



Office of Licensing and Professional Standards
120 State Street
Montpelier, VT 05620-2501

Application for Peer Review Program

Name: _____ DOB: _____
Social Security #: _____ / _____ / _____ Phone: _____
E-Mail: _____
Mailing Address: _____
City: _____ State: _____ Zip Code: _____
Seeking Initial License (circle one): YES or NO
Endorsement Seeking: _____
Baccalaureate Degree Major: _____

In order for the Peer Review program to comply with federal reporting requirements, we ask that you provide us with the following demographic information.

Gender: [] Male [] Female
Are you Hispanic/Latino? [] yes [] no
Select one or more from the following to describe your racial background:
[] American Indian/Alaskan Native [] Asian [] Black or African American
[] Native Hawaiian or Pacific Islander [] White

Applying to Peer Review

In order to be considered for Peer Review, all prospective applicants must hold a minimum of a baccalaureate degree or, if the endorsement area requires it, the specified advanced degree. If you meet this basic requirement, you should first read the Handbook and the requirements and competencies of the license and/or endorsement you seek. If after doing so you are reasonably certain that you meet the requirements and competencies, begin the application process by sending the following to the Peer Review Program, Educator Quality Division, Vermont Department of Education, 120 State Street, Montpelier, VT 05620-2501.

- [] Peer Review Application
[] A official copy of undergraduate and graduate (if applicable) official transcripts with the degree and date conferred indicated
[] A current resume
[] A non-refundable check for \$40 made payable to the Vermont Department of Education

This application process is the same for all individuals, regardless of whether they are seeking initial licensure or an additional endorsement.

Your application will be reviewed to determine your eligibility for Peer Review. You will receive a letter of eligibility informing you of the decision. Enclosed in the letter, if determined eligible, will be a copy of the:

- Peer review portfolio checklist
• General requirements and basic principles for initial licensure, if applicable
• Competencies for the endorsement area being sought
• Professional Attributes and Disposition Verification form which must be given to your current or a previous supervisor to complete
• Guidelines for Panelists to Evaluate Student Teaching Experience rubric to assist you in understanding how panelists will determine whether or not you have met initial licensure general requirement #3 (student teaching)

1 These can be obtained by contacting the Peer Review Program Assistant at (802) 828-0449 or by email (David.Hough@state.vt.us) or at this Website: http://education.vermont.gov/new/html/licensing/alternate.html.