



Advisory Council on Wellness And Comprehensive Health

May 18, 2022 3:30-4:30pm

Microsoft Teams Virtual Meeting
Call In: 1-802-828-7667
Conference ID: XXXXXXXXX
1 National Life Drive, David 5, Room #XXX2
Montpelier, VT 05620-2501

DRAFT MEETING MINUTES

Present: Tara Cariano, Harwood Unified Union School District (left at 3:50); Sandra Cameron, Vermont School Boards Association; Katy Culpo, Castleton University; Jess DeCarolis, Vermont Agency of Education; Lissa Knauss, Montpelier Roxbury School District; Stephanie Currier, North Country Supervisory Union

AOE: Suzanne Sprague

Members of the public: none

Meeting called to order at 3:30 pm
Sandra Cameron is to take minutes.

Sandra Cameron moved to approve the meeting minutes from the April meeting. Katy Cupo seconded. The vote was unanimous.

*Please correct Katy's last name "Culpo" in the April minutes

Public comment: none

Discussion:

Jess reviewed feedback as result of request for feedback was sent our May 3rd w/ due date of May 13th. In summary, none of the feedback would hold up the process.

There are a few areas w/in the longer guidance document (ie: evaluation) that need minor refinements (Version 7). Jess is cleaning up all tracking comments (keeping documentation).

Within the draft model policy, will need to add footnotes

Action steps for next meeting:

- 1) Final discussion for any remaining unmet need/unresolved issues. Need to address inconsistencies in language (schools vs. public schools, vs. independent schools)
 - a) Jess to clean up V7 and distribute by Friday, May 20th
 - b) Sandra to format a draft model policy as it would appear when issued
- 2) Review/consider language that needs to be replaced (or at least flagged) as we aim to have the model policy withstand changes in VT Statute (ie: universal meals)
- 3) Need to write intro (discuss at next meeting)
- 4) Advisory Council will keep stakeholders in mind as the practice manual/guidance document is finalized
- 5) Next meeting: Thursday, June 2nd 2:30-4:30 OR May 26th 3-5pm - Suzanne will confirm w/ Jess and Tara

Motion to adjourn by Katy Culpo, second by Stephanie Carrier.

Meeting adjourned at 4:26 p.m.