



Advisory Council on Literacy-Blueprint  
Subcommittee Meeting

Thursday, July 14, 2022, 9:00 a.m. – 12:00 p.m.

**Microsoft Teams Virtual Meeting**

**Call In: 1-802-552-8456**

**Conference ID: 928 256 919#**

Or

**Physical Location:**

**Colchester School District Central Office**

**59 Rathe Road**

**Colchester, VT 05446**

**DRAFT MEETING MINUTES from July 14, 2022**

**Present:**

- **Council Members:** Gwen Carmolli, Cynthia Gardner-Morse, Susan Gray, Susan Koch
- **AOE Members:** Suzanne Sprague

Minutes shown below as notes in each section.

AGENDA	Meeting Link
<p><b>MEETING GOALS:</b></p> <ul style="list-style-type: none"> <li>● Align prioritized selections to current VT requirements</li> <li>● Identify evidence-based resources &amp; key points for prioritized selections</li> </ul>	<p><b>Attendees:</b>  <b>Chair:</b> Gwen Carmolli  <b>Note Taker:</b> Subcommittee member (to be determined)  <b>Time:</b> July 14 &amp; 15, 9:00-12:00  <b>Format:</b> In-person &amp; Online meeting  <b>Physical Location:</b> Colchester School District Central Office, 59 Rathe Rd., Colchester, VT</p>
<p><b>TO PREPARE FOR THIS MEETING, PLEASE:</b></p> <ul style="list-style-type: none"> <li>● Review <a href="#">A Blueprint for Early Literacy Comprehensive System of Services, PreK Through Third Grade</a></li> <li>● Review existing legislation &amp; requirements <ul style="list-style-type: none"> <li>○ <a href="#">Statute 2902</a></li> <li>○ <a href="#">Statute 2903</a></li> <li>○ <a href="#">Act 173 of 2018</a></li> <li>○ <a href="#">Series 2000 - Education Quality Standards</a></li> <li>○ <a href="#">VTmtss Field Guide</a></li> </ul> </li> </ul>	



- [Common Core State Standards English Language Arts](#)
- Review Evidence Based Resources
  - [Subcommittee Google Folder](#) - VT AOE Guidance, VT AOE Resources
  - [Institute of Education Sciences - Practice Guides](#) website
  - [Florida Center for Reading Research](#) website
  - [State Policy Levers for Improving Literacy](#)
  - [DMG Report](#)

<p><b>NORMS</b></p> <ul style="list-style-type: none"> <li>● Listen thoughtfully &amp; assume positive intentions</li> <li>● Ground statements in evidence</li> <li>● Stick to the protocol</li> <li>● Begin and end on time</li> </ul>	<p><b>Subcommittee Decision Making Process</b></p> <ul style="list-style-type: none"> <li>● Gather Information</li> <li>● Deliberate</li> <li>● Prioritize</li> <li>● Report back to full committee</li> </ul>
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TIME	MINUTE S	ACTIVITIES & NOTES
9:00	20	<p><b>Council Work:</b></p> <ul style="list-style-type: none"> <li>● Welcome</li> <li>● Roll Call &amp; share - Share 1 glimmer of hope as we work toward our goal of increasing literacy outcomes for all Vermont students</li> <li>● Updates</li> </ul> <p><b>July 14 Notes:</b>            The meeting was called to order at 9:06.            Susan Koch, Cynthia Gardner-Morse, Susan Gray &amp; Gwen Carmolli were present.</p> <p>Each member shared 1 glimmer of hope.            Susan Gray is hopeful about the new action-study research happening in the field that is being conducted by the Florida Center for Reading Research.            Cynthia Gardner-Morse is hopeful about the interest and support from the legislature.            Susan Koch is hopeful about the new teachers in the field.            Gwen Carmolli is hopeful about the collective focus on literacy across the state.</p> <p>Gwen Carmolli oriented the group to the agenda and template for work.</p>
9:20	10	<b>Hear Public Comment</b>

		<p><b>July 14 Notes:</b>  There were no public comments</p>
9:30	90	<p><b>Overview of Work &amp; Resources</b></p> <ul style="list-style-type: none"> <li>● Our Tasks <ul style="list-style-type: none"> <li>○ Align <a href="#">Prioritized Selections</a> to existing legislation &amp; requirements - Act 173, EQS, Act 28, Statute 2902, Statute 2903, DMG Report</li> <li>○ Identify high priority recommendations for prioritized selections</li> </ul> </li> <li>● Review existing legislation &amp; requirements</li> <li>● Review evidence-based resources</li> </ul> <p><b>Work Session</b></p> <ul style="list-style-type: none"> <li>● Breaks will be taken as needed,</li> <li>● Resources need to align with existing requirements &amp; legislation, and evidence-based resources</li> <li>● Work will be compiled in provided <a href="#">Blueprint Subcommittee Work Template</a></li> </ul> <p><b>July 14 Notes:</b>  The group worked to identify alignment between priority focus areas and current requirements. Information was recorded in the linked <a href="#">Blueprinting Subcommittee Work Template</a>. Each member selected a document for focus on:</p> <ul style="list-style-type: none"> <li>Susan K - EQS &amp; Act 173</li> <li>Gwen C - Act 28</li> <li>Cynthia - Statute 2902</li> <li>Susan G - Statute 2903</li> </ul>
11:00	45	<p><b>Share Work</b></p> <ul style="list-style-type: none"> <li>● Provide updates on research</li> <li>● Discuss</li> </ul> <p><b>July 14 Notes:</b>  The group discussed the findings:</p> <ul style="list-style-type: none"> <li>● There were few specific recommendations in any of the requirements</li> <li>● The requirements did not include many resources</li> <li>● The requirements highlight a shared commitment to increase literacy achievement</li> </ul>
11:45	15	<p><b>Wrap Up</b></p> <p><b>July 14 Notes:</b></p>

		<p>The group will continue the subcommittee work tomorrow.</p> <p>There was a question about using additional resources -</p> <ul style="list-style-type: none"><li>• Resources need to be evidence-based and represent findings from many students, rather than of a single study</li><li>• Resources need to represent code &amp; meaning-based instruction</li><li>• Resources need to support all students as well as struggling learners</li></ul> <p>The meeting adjourned at 11:58</p>
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*Tasks for the next subcommittee meeting:  
Update information in the provided work template*

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