

**DEPARTMENT OF EDUCATION  
Montpelier, Vermont**

**Commissioner's Required Actions  
Year 1 Restructuring (Year 2 Corrective Action)**

**REGARDING: [SCHOOL NAME]**

**STATUTORY AUTHORITY:**

**T. 16 section 165**

(b) Every year...if the commissioner determines that a school is making insufficient progress in improving student performance in relation to the standards for student performance set forth in subdivision 164(9) of this title, he or she shall describe in writing actions a district must take in order to meet...standards and shall provide technical assistance to the school. If the school fails to meet the standards or make sufficient progress by the end of the next two-year period, the commissioner shall recommend to the state board one or more of the following actions:

- (1) continue technical assistance;
- (2) adjust supervisory union boundaries or responsibilities of the superintendency;
- (3) assume administrative control only to the extent necessary to correct deficiencies; or
- (4) close the school and require that the school district pay tuition to another public school or an approved independent school pursuant to chapter 21 of this title.

(c) The state board, after offering the school board an opportunity for a hearing, shall either dismiss the commissioner's recommendation or order that one or more of the actions listed in subsection (b) or this section be taken. The action ordered by the state board shall be the least intrusive consistent with the need to provide students attending the school substantially equal educational opportunities. A school board aggrieved by an order of the state board may appeal the order in accordance with the Rules of Civil Procedure.

**REQUIRED ACTIONS**

**Pursuant to this statutory mandate, described below are the actions that [School Name] will take:**

- 1. Year 1 school improvement requirements remain in place, including:**
  - ◆ **Improvement Teams**
  - ◆ **Notifying Parents**
  - ◆ **Offering School Choice and Providing Transportation**
  - ◆ **School Improvement Plan informs development of Governance Restructuring Plan**
  - ◆ **Offering Supplemental Education Services**
  - ◆ **Continuing Implementation of the Corrective Action Selected**
- 2. A systemic assessment of the school will be completed by an external evaluator paid for by the LEA by November 1, 2011.**

- 3. Once a school has been identified for Restructuring, LEA must promptly notify both parents and teachers, provide them with adequate opportunity to comment before taking any action, and invite them to participate in the development of the restructuring plan.**

**LEA must prepare a plan of alternative governance and make the necessary arrangements to implement one of the following options:**

**Alternative Governance Arrangements [NCLB 1116 (b)(8)(B)(I-v)]:**

- Reopen the school as a public charter school.
- Replace all or most of the school staff, which may include the principal, who are relevant to the school not making AYP.
- Enter into a contract with an entity, such as a private management company, with a demonstrated record of effectiveness, to operate the public school
- Turn the operation of the school over to the state, if permitted under state law and agreed to by the state.
- Carry out any other major restructuring of the school's governance arrangements that makes fundamental reforms, such as significant changes in the school's staffing and governance, to improve academic achievement in the school. The actions must have substantial promise of enabling the school to make AYP as defined in the state plan.

**Examples of “other major restructuring of the school's governance” efforts may include (but are not limited to):**

- Changing the governance structure of the school in a significant manner that either diminishes school-based management and decision-making or increases control, monitoring and oversight of the school's operations and educational program by the LEA;
- Closing the school and reopening it as a focus or theme school with new staff or staff skilled in the focus area (for instance, math and science, dual language, communication arts);
- Reconstituting the school into smaller autonomous learning communities (such as school-within-a-school model, learning academics, etc.);
- Dissolving the school and assigning students to other schools in the district;
- Pairing the school in restructuring with a higher performing school so that grades K-3 from both schools are together and grades 4-5 from both schools are together; and
- Expanding or narrowing the grades served, for example, narrowing a K-8 school to a K-5 elementary school. (LEA/School Improvement Guidance, G-8)

**A school will have one plan called a restructuring plan. This plan must not only include the strategies that will lead to implementation of the alternative governance model chosen, but it must also include strategies that have substantial promise to improve student academic achievement and enable the school to make AYP. The restructuring plan may or may not include items from the previous school improvement plan.**

**A draft restructuring plan will be due at the Department of Education by February 1, 2012. The final plan will be due at the Department of Education on April 30, 2012.**

**The above actions meet the requirements of V.S.A. Title 16 section 165(b).**

**Signatures:**



\_\_\_\_\_  
Commissioner

\_\_\_\_\_  
Date May 6, 2011

**I have read and understand the required actions listed above.**

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board Chair

\_\_\_\_\_  
Date