

Instructions for Completing the World War II Veterans' High School Diploma Application Form

In 2002, the Vermont Legislature passed Act 118 to provide a way for World War II veterans, who enlisted in active duty before completing high school, were honorably discharged and are currently residents of Vermont, to obtain a high school diploma from a Vermont high school.

The personnel at the State Veterans Affairs (VA) office have volunteered to take over the daily operations of most aspects of this program. VA staff will work to inform our veteran population of the program and will answer questions from prospective applicants and their families.

Below is a step-by-step process for how you can use this Web page application. You have two choices:

- A. You can download this application form, print it, and fill in the blank spaces,
- OR**
- B. Because the application form is a template, you can type in the information requested in the shadowed blocks and advance by tapping the "tab" key. Then print the completed form and sign and date it.
- C. In either of the above steps, sign and date the form and circle the high school of your choice from the list provided with the application. Include a **copy** of your separation document (DD - 214).
- D. **Mail or deliver both pages of the application and a copy of your DD - 214 form to the State Veterans Affairs Office, 118 State Street, Drawer 20, Montpelier, VT 05620-4401. On page two of the application, the applicant must select the high school from which they wish to receive a diploma.**
- E. The State Veterans Affairs Office will verify that the applicant is eligible for the program. If necessary, the office will request additional information from the applicant.
- F. Once eligibility is verified, the State Veterans Affairs Office will forward the application to the school selected by the applicant.
- G. The school will then issue a diploma to the veteran in accordance with their own and the state's procedures.

Thanks to Clayton A. Clark and the staff of the Veteran Services office.