

Office Use Only
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Name: \_\_\_\_\_ Social Security # \_\_\_\_\_

**Transcript Review Worksheet**

**Endorsement # 11-60 Cooperative Career and Technical Education  
Coordinator**

**Instructional Level: Grades 9-12**

*The holder is authorized to establish and coordinate experiential learning opportunities between industry and other community employers and secondary institutions in order to reinforce a student's program of study, career interests, and goals.*

**In order to qualify for this endorsement, the candidate shall demonstrate the following:**

Content Topic	College/ University	Course Number	# of Credits	Course Title
Adolescent Development				
Knowledge of strategies for development and implementation of an effective cooperative vocational experience program				
Knowledge of federal and state labor laws related to youth employment				
Knowledge of career and life planning strategies and techniques				
Knowledge of contemporary concepts in vocational technical education (i.e., foundations, principles, issues and trends, organization, etc.)				
Knowledge of issues related to evaluation/ assessment of the needs, interests, and abilities of students with disabilities in order to place these students in appropriate vocational experience settings				
<b>Additional Requirements:</b>  Two years of work experience outside the field of education				