



State of Vermont
Vermont Department of Education
 120 State Street
 Montpelier, VT 05620-2501

June, 2010

To the Parent/Guardian(s) of _____:

As part of Vermont’s local assessment system, the Department of Education needs samples of student work, for use in training educators. These samples help teachers and students refine their understanding of Vermont’s standards and performance expectations.

We are seeking permission to use copies of your child’s work for the purposes stated above. We will ensure anonymity by deleting your child’s name and other identifying information from any work that we use.

Please sign below to indicate your permission to use samples of your child’s work, and return it to your child’s teacher at your earliest convenience. If you have questions, please call Marty Gephart at the Vermont Department of Education (828-1462). The Vermont Department of Education thanks you and your child for your assistance.

Sincerely,

Marty Gephart
 Program Manager
 Standards and Assessment

I hereby grant permission to the VT-DOE to use my child’s work for teacher training in Vermont’s local assessment program. I understand that my child’s name will be deleted from his/her work to ensure confidentiality.

 Parent’s or guardian’s signature

 Date

 Grade

 Student’s name (please print)

 School which student attends