, limited to Southwest Vermont Supervisory Union. This waiver was approved without precedent.

### **Superintendent Waiver Request: Melissa Senecal**

B. Clark made a motion to approve the waiver request for M. Senecal.  
Seconded by B. Seitz.

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to extend M. Senecal's Director of Curriculum provisional for a second additional year, limited to Southwest Vermont Supervisory Union. This waiver was approved without precedent.

### **Superintendent Waiver Request: Katelyn Barcellos**

B. Clark made a motion to approve the waiver request for K. Barcellos.  
C. Kurucz seconded the motion.

A Roll Call Vote was taken to approve the waiver request for K. Barcellos.  
Yea: A. Flannery, A. Minor, B. Cleland, B. Clark, B. Seitz, C. Kurucz, J. Clement, K. Fay,  
A. Pickering, B. Lucci, A. Garces  
Nay: None  
Abstain: K. Revelle  
Absent: E. Emery

The VSBPE Board on May 14, 2024, approved the Superintendent waiver request to allow K. Barcellos to qualify for a provisional for School Librarian Pk-12 without meeting the 18-credit requirement, since she is currently in the UVM program and finishing up. This request is limited to Franklin Northeast Supervisory Union. This waiver was approved without precedent.

### **Educator Waiver Request: Sean Gilhooly**

B. Clark made a motion to approve the waiver request for S. Gilhooly.  
Seconded by C. Kurucz.

A Roll Call Vote was taken to approve the waiver request for S. Gilhooly.

Yea: None

Nay: A. Garces, A. Flannery, A. Minor, B. Cleland, B. Clark, B. Seitz, C. Kurucz, J. Clement, K. Fay, K. Revelle, A. Pickering, B. Lucci

Abstain: None

Absent: E. Emery

The VSBPE Board on May 14, 2024, denied the educator waiver request to waive the praxis core test. The board has reviewed waiver requests submitted in the past by a superintendent or Education Prep Program on behalf of a candidate. The Board recommendation is that the educator works closely with the higher education collaborative and complete the necessary requirements, so that the institution can either submit a waiver on his behalf or make a recommendation for licensure for him.

### **Educator Waiver Request: Jessica Della-Papa**

The VSBPE Board on May 14, 2024 took no action on the educator waiver request to extend J. Della-Papa's renewal dates, since there is already a policy in place for reinstating a license without penalty. Once the educator has the required hours of professional learning, she can submit an application to reinstate her license with both endorsements.

### **Follow up letter to OPR**

A. Prowten provided an update on the follow up letter to the Office of Professional Regulation (OPR).

### **Policy Manual Revision**

A. Prowten provided an update on Policy Manual revisions.

### **Rule Revisions - Update**

A. Prowten provided an update on the rule revisions. The public hearing has been scheduled for May 31.

### **Grow Your Own Update**

A. Prowten provided an update on Grow Your Own.

The VSBPE took a break at 10:33 a.m. The meeting resumed at 10:50 a.m.

## **Sub Committee Work - Licensing Committee**

### **Renewal Update**

D. Giles provided an update on current renewals.

## **Math Specialist**

A. Prowten provided an update on the proposed Math Specialist endorsement.

## **Licensing Trainings**

R. Ryan provided information about the upcoming licensing training events for administrators. There are three trainings currently scheduled for general licensing and three upcoming trainings planned for L/RSB members (TBD in July):

### General Licensing:

May 23: Hampton Inn, Colchester

June 6: Castleton University, Castleton

June 23: Lake Morey Resort, Fairlee

## **Lifetime License Follow-Up: Survey**

A. Prowten an update from NASDTEC on lifetime license survey results. Other states have been moving away from this model; the VSBPE did not request further information or action from the AOE.

## **Program Approval Committee**

### **Request from TAP for adding an Endorsement Program piloted in 2021**

E. Cairns and C. Hollister (from TAP) provided background information on the [request from TAP for adding an endorsement program piloted in 2021](#).

The Board took no action. The request will be revisited in the August meeting for a discussion and possible vote.

### **Request from TAP to add Driver's ED endorsement**

C. Hollister provided background information on the [request from TAP to add Driver's ED endorsement](#).

A. Garces made a motion to approve TAP's request to recommend candidates for Driver's Ed as an additional endorsement.

Seconded by C. Kurucz.

After discussion, A. Garces and C. Kurucz removed their initial motion to approve TAP's request. The Board took no action. The Board does not have enough information at this time to make a recommendation and requests that TAP return to the August meeting with more information and documentation on their Drivers Ed endorsement request.

## **Request from TAP to add a CTE Film sub-endorsement**

C. Hollister provided background information on the [request from TAP to add a CTE Film sub-endorsement](#).

After discussion, the Board's recommendation was that TAP complete a waiver request for the educator that is seeking the sub-endorsement. The waiver request will then be discussed at the July meeting.

## **Goddard Teach Out Plan**

E. Cairns gave an update on [Goddard College and its Teach Out Plan](#), due to the school closing at the end of this semester.

## **UVM Multilingual Learner Program: Two Year Report**

E. Cairns provided background information on the [UVM Multilingual Learner Program: Two Year Report](#).

B. Clark made a motion to approve UVM's Multi-Lingual Learner program's Two-Year Report and grant full approval to the program until 2032.

Seconded by A. Minor.

Motion approved.

## **Meeting Schedule for '24-25**

The first draft of the VSBPE agenda for 2024-2025 was presented to the Board. The Board provided some feedback on potential meeting dates (specifically, August and November 2024), so adjustments will be made, and a revised version will be emailed to members of the Board.

B. Seitz made a motion to adjourn.

Seconded by A. Garces.

The meeting was adjourned at 11:47 a.m.

Minutes recorded by Katie Gagliardo.