

**Vermont School-Wide Positive Behavior Interventions and Supports  
Training Sequence, Related Costs & Personnel Time Commitment, Per School**  
*To be used as a guide to allowable costs for PBIS implementation in completing the  
FY 11/12 - BEST/Act 230 grant application.*

**Schools Preparing for Universal PBIS Implementation**

**(1) New PBIS Team Member - Webinar**  
**September 13, 2011**  
**9:00 a.m. – 11:00 a.m.**

**(2) VTPBiS Introductory Forum**  
**October 12, 2011 or March 30, 2012**  
**Lake Morey, Fairlee, VT**

VTPBiS school leadership team participation in the introductory session on PBIS. Morning presentation about PBIS. Afternoon exploration and planning process for school teams that attend with school and District/Supervisory Union personnel.

***\$70 per person***

**(3) Getting to Readiness - Webinar**  
**November 2, 2011 or April 11, 2012**  
**9:00 a.m. – 11:00 a.m.**

This webinar will highlight strategies for getting to PBIS “readiness”, a prerequisite to implementation. At a minimum, the building administrator and a representative team from the school should participate. It is recommended that a “point of contact” from the Supervisory Union/District participate as well.

***Free of charge***

**(4) VTPBiS Implementation Science Leadership Launch**  
**December 1, 2011 or May 10, 2012**  
**Lake Morey, Fairlee, VT**

VTPBiS SU/District leaders, school administrators and designated school personnel will attend as a District/Supervisory Union level team to begin the SU/District and school planning for PBIS. Participants will apply Implementation Science to the development of their PBIS implementation plan.

***\$70 per person***

**(5) Universal Leadership Team Training**  
**March 12 - 14, 2012 at Lake Morey, Fairlee, VT**  
**Or**

**June 25-28, 2012 BEST Summer Institute at Killington Grand Hotel, Killington VT**  
VTPBiS School Leadership Team, consisting of 5-8 members, including the school principal or assistant principal, participate in this training series. Participants will complete their PBIS Implementation Plan and prepare for PBIS roll-out to staff, students and family members.

***March Training = \$180 per person June Training = \$550 per person***

**Other Potential Related Costs:**

- Evening meals (\$13 per person for dinner)
- Overnight lodging for double occupancy lodging (approximately \$100.00-\$120.00)
- Mileage to travel to events @ \$.50/mile
- Up to \$750 per school for stipends, substitutes, and VTPBiS Leadership Team meeting costs
- Up to \$500 per school for VTPBiS related learning materials

**Schools Preparing for Targeted PBIS Implementation**

**(1) VTPBiS Implementation Science Leadership Launch  
December 1, 2011 or May 10, 2012 at Lake Morey, Fairlee, VT**

VTPBiS SU/District leaders, school administrators and designated school personnel will attend as a District/Supervisory Union level team to continue their action planning around PBIS sustainability. Participants will apply to Implementation Science to the development and sustainability of PBIS or other school innovation.

*\$70 per person*

**(2) Targeted School Leadership Team Training  
March 12-14, 2012 at Lake Morey, Fairlee, VT**

\*VTPBiS Targeted Coordinator Orientation Webinar – February 8<sup>th</sup>, 2012, 9:00 – 11:00.

Register free for the webinar at: <https://www3.gotomeeting.com/register/912917446>

**-OR-**

**June 25-28, 2012 (BEST Summer Institute) Killington Grand, Killington, VT**

\*VTPBiS Targeted Coordinator Orientation Webinar – May 16, 2012, 9:00 – 11:00. Register

free for the webinar at: <https://www3.gotomeeting.com/register/932798102>

School leadership teams that have implemented School-wide PBIS with fidelity are eligible to attend this training series which will provide the content and facilitation needed to support school teams for implementation at the targeted level.

