

PROFESSIONAL PORTFOLIO

Your portfolio is **due April 18, 2011** to Jill Remick, Vermont Department of Education, 120 State Street, Montpelier, VT 05620-2501. The portfolio should be organized in a loose-leaf binder with printed pages not to exceed 8 ½” x 11”, typewritten or word processed and double-spaced. Please do not use any fancy fonts or a font size smaller than 12 points. Please respond to the points below in order and title each response.

A. Educational History and Professional Development Activities (two double-spaced pages)

- Beginning with the most recent, list colleges and universities attended including postgraduate studies. Indicate degrees earned and dates of attendance.
- Beginning with the most recent, list teaching employment history indicating time period, grade level and subject area.
- Beginning with the most recent, list professional association membership including information regarding offices held and other relevant activities.
- Beginning with the most recent, list staff development **leadership** activity and **leadership** activity in the training of future teachers.
- Beginning with the most recent, list awards and other recognition of your teaching.

B. Involvement in school level and Vermont initiatives (one double-spaced page)

- Provide information regarding your involvement in:
 - Progress monitoring and the development of local assessments at your school;
 - Implementing Vermont’s Grade Level Expectations;
 - Any state level initiatives which you have been involved

C. Professional Biography (two double-spaced pages)

- What were the factors that influenced you to become a teacher? Describe what you consider to be your greatest contributions and accomplishments in education.

D. Community Involvement (one double-spaced page)

- Describe your commitment to your community through service-oriented activities such as volunteer work, civic responsibilities and other group activities.

E. Philosophy of Teaching (two double-spaced pages)

- Describe your personal feelings and beliefs about teaching, including your own ideas of what makes you an outstanding teacher. Describe the rewards you find in teaching.
- How are your beliefs about teaching demonstrated in your personal teaching style?

PROFESSIONAL PORTFOLIO (*Continued*)

F. Education Issues and Trends (two *double-spaced pages*)

- What do you consider to be the major public education issues today? Address **one** in depth, outlining possible causes, effects and resolutions.

G. Student Work and Letters of Support

- Attach no more than three samples of student work.
- Attach three letters of support from any of the following: superintendent, principal, administrator, colleague, student/former student, parent or civic leader.
- Attach a 5x7 color photo which could be used by the media.

CRITERIA FOR SELECTION

Please make sure you have addressed these areas in your portfolio.

The Vermont Teacher of the Year 2012 candidate must have a demonstrated ability to meet the following criteria:

Standards for Vermont Educators

- **Learning** – Extensive content knowledge in the area of teaching.
- **Professional Knowledge** – Demonstration of superior pedagogical skill. The evidence must include how *Vermont's Grade Expectations* are being implemented and must show continual acquisition of pedagogy and content knowledge.
- **Collegueship** – Collaborative leadership and involvement over time both in the school and within the greater Vermont education community to impact improved student learning. The evidence must include active leadership in a professional organization(s).
- **Advocacy** – Active leadership and involvement with community partnerships to promote fairness and equity in education.

The successful candidate also possesses:

- outstanding personal and professional qualities
- strong communication skills
- the talent to inspire students of all backgrounds and abilities to learn
- an awareness and understanding of current educational issues and trends
- the respect and admiration of students, parents, and colleagues

The successful candidate must also:

- spend a minimum of 50% of her/his time teaching students
- hold a Vermont teaching certification
- be employed in a Vermont school

For questions or information, contact Jill Remick, Program Coordinator, at (802) 828-3154 or jill.remick@state.vt.us