

**Microsoft Teams Virtual Meeting**

**Call In:** 1-802-552-8456

**Conference ID:** #683 716 687#

One National Life Drive, Room 514, Montpelier, VT 05620

**DRAFT MEETING MINUTES**

**Present:** Tara Cariano, Harwood Unified Union School District; Lissa Knauss, Montpelier Roxbury School District; Sandra Cameron, Vermont School Boards Association; Stephanie Currier, North Country Union High School, Katy Culpo, Castleton University

**AOE:** Jess DeCarolis, Suzanne Sprague

**Members of the public:** Linda Keating, Vermont Curriculum Leaders Association

Meeting called to order at 3:32 pm

No questions about minutes

Motion to approve minutes – Lissa, Katy – 2<sup>nd</sup>

No public comment

Introduction of Linda Keating – VTCLA

WSSC drives work; it provides a broad range of wellness

Ready to work collaboratively with the council

Described Pop-In platform to use when seeking information

Agreed to participate in council meetings

Will not be a voting member

Chair must assign work to collaborators

Tara will reach out to VSSA to come and introduce

Discussion of how to balance our time/timeline as a council

Lissa: Can deadlines for completion/recommendations be adjusted?

Heather: Chair can send a memo asking for an extension, typically with a preliminary report (in conjunction with AOE)

Jess: Reviewed draft questions for Stakeholders

Break up by content sections for specific Stakeholders input  
Send entire document with target areas for each to provide a more comprehensive approach

Tara: Posed question if she could meet with Linda 1:1 to catch her up on the work of the council to date

Heather: Will look into protocol

Reviewed Stakeholder Questions

Made adjustments to language in questions 5 and 7

Motion to accept questions with revisions and allow them to be sent to Stakeholders

Passed unanimously

Next Steps

Invite Outright VT as a stakeholder

Stakeholder questions sent out in the next week

Review feedback at next council meeting

Tara asked Jess to send out questions to stakeholders for feedback

Jess and her team will collate the responses

Motion: Deadline for Stakeholders to return feedback is two weeks, Dec. 1

Heather moved

Lissa 2<sup>nd</sup>

Adjourn: 4:40pm