



Advisory Council on Literacy-Blueprint
 Subcommittee Meeting
 Friday, July 15, 2022, 9:00 a.m. – 12:00 p.m.

Microsoft Teams Virtual Meeting

Call In: 1-802-552-8456

Conference ID: 438 140 680#

Or

Physical Location:

Colchester School District Central Office

59 Rathe Road

Colchester, VT 05446

DRAFT MEETING MINUTES from July 15, 2022

Present:

- **Council Members:** Gwen Carmolli, Cynthia Gardner-Morse, Susan Gray, Susan Koch
- **AOE Members:** Suzanne Sprague

Minutes shown below as notes highlighted in each section.

Correction made Aug 2, shown in green highlight

AGENDA	Meeting Link
<p>MEETING GOALS:</p> <ul style="list-style-type: none"> ● Align prioritized selections to current VT requirements ● Identify evidence-based resources & key points for prioritized selections 	<p>Attendees: Chair: Gwen Carmolli Note Taker: Subcommittee member (to be determined) Time: July 14 & 15, 9:00-12:00 Format: In-person & Online meeting Physical Location: Colchester School District Central Office, 59 Rathe Rd., Colchester, VT</p>
<p>TO PREPARE FOR THIS MEETING, PLEASE:</p> <ul style="list-style-type: none"> ● Review A Blueprint for Early Literacy Comprehensive System of Services, PreK Through Third Grade ● Reveal existing legislation & requirements <ul style="list-style-type: none"> ○ Statute 2902 ○ Statute 2903 ○ Act 173 of 2018 ○ Series 2000 - Education Quality Standards ○ VTmtss Field Guide 	

- [Common Core State Standards English Language Arts](#)
- Review Evidence Based Resources
 - [Subcommittee Google Folder](#) - VT AOE Guidance, VT AOE Resources
 - [Institute of Education Sciences - Practice Guides](#) website
 - [Florida Center for Reading Research](#) website
 - [State Policy Levers for Improving Literacy](#)
 - [DMG Report](#)

<p>NORMS</p> <ul style="list-style-type: none"> ● Listen thoughtfully & assume positive intentions ● Ground statements in evidence ● Stick to the protocol ● Begin and end on time 	<p>Subcommittee Decision Making Process</p> <ul style="list-style-type: none"> ● Gather Information ● Deliberate ● Prioritize ● Report back to full committee
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TIME	MINUTE S	ACTIVITIES & NOTES
9:00	20	<p>Council Work:</p> <ul style="list-style-type: none"> ● Welcome ● Roll Call & share - Share 1 glimmer of hope as we work toward our goal of increasing literacy outcomes for all Vermont students ● Updates <p>July 14 Notes: The meeting was called to order at 9:06. Susan Koch, Cynthia Gardner-Morse, Susan Gray & Gwen Carmolli were present.</p> <p>Each member shared 1 glimmer of hope. Susan Gray is hopeful about the new action-study research happening in the field that is being conducted by the Florida Center for Reading Research. Cynthia Gardner-Morse is hopeful about the interest and support from the legislature. Susan Koch is hopeful about the new teachers in the field. Gwen Carmolli is hopeful about the collective focus on literacy across the state.</p> <p>Gwen Carmolli oriented the group to the agenda and template for work.</p>

