

ESEA Flexibility Request
Timeline of Key Milestones and Proposal Development

Task	Proposed Date
Design Team Kickoff Meeting	10/5
Initial Focus Group meetings to begin to brainstorm the Principle content areas of the Request	10/6-10/19
Weekly Recap Memo to Design Team and SBE	10/7
Letter of Intent sent to USED from Commissioner Vilaseca	10/7
Develop draft of Communications Plan for the following groups: Stakeholders, SBE, Field, DOE, Committee of Practitioners, Public, Senate and House Education Committees	10/7
Launch ESEA Flexibility Request page on DOE website accessible to public	10/13
Weekly Recap Memo to Design Team and SBE	10/14
Focus Groups to update Rae Ann Knopf on team's progress	10/17
SBE Meeting- Rae Ann Knopf to report on progress to Board	10/18
Weekly Field Memo Distributed	10/19
Design Team Meeting - review progress, identify steps for proposal, stakeholder engagement	10/19
VSA VSBA Conferences- Rae Ann Knopf to present	10/20
Weekly Recap Memo to Design Team and SBE	10/21
Op Ed piece by Commissioner Vilaseca	10/26
Weekly Recap Memo to Design Team and SBE	10/28
Legislative update – House Education Committee	11/4
Design Team Meeting – review focus group outlines and summary documents	11/4
VSBA Board of Directors Meeting	11/9
Weekly Recap Memo to Design Team and SBE	11/11
FIRST DRAFT OF PRINCIPLE SECTIONS OF PROPOSAL DUE	11/12
Design Team Meeting	11/14
VPA Executive Council Meeting	11/18
VCSEA Meeting	11/18
Rae Ann draft Executive Summary document for use in stakeholder engagement	11/19
Design Team- first review of draft waiver Executive Summary- comments due by Tues.EOD	11/19-11/22
State Board of Education first review of draft waiver Executive Summary	11/23-11-29
DESIGN TEAM MEETING – FINALIZE FIRST DRAFT OF WAIVER EXECUTIVE SUMMARY	11/30
Weekly Recap Memo to Design Team and SBE	12/2
Design Team members to submit Executive Summary to Stakeholder Organizations for comment	12/5-12/15
VSA Trustees Meeting	12/9
Weekly Recap Memo to Design Team and SBE	12/9
Standards Board Meeting	12/13
VSBA Board of Directors Meeting	12/14
Revised draft of proposal to SBE	12/15
Weekly Recap Memo to Design Team and SBE	12/16
Design Team summarize comments from stakeholder groups and submit to Rae Ann Knopf	12/19
SBE MEETING RANDOLPH –DISCUSS DRAFT REVISIONS MONTHLY MEETING	12/20
Design Team Meeting	12/21
Revise Proposal and Develop Draft of actual ESEA Flexibility Application Form	12/21-1/11
Draft of Completed Application for ESEA Flexibility to SBE for review and comment	1/12-1/17
State Board Discussion and Possible Vote to approve Waiver Submission	1/17
Public Comment Period – Waiver document	1/18-2/1
Revised Draft of Waiver incorporating Public Comment to SBE	2/6
PROPOSAL SUBMISSION – PRESS RELEASE	FEB 21, 2012