**Transcript Review Worksheet**

**5440-30 Driver and Traffic Safety Education**

The holder is authorized to teach driver and traffic safety education in grades 9-12.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Educator ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Add Endorsement  Course Audit**

Please note that the transcript review worksheets indicate only the endorsement competencies that must be met. There may be additional jurisdictional requirements.

For a full list of requirements, please consult the [Rules Governing the Licensing of Educators](https://education.vermont.gov/documents/educator-quality-licensing-rules)

| **Content**  **Topic** | **College/**  **University** | **Course**  **Name/Number** |
| --- | --- | --- |
| 1. **Knowledge Standards**:  **The educator demonstrates a thorough knowledge of:**  1.1. In-vehicle instructional techniques |  |  |
| 1.2. The zone control system of driving entailing visual tracking and risk assessment process of driving including concepts of space management and risk management and risk prevention |  |  |
| 1.3. Traffic safety education, including methods and materials for teaching driver and traffic safety education, and administration of a driver and traffic safety education program |  |  |
| 1.4. General traffic safety (e.g., other highway users), relevant state and vehicular law, the relationship between substance abuse and operating a motor vehicle, emergency driving techniques, insurance and financial responsibility |  |  |
| 1.5. The educator has the ability to recognize impairment as the result of substance misuse or otherwise. |  |  |
| 1.6. An area of the behavioral sciences such as educational psychology, adolescent psychology, or human development |  |  |
| **2. Performance Standards – Specifically the educator:**  2.1. Educates students with the goal to develop a positive attitude toward safe driving with special emphasis on having students understand the serious responsibilities associated with safely operating a motor vehicle |  |  |
| 2.2. Educates students with the goal to develop the necessary visual, vehicle control, space management and risk prevention skills to drive safely |  |  |
| 2.3. Plans, organizes, implements, and evaluates a driver and traffic safety education program, including procuring vehicles, performing the necessary recordkeeping, and carrying out other administrative duties associated with driver education |  |  |
| 2.4. At all times, models for students a high level of self-driving performance |  |  |
| 2.5. Maintains effective public relations with the community, including remaining aware of community needs and making the community aware of the need for driver education |  |  |
| ***3. A driver education endorsement limited to behind-the-wheel instruction only shall be issued to individuals who meet Knowledge Standards 1.1., 1.2. and 1.4. and Performance Standards 2.1., 2.2. and 2.4. as well as the Standards 4 and 5.*** |  |  |
| 4. Possess a valid Vermont Motor Vehicles Operator’s license, or a valid operator’s license from an adjacent state provided the person is a legal resident of that state, with at least five years of driving experience. |  |  |
| 5. Provide evidence of a model driving safety record defined as:   * 5.1. no more than one moving traffic conviction in the preceding one year |  |  |
| 5.2. no more than three moving traffic convictions in the preceding three years |  |  |
| 5.3. no alcohol or drug related traffic convictions within the preceding ten years |  |  |
| 5.4. no driver’s license suspension, cancellation, revocation, or denial within the preceding ten years |  |  |

[Certified copy of complete operating record through VT DMV (Vermont only)](https://dmv.vermont.gov/sites/dmv/files/documents/VG-116-Record_Request.pdf)

*\*Note – Documents identifying the requestor are required for all requests. You must include copies of your state issued identification and documentation that you are authorized to obtain the requested information. If you are unsure of what documents are required, please call 802.828.2000.*