

**Microsoft Teams Virtual Meeting**

**Call In:** 1-802-552-8456

**Conference ID:** #100 994 88#

McFarland House, 5 Perry Street, Room #315 Barre, VT 05641

**DRAFT MEETING MINUTES**

**Present:** Bill Clark, Vermont Standards Board for Professional Educators (VSBPE); Chelsea Myers, Vermont Superintendents Association (VSA); Sandra Cameron, Vermont School Boards Association (VSBA); Darren McIntyre, Vermont Council of Special Education Administrators (VCSEA); Donald Tinney, Vermont-National Education Association (VT-NEA); Beth O'Brien, Vermont Principals' Association; Mill Moore, Vermont Independent Schools Association (VISA); Gwen Carmolli, Vermont Curriculum Leaders Association (VTCLA); Katie Campbell, St. Albans Town Educational Center; Jennifer Farnsworth, Hiawatha Elementary School; Susan Koch, Union School; Julia Spaulding, Enosburg High School; Emily Lesh, Richmond; Cynthia Gardner-Morse, Calais; Daniel French, Vermont Agency of Education (AOE)

**AOE:** Maureen Gaidys, Suzanne Sprague

**Members of the public:** Mack Gardner-Morse

**Call to Order/Amendments to Agenda/Introductions**

The meeting convened at 2:32 p.m.

Secretary French reviewed Microsoft Teams. He advised that membership of the Advisory Council is prescribed by statute. He asked for members to introduce themselves. He said this was an organizational meeting.

**Opportunity for Public to be Heard**

Mack Gardner-Morse: He said he was concerned with the poor literacy outcomes for children; instructional methods being used; and the disparity among children from low-income families, minorities and with disabilities.

**Housekeeping**

Minute taker

Secretary French reviewed the need for a minute taker at each meeting. The AOE will post minutes to the web site.

### Reimbursement process

Reimbursement forms will be sent to members. Any questions can be addressed to AOE staff.

Secretary French reviewed the work of the Advisory Council as prescribed by [Act 28 of 2021](#). He said that a report was due to the General Assembly on or before December 15.

### Election of Chair

Secretary French reviewed the responsibilities of the Chair. He asked for nominations. Nominees were Gwen Carmolli and Emily Lesh.

VOTE: The majority voted to name Carmolli as the Chair.

### Election of Vice Chair

Secretary French reviewed the responsibilities of the Vice Chair. He asked for nominations. Nominees were Emily Lesh and Beth O'Brien.

VOTE: The majority voted to name O'Brien as Vice Chair.

### Next Steps/Future Meetings

Secretary French turned the meeting over to Chair Carmolli. Chair Carmolli will work with Vice Chair O'Brien to set agendas for future meetings. Secretary French said a Doodle Poll will be sent to the members to determine meeting dates and times. Some topics for future meeting discussions include standards, AOE Literacy Plan, best practices, Act 173, Multi-Tiered Systems of Support (MTSS), research, current literacy, early identification, data and assessments.

### **Adjourn**

The meeting adjourned at 3:17 p.m.