		<p>July 15 Notes: Cynthia Gardner-Morse, Susan Gray, Susan Koch, Gwen Carmolil were present The group shared why their glimmer of hope from yesterday is a glimmer:</p> <p>Aug 2 correction - Susan Gray is hopeful about about the applied and implementation research being done in the field of reading, connecting reading research to classroom practice.</p> <p>Cynthia Gardner-Morse is hopeful about the legislature because it appears eager to learn and apply information about literacy. Susan Koch is hopeful about educators choosing to teach because progress is happening for our learners. Gwen Carmolli is hopeful about the shared focus on literacy across the state because shared focus is a key factor of meaningful change.</p> <p>The group discussed 2 resources to consider, NCTQ 4 Pillars & John Hattie, listing strengths and concerns. The group agreed to use NCTQ and was undecided about using Hattie. Gwen will include the NCTQ resource and will revisit the any additional resources in August. Gwen Carmolli oriented the group to the work for today and in August.</p>
9:20	10	<p>Hear Public Comment July 14 Notes: There were no public comments</p> <p>July 15 Notes: There were no public comments</p>
9:30	90	<p>Overview of Work & Resources</p> <ul style="list-style-type: none"> ● Our Tasks <ul style="list-style-type: none"> ○ Align Prioritized Selections to existing legislation & requirements - Act 173, EQS, Act 28, Statute 2902, Statute 2903, DMG Report ○ Identify high priority recommendations for prioritized selections ● Review existing legislation & requirements ● Review evidence-based resources

Work Session

- Breaks will be taken as needed,
- Resources need to align with existing requirements & legislation, and evidence-based resources
- Work will be compiled in provided [Blueprint Subcommittee Work Template](#)

July 14 Notes:

The group worked to identify alignment between priority focus areas and current requirements. Information was recorded in the linked [Blueprint Subcommittee Work Template](#). Each member selected a document for focus on:

Susan K - EQS & Act 173

Gwen C - Act 28

Cynthia G-M- Statute 2902

Susan G - Statute 2903

July 15 Notes:

Each member of the group selected different sections to work on to identify evidence-based resources and key points that support the prioritized areas selected by the Council. The sections for strengths, implementation and additions will list evidence-based resources and up to 10 key points to support the recommendations. The last section, Priority Changes, will list the rationale for the change and related evidence. Members worked independently on the area of strengths.

Strengths

- Structured Literacy - Susan G
- 6 Areas from the Blueprint - Cynthia G-M
- Assessment - Susan K
- MTSS - Gwen C

Priority Areas to Support Implementation

- Resources - General - Susan K
- Resources - Research - Susan G
- Assessment - Gwen C
- Professional Development - Cynthia G-M

Priority Areas to Add

- Explicit Instruction - Gwen
- Writing - Susan K
- Resources - Cynthia G-M
- Evidence-Based Instruction/Instructional Practice - Cynthia G-M & Susan G

		<ul style="list-style-type: none"> • Assessment - Gwen <p>Priority Changes</p> <ul style="list-style-type: none"> • Remove Balanced Literacy - Susan K • Change focus from struggling learner to all students - Cynthia G-M • Remove section on classroom instruction - Gwen C
11:00	45	<p>Share Work</p> <ul style="list-style-type: none"> • Provide updates on research • Discuss <p>July 14 Notes: The group discussed the findings:</p> <ul style="list-style-type: none"> • There were few specific recommendations in any of the requirements • The requirements did not include many resources • The requirements highlight a shared commitment to increase literacy achievement <p>July 15 Notes: The group discussed the process and shared what was helpful: having a template, agreed upon resources, common focus, and a group doing the work together.</p>
11:45	15	<p>Wrap Up</p> <p>July 14 Notes: The group will continue the subcommittee work tomorrow. There was a question about using additional resources -</p> <ul style="list-style-type: none"> • Resources need to be evidence-based and represent findings from many students, rather than of a single study • Resources need to represent code & meaning-based instruction • Resources need to support all students as well as struggling learners <p>The meeting adjourned at 11:58</p> <p>July 15 Notes: Members will continue working on evidence, key points and rationale between meetings, sharing information in the provided template.</p>

		<p>The next work session will focus on the section, Priority Areas to Implement.</p> <p>The group adjusted the scheduled meetings, moving them to Aug 9 and 11, 9:00-12:00 in the Colchester School District's central office (59 Rathe Rd. Colchester). All members will be able to meet in person on those dates.</p> <p>The meeting adjourned at 12:06</p>
<p>Tasks for the next subcommittee meeting: Update information in the provided work template</p>		

Gwen C facilitated and took notes
Minutes submitted to Suzanne 7/15/22

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