**VSBPE**

**Date: January 12, 2022**

**Item: VSBPE Policies:**

* **D2 – Approval of Plans of Operation for Local and Regional Standards Boards**
* **D3 - License Renewal for Educators on Sabbatical or Leave of Absence**
* **D4 – Consolidation of Supervisory Unions/School Districts: Impact on Local & Regional Standards Boards**
* **E1 - Financial Grants to Local and Regional Standards Boards**
* **G3 – Sunsetting Endorsements**
* **H1 – Use of Professional Learning Credits in Next Licensure Cycle**
* **H2 – Activities that Qualify for Professional Learning Credit/Hours**
* **H4 – Improving Consistency Educator Relicensure**
* **P1 – Issuance of a Retired Educator License for Licensed Level II Educators for Service as Educators in Private Schools**

**ITEM: Shall the VSBPE decide to revise the above Policies.**

**AGENCY RECOMMENDED ACTION:**

**That the Vermont Standards Board for Professional Educators review Policies D2, D3, D4, E1, G3, H1, H2, H4 and P1** to decide if revisions should be made to said Policies to reflect current practices and Rules. If the VSBPE decides to move forward with revisions, then the VSBPE will request that the Agency provide a proposed draft of any revised Policy consideration for vote and adoption at the March 9, 2022 meeting.

**BACKGROUND:** VSBPE Policies should be reviewed on a regular basis to determine if revisions should be made, if new policies need to be drafted, or if old policies need to be removed as they are no longer applicable. The above is not indicative that these are the only policies that need consideration, but these are policies that the Board should begin to review. Additional policies may appear before the VSBPE at later meetings as warranted.

|  |
| --- |
| **RATIONALE:** **Policy D2 Approval of Plans of Operation for Local and Regional Standards Boards*** Policy states plans will be approved for a period of seven (7) years – recommended change to approved for a period of five (5) years. Due to the longest licensure cycle now being for five (5) years (Level II) and changes with technology.

**Policy D3 – License Renewal for Educators on Sabbatical or Leave of Absence*** Change title to – License Renewal***/Reinstatement/Retired Educator Application*** for Educators on Sabbatical or Leave of Absence
* Insert language to include “*applying for a Retired Educator/renewing/reinstating”* along with renewing. The other processes are implied with relicensure, but added wording gives more clarity.

**Policy D4 – Regarding Consolidation of Supervisory Unions/School Districts: Impact on Local & Regional Boards*** No recommendation – leave as written.

**Policy E1 – Financial Grants to Local and Regional Standards Boards*** Eliminate line #4 – LSBs/RSBs have submitted an accounting of the previous grant expenditures. Currently, L/RSBs must now allocate how they intend to spend the Grant Allocation when they apply for a Grant and Boards no longer receive an award up front. This would align with current practice.
* Policy mentions form SDE 3.0, however this version of the form used by the Finance Office, which may change or be replaced with another process. Suggested wording to replace current wording:
* *“Note: Grant awards will only be distributed when fiscal agent responsible for the Grant completes all processes/documentation required by the AOE Finance Office in the mandatory timeframe.”*

**Policy G3 – Policy on Sunsetting Endorsements*** Two endorsements will be sunset in June 2022 – 76 (Reading/Language Arts Specialist) and 78 (Reading/Language Arts Coordinator), so Policy should be reviewed, but no recommendation for change.

**Policy H1 –** **Policy on the Use of Professional Learning Credits in Next Licensure Cycle** * Change title of Policy to include the word hours – *“Learning Credits/Hours”* – accept both hours and credits.
* Add Level I to the first sentence and change to **– “***Renewal of a Level I and Level II Vermont Professional Educator License is contingent upon satisfactory completion of professional learning during the validity period of the license.”* Change in language would allow both license types to benefit from this policy and matches current practice.

**Policy H2 – Activities that Qualify for Professional Learning Credits/Hours** |

* **Statement #1b** – add language after knowledge and performance standards ***(specific to the endorsement area being renewed, reinstated, or applying for a Retired ED License)***for clarity regarding endorsement specific hours.
* **Statement #6** – Add language regarding recency of study for lapsed Level I Licenses when the lapse is 10 or more years. – ***“Educators wishing to reinstate a lapsed Level I License which has lapsed 10 or more years must show recency of study (VSBPE Policy F2) unless the educator currently holds a valid Vermont Level II/Retired Educator License. Recency of Study: Document six credits (90 hours) of professional learning in the endorsement area. Two of the six credits (30 hours) must align with the knowledge and performance standards of the endorsement. All professional learning must be accrued in the five (5) years immediately preceding the reinstatement application.”***
* **Statement #6** – delete the statement regarding renewing a Level II seven (7) year License as 2021 was the last renewal cycle for seven (7) year licenses.
* **Statement #6** – Add the language regarding reinstating a lapsed seven (7) year license. “***Reinstating a lapsed seven (7) year Level II License, an educator would need to document 135 hours of new professional learning in the endorsement area. Three of the nine credits (45 hours) must align with the knowledge and performance standards of the endorsements.* *All professional learning must be accrued in the seven (7) years immediately preceding the reinstatement application.”***Suggest this practice continues until July 1, 2023.
* **Add a statement 8 regarding documentation** – “***All documentation must be on official organization stationery, include educator’s name, activity content, hours and dates associated with the activity.”***
* **Activity 3**– Workshops/Seminars/Professional Conferences Sponsored by Credible and Recognizable Organizations) – first bullet – add language “…contact hours ***and dates***”

And add “***organization*** certificate of completion …” for clarity.

* **Activity 4** – Designing, Developing and Teaching Courses or Workshops – for educators

In title of activity add the word – “***developed*** for educators” for clarity. Does the VSBPE also wish to add – (***developed*** for educators ***or for a college/university in the presenter’s endorsement area or educational pedagogy).***

Under documentation add the language – “Verification by institution or organization ***on*** ***official stationery*** that course/workshop was held ***and dates***” - for clarity

* **Activity 5** – applied Experience in Content Area of Endorsement Through Employment in a Related Non-Education setting or Internship, or Through Related Educational Travel or Volunteer Service

**Bullet 2** – add language - “… of experience or service ***on official stationery….***number of hours or weeks ***including dates*** ofparticipation***” –*** for clarity

* **Activity 6** - Local School/District Activities or Action Research/Reform Projects

Change the title to School/District ~~Activities~~ to ***School/District Initiatives –*** for clarity

Bullet 1 – change language to “…outcome of ***initiative/reach/reform*** project” to align with activity name

Bullet 2 – add language “… ~~activity~~ ***initiative*** convener on ***official stationery” and*** “number of contact hours ***and dates”*** - for clarity and align with activity name

* **Activity 7** - State/National Education Reform Activities or Reform Projects/Committees **–** same language as activity 6 regarding official stationery and dates.
* **Activity 8 –** Institution of Higher Education Reform Activities – Partnerships with K-12 Schools – same language as Activity 6 – regarding official stationery and dates.
* **Activity 9 –** Educational Research and Publication – same language as Activity 6 – regarding official stationery and dates.
* **Activity 12 –** Peace Corps/AmeriCorps Experience – same language as Activity 6 – regarding official stationery and dates.
* **Activity 13 –** School-Business or School-Community Partnership Initiatives - same language as Activity 6 – regarding official stationery and dates.
* **Activity 14 –** Participation in a Mentoring Program as a Mentor or Mentee - same language as Activity 6 – regarding official stationery and dates.

Also, language omitted from Policy, but included on policy grid which appears on web – should be reinserted – bullet 3 – “…and total number ***of mentoring training and contact hours involved”***

**Policy H4 – Improving Consistency for Educator Relicensure**

* Add language to Training bullet 1 to include: **“**The Licensing Office shall continue annual/RSB trainings /conferences to update Boards on relicensing changes/issues/procedures ***as circumstances permit*. *In addition to attending an annual training, a remote training/meeting with each L/RSB is required for all Boards.* *Boards attending annual and remote trainings* shall be eligible to receive a grant *allocation* pending availability of funds.”**

**Policy P1 – Issuance of a Retired Educator License for Licensed Level II Vermont Educators for Service as Educators in Private Schools**

* No recommendations – leave as written