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BEST Act 230 Instructions FY17

This document contains specific instructions on how to apply for the BEST/Act 230 Grant. For general instructions on how to navigate in Grantium, please refer to the "[Grantium Applicant User Guide](#)" available via link on Front Office portal. Apply on or before October 1, 2016.

Program Narrative Page

Secretary Holcombe has designated implementation of evidence-based practices that support positive school climate, student proficiency, and personalization within a tiered system of academic and behavioral supports to assist all students in working toward attainment of the standards as the priority area for use of FY 17 Act 230 funds.

"T. 16 § 2969 (d). For the training of teachers, administrators, and other personnel in the identification and evaluation of, and provision of education services to children who require educational supports..."

BEST Funds are intended for training and professional learning to support students with emotional and behavioral needs.

"T. 16 § 2969 (c). For the purpose of meeting the needs of students with emotional behavioral problems, each fiscal year the Secretary shall use for training, program development, and building school and regional capacity..."

Grant applications must align with the purpose and intent of BEST or Act 230 funds. If review determines these funds are not aligned with the intent and purpose, the grant application cannot be approved.

On this page respond to the questions # 1 - 3 below:

1. Identify the selected evidence-based practice(s). Provide evidence that supports implementation of this practice in your schools/SU.
2. In what ways will the supervisory union/district support the school's implementation of these evidence-based practices? In what ways will the supervisory union/district ensure implementation integrity and the ability to sustain fidelity of implementation over time?

3. How will the supervisory union/district assess the effectiveness of these evidence-based practices on teacher performance and student learning?

Program Activities and Budget Page

Grant applications must align with the purpose and intent of BEST or Act 230 funds. Approvable costs include registration for professional learning, trainer fees, training materials, mileage, lodging, meals, and data collection/reporting system licenses (e.g., SWIS).

Not approvable are requests such as funds for school-wide outings, curricular materials or school supplies, and salaries. Staff time, stipends, and substitute costs are not approvable, but may be used as the 50% in-kind costs assumed by the applicant. See Other Funds Amount.

Access the Vermont Positive Behavior Interventions and Supports (VTPBIS) and BEST Professional Development Calendar SY 2016-17 for specific information. Go to [VTPIS](#) and locate the information on the Bulletin Board.

Supervisory Unions may apply for funding for PBIS Coaching funds to support PBIS implementation, such as support for leadership teams in promoting fidelity implementation of systems, data and practices following Universal, Targeted or Intensive level trainings, support for school/SU/SD leadership teams in correcting specific implementation dips, or providing onsite professional learning opportunities in revitalizing VTPBIS Features. Supervisory Unions/Supervisory Districts interested in receiving support from VTPBiS Implementation Coaches will contract directly with a State approved VTPBiS Implementation Coach. Fees for [VTPBiS Implementation Coaching](#) are \$62.50/hour, \$250/half-day, or \$500/day plus mileage.

Approval of this grant does not guarantee attendance or participation at the BEST Institute 2017. Registration is on a first come, first served basis. Please register at your earliest convenience. Registration generally opens on or before March 1.

There will be a reporting requirement for activities completed with these grant funds.

Enter the following in the budget activities:

1. Source: Keep the default setting of BEST in this field. Agency of Education reviewers will assign the source on review based on the appropriate funding source.

2. Area: Select the correct dropdown for your BEST/Act 230 budget activity:

- BEST Summer Institute 2017
- PBIS Trainings
- PBIS Implementation Coaching
- PBIS Supporting Activities
- Other - Include specific activity and the estimated budget in the *Description field

3. Amount Requested: List the total amount of funding you are requesting. An estimated budget is required. Note that the maximum amount for this grant per supervisory union/district is \$6,500 for BEST/Act 230 funds plus an additional amount of up to \$5,000 for PBIS Implementation Coaching.

4. Description: Identify the professional learning activity. An estimated budget is required with specific cost items, such as the number of participants, trainer fees, training materials, travel and mileage, lodging, or other.

(Example: BEST Institute - 2 participants x \$572 = \$1144,
Lodging 3 nights x \$145 = \$435, Mileage 100 miles x \$0.54= \$54,
Meals 2 x \$13 = \$26; Total \$1659)

5. Other Funds Amount: List the applicant contribution of at least 50% of costs. This could include in-kind contributions such as staff time, stipends and substitute costs. This does not need to be entered for each activity, but total Other Funds must be at least 50% of the amount requested.

6. Other Funds Description: Describe the source of other funds. This is required entry if Other Funds Amount > 0.

Amendments

In the event you need to amend this grant, create a new activity line for the new strategy. Changing information in the description line is not sufficient for amendment. Any amendments must be fully completed before April 15, 2017.

If additional BEST or Act 230 funds are released after your grant period has begun, you may apply for the additional funding by creating a new activity line. Do not add additional dollars to a previously approved strategy.