



Vermont Department of Education
Office of Educator Licensing and Professional Standards
120 State Street
Montpelier, VT 05620-2501

Application to Reinstate a Lapsed Vermont Educator License

Please type or print clearly. This application will become a permanent document in your file.
You will receive a written response when your application has been reviewed.
Processing time: 4-6 weeks

1. Social Security Number: 2. Date of Birth: ____/____/____

3. Name: _____
Last First MI

4. Maiden or previous name(s) _____

5. Address: _____
Street/PO Box City/Town State ZIP

6. Sex: F M 7. Phone: () _____ 8. E-mail: _____

9. What endorsement(s) do you wish to reinstate? (Refer to the enclosed Endorsement Codes list)

Endorsement(s)

10. What year did your previous educator license lapse?

Under what name were you licensed in VT _____

11. Have you received a contract offer in Vermont? Yes No

If yes, indicate Year ____-____ School District _____ School _____

Position _____ Starting date _____

For Department Use Only

Lic. Type	Effective Mo/day	Effective Yr	EXPIRES MO/DAY	EXPIRES YR	1	2	3	4	5	6
Level I										
Level II										

12. EDUCATION: Please complete the following chart.

College/University, City/State	Dates Attended	Degree Awarded	Major

13. LICENSES OR CERTIFICATES CURRENTLY HELD. Please provide a copy of all educator licenses you currently hold in other states.

School nurses, psychologists, MSWs and others who are required by their endorsement to be dually licensed by both the VT Secretary of State’s Office and the Department of Education (RN, Mental Health license, etc.) must provide a copy of the license with this application.

Please copy both sides of the document. *(List most recent first)*

Title of License or Certificate	State	Expiration Date	Subject/Endorsement Area	Grade Level

14. Employment Record *(List most recent first. Include months and year, e.g., 9-91 – 6-97.)*

Dates	State	School/Employer	*Subject Taught	*Grade Taught	% of Time

Number of years public school experience: _____ Number of years private school experience: _____

* Required if employment was in a school.

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15. Each question below must be answered.

If the answer to any item is “yes”, you must attach a complete explanation and relevant documents. A “yes” answer to any of these questions is not an automatic bar to licensure. The circumstances will be investigated and reviewed. If you have previously reported the same incident to the Department of Education, please indicate when it was reported and the results of any investigation.

	Yes	No	
A.			Have you ever been convicted of a felony or misdemeanor? If yes, please provide a written explanation and specify the court that issued the conviction. Please note that a plea of <i>nolo contendere</i> counts as a conviction of a criminal offense.
B.			Do you have any pending criminal charges? If yes, please provide a written explanation and specify the court that has jurisdiction of the charges.
C.			Have you ever had an adverse action taken against any application, certificate, or professional license in any state? Adverse action includes the following: letter of warning, reprimand, denial, suspension, revocation, or cancellation.
D.			Have you ever voluntarily surrendered a professional license or certificate or withdrawn an application for a professional license or certificate?
E.			Is there any adverse action now pending against you in any state by any professional licensing agency?
F.			Have you ever resigned, entered into a settlement agreement, or otherwise left employment as a result of alleged misconduct or incompetence?
G.			Have you ever been disciplined, reprimanded, suspended or discharged from employment because of allegations of misconduct or incompetence?

Certification and Signature

I certify that the information provided on this application and in supporting documents and attachments is true and complete. I am aware that any falsification, misrepresentation, or misstatement of material information may be cause for a licensing action pursuant to 16 V.S.A § 1698 (1) (F).

