

2016-2017 SUMMARY OF VTAAP ESSENTIAL REQUIREMENTS

Form	Due Date	Description
VTAAP Form 1: Eligibility & Team Roles	Oct 15	<ul style="list-style-type: none"> ▪ 1 form <u>for entire portfolio</u> to enroll individual students in the alternate assessment program for science (grades 4, 8, 11) ▪ Names and emails for contributing members of Student Evaluation Team (SET) ▪ Mailed to the AOE by due date
VTAAP Form 2: Entry Point Declaration	Oct 15	<ul style="list-style-type: none"> ▪ 1 form <u>for entire portfolio</u> used to identify the student's expressive communication and reading skills and establish the appropriate entry point level for all assessment targets ▪ Identification of specific assessment target behaviors for each selected entry point ▪ Mailed to the AOE with Form 1 by due date
VTAAP Form 3: Baseline Record (3 Content Knowledge Domains only) (See Appendix F of Science Administration Guidelines.)	Dec 15-Mar 30	<ul style="list-style-type: none"> ▪ 1 form <u>for each of 3 CKD strands</u> (Physical, Life, Earth-Space) No baseline for Inquiry strand ▪ Provides essential product information and itemized data chart for Baseline ▪ Attached to student product and held in student file until May submission ▪ Name and date required on <i>all</i> student products
VTAAP Form 4: Curriculum Access & Instruction Record	May 15	<ul style="list-style-type: none"> ▪ 1 form <u>for the entire portfolio</u> used to document the required access (curriculum planning), involvement (instruction) and progress (data collection) related to the grade-level general education curriculum (GLGEC)
VTAAP Form 5: Endline Record (3 Content Knowledge Domains + Inquiry)	May 15	<ul style="list-style-type: none"> ▪ 1 form <u>for each of 4 strands</u> ▪ Exact alignment of Baseline (pre-test) and Endline (post-test) for CKDs. (No baseline for Inquiry) ▪ Minimum 30 day period of instruction between Baseline and Endline administration dates ▪ Provides essential product information and itemized data chart for Endline ▪ Attached to student product and submitted with Baseline information by May due date ▪ Name and date required on <i>all</i> student products
VTAAP Form 6: Submission Checklist	May 15	<ul style="list-style-type: none"> ▪ 1 form <u>for each of 4 strands</u> to document acknowledgement of submission requirements
VTAAP Form 7: Principal Certification	May 15	<ul style="list-style-type: none"> ▪ 1 form <u>for the entire portfolio</u> to document validation of the assessment by the school administrator