*Lake Morey (three days) - \$200 per person*

*BEST Summer Institute (four days) - \$550 per person*

**Other Potential Related Costs:**

- Evening meals (\$13 per person for dinner)
- Overnight lodging for double occupancy lodging (approximately \$100.00-\$120.00)
- Mileage to travel to events @ \$.50/mile
- Up to \$750 per school for stipends, substitutes, and VTPBiS Leadership Team meeting costs
- Up to \$500 per school for VTPBiS related learning materials

**Schools Preparing for Intensive Level PBIS Implementation**

**(1) VTPBiS Intensive Level Administrative Overview Training  
May 11, 2012 at Lake Morey, Fairlee, VT**

The Supervisory Union will form a leadership team to participate in the overview training. Team membership should consist of, at a minimum, SU level administrator, special education

administrator, school principals, SU Intensive level coordinator, behavior specialist/clinician, mental health agency representative, regular education teacher, and a possible family representative.

***\$70 per person***

**(2) VTPBiS Intensive Level - Wraparound Training Series  
BEST Summer Institute**

**June 25-28, 2012 Killington Grand Hotel, Killington, VT**

Supervisory Unions/districts' selected school teams will participate in training at the BEST Summer Institute. This strand will serve to further develop the systems, data, and practices of the wraparound process at the Intensive Level.

***BEST Summer Institute (four days) - \$550 per person***

**Other Potential Related Costs:**

- Evening meals ( \$13 per person for dinner)
- Overnight lodging for double occupancy lodging (approximately \$100.00-\$120.00)
- Mileage to travel to events @ \$.50/mile
- Up to \$750 per school for stipends, substitutes, and VTPBiS Leadership Team meeting costs
- Up to \$500 per school for VTPBiS related learning materials

**In-Kind PERSONNEL TIME COMMITMENT FOR PBIS**

**Anticipated School Staff Time Commitment for PBIS: (can be used as local match required for Act 230 funding)**

**VTPBiS School Coordinator** - .1 FTE or an average of 4 hours weekly. Includes training and attendance at 4 PBIS regional coordinators meetings and a one-day VTPBiS Implementation Science Leadership Launch.

**VTPBiS School Leadership Team** - Approximately 3-5 days of training throughout the school year - must include Principal or Assistant Principal. Monthly PBIS Leadership Team meetings.

**Administrative Support Staff** - 3 hours of training, data entry time at 1 minute per out-of-classroom referral.

**VTPBiS Supervisory Union/District Coordinator** - .1 to .2 FTE for 2-7 schools. Attendance at a one-day VTPBiS Implementation Science Leadership Launch. Participation in bi-monthly teleconferences and 2 face-to-face networking meetings per year.

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**Data Collection and Reporting System Costs-Optional**

**PBIS School-Wide Information System (SWIS) Training**

If schools choose SWIS (School-Wide Information System), this three-hour training is available for a minimum of three individuals (administrator, school-based coordinator, and person who will enter data.)

SWIS (School-Wide Information System) costs include:

- Half-day training (3-hours) for three participants in SWIS @ \$100.00
- Annual license fee (per school ) to access national SWIS data collection system is \$250.00

VTPBiS Schools at the Targeted Level: CICO SWIS per school is \$50.00

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**Other Training Options at BEST Summer Institute  
June 25-28, 2012 Killington Grand Hotel, Killington, VT**

The Institute theme and several strands will be offered to support professional development on the prevention and addressing the needs of students at risk. *\$550 per person Includes Institute registration (strands, workshops, keynotes, special activities, breakfasts, lunches and snacks).*

**Other Potential Related Costs:**

- Evening meals (\$13 per person for dinners)
- Overnight lodging at \$120 for double occupancy lodging
- Mileage to travel to event @ \$.50/mile

**For questions about PBIS content contact Richard Boltax at [richard.boltax@state.vt.us](mailto:richard.boltax@state.vt.us)**

**For questions regarding the Best/Act 230 Grant application contact Sabine Baldwin at [sabine.baldwin@state.vt.us](mailto:sabine.baldwin@state.vt.us).**

**Information regarding registration for conference events:**

**<http://www.uvm.edu/~cdci/best/?Page=calendarTA0708.html> or contact Anne Dubie at [anne.dubie@uvm.edu](mailto:anne.dubie@uvm.edu)**