Signature _____ Date _____

VERMONT APPROVED EDUCATOR ENDORSEMENT CODES

Each license must have one or more endorsements. An endorsement specifies the instructional level and the endorsement content area in which the license holder is authorized to perform educational services. The first number in an endorsement code denotes the grade or age range the educator may serve, and the latter two digits denote the content area. (Example: 2-05 = Grade 7-12 English)

Instructional Levels

Some instructional levels are restricted to specific endorsements. Please refer to the endorsement competencies and endorsement authorization statement (located under the endorsement name) for the instructional levels available for the endorsement. **Note: Not all instructional levels can be assigned to all endorsements.**

<u>Code</u>	<u>Range</u>	<u>Restrictions</u>
0	Birth through Grade 3	Early Childhood Education only
1	Grades K-6	Elementary Education only
2	Grades 7-12	No restriction
3	Grades PreK-12	No restriction
4	Grades 5-9	Middle Grades only
5	Birth through age 6	Early Childhood Special Educator and Early Childhood Education only
6	Age 3 through age 21	Educational Speech Language Pathologist, Director of Special Education, Teacher of the Blind and Visually Impaired, Teacher of the Deaf and Hard of Hearing, and Intensive Special Education Teacher only
7	Grades PreK through 6	Art, Modern and Classical Languages, Physical Education, Music, Health Education and English as a Second Language only
8	Grades K-8	Special Educator and Consulting Teacher only
9	Grades 5-12	Family and Consumer Sciences, Design and Technology Education and Business Education only
10	Grades 7 through age 21	Special Educator and Consulting Teacher only
11	Grades 9 through 12	Junior ROTC Instructor, Career and Technical Education, Driver and Traffic Safety Education, Cooperative Career and Technical Education Coordinator and Career and Technical Education School Counseling Coordinator only
12	Grades K through age 21	Special Educator and Consulting Teacher only
13	Grades 8 through age 21	Career and Technical Education Special Needs Coordinator only
14	Grades K-3	Early Childhood Education only

Teacher Endorsement Areas

- 00 Elementary Education
- 02 Art
- 03 Business Education
- 05 English
- 06 Modern and Classical Languages:
 - A. French
 - B. Spanish
 - C. German
 - D. Russian
 - E. Latin
 - F. Greek
 - S. American Sign Language
- 08 Physical Education
- 09 Family and Consumer Sciences
- 10 Design and Technology Education
- 11 Mathematics
- 12 Music
- 13 Science
- 14 Computer Science
- 15 Social Studies
- 16 Junior ROTC Instructor
- 17 Career and Technical Education
 - A. Agriculture & Natural Resources
 - B. Architecture & Construction
 - C. Arts & Communication
 - D. Business
 - E. Education and Training
 - F. Health
 - G. Hospitality
 - H. Human Services
 - 1. Personal Care
 - 2. Family & Community Services
 - I. Information Technology
 - J. Law & Public Safety
 - K. Manufacturing
 - L. Transportation

- 19 Middle Grades
 - A. English
 - B. Mathematics
 - C. Science
 - D. Social Studies
- 30 Driver and Traffic Safety Education
- 31 Health Education
- 36 Early Childhood Education
- 37 Theatre Arts
- 38 Dance
- 39 Bilingual Education
- 40 English as a Second Language
- 42 Educational Technology Specialist
- 54 School Social Worker
- 60 Cooperative Career and Technical Education Coordinator
- 61 Library Media Specialist
- 64 School Counselor
- 65 School Nurse
- 65A Associate School Nurse
- 66 School Psychologist
- 67 Teacher of the Blind and Visually Impaired
- 68 Teacher of the Deaf and Hard of Hearing
- 73 Career and Technical Education School Counseling Coordinator
- 76 Reading/English Language Arts Specialist
- 78 Reading/English Language Arts Coordinator
- 80 Early Childhood Special Educator
- 81 Intensive Special Education Teacher
- 82 Special Educator
- 84 Educational Speech Language Pathologist
- 85 Consulting Teacher
- 87 Career and Technical Education Special Needs Coordinator

Administrator Endorsements Areas

- 20 Adult Services Coordinator
- 75 Supervisor
- 86 Director of Special Education
- 90 Superintendent
- 91 Principal
- 92 Career and Technical Center Director