# Appendix I

**Alignment Review Tool for the Review Committee of the**

**Statewide Workforce Development Board**

**Name of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Responsiveness to regional needs and those most in need of AEL.

Consideration: the degree to which the provider would be responsive to regional needs of the workforce and serving individuals most in need of AEL activities.

**Application reference 1.A.** The applicant was asked to describe how the program will address: 1) the regional (i.e., county-specific and statewide) needs of the workforce as identified in the Vermont Unified State Plan and 2) serving individuals in the community most in need of adult education and literacy activities, including individuals who have low levels of literacy skills; who are English language learners; and individuals with a barrier to employment.

| **Criteria** | **Score** |
| --- | --- |
| **Comprehensive – meets all criteria**. Identifies region, clearly describes serving populations named (low levels of literacy, etc.) **and** describes serving at least one other identified high-need population. | 20 |
| **Satisfactory – meets all criteria.** Identifies region, clearly describes serving populations named (low levels of literacy, etc.) | 15 |
| **Minimal – meets some criteria**. Identifies region, adequately describes serving some populations named. | 8 |
| **Unsatisfactory – does not meet criteria**. Does not identify region clearly or does not describe serving all populations named. | 0 |
| **1. Score Selection (20 maximum)** | /20 |

| Reviewer comments and recommendations:  |
| --- |

1. Alignment with one-stop partners.

Consideration: the extent of alignment between proposed services and the regional strategies and goals of the workforce development system, and alignment with the services of the other one–stop partners.

**Application reference 4.A.** The applicant was asked to describe how the program will provide activities and services in alignment with the strategy and goals of the state plan, including how the program will promote co-enrollment in programs and activities provided by WIOA, Title I partners.

| **Criteria** | **Score** |
| --- | --- |
| **Comprehensive – meets all criteria.** Describes program alignment with state plan goals that includes how co-enrollment will be promoted **and** at least two other alignment strategies. | 20 |
| **Satisfactory – meets all criteria.** Describes program alignment with state plan goals that includes how co-enrollment will be promoted. | 15 |
| **Minimal – meets some criteria.** Does not describe program alignment with state plan goals clearly, but describes how co-enrollment will be promoted. | 8 |
| **Unsatisfactory – does not meet criteria.** Does not describe program alignment with state plan goals clearly or how co-enrollment will be promoted. | 0 |
| **4. Score Selection (20 maximum)** | /20 |

| Reviewer comments and recommendations:  |
| --- |

| **Total of 1 and 4 (40 maximum)** | /40 |
| --- | --- |

Alignment review:

Please rate the application on a scale of 1 to 10.

Lack of alignment Full alignment

1 2 3 4 5 6 7 8 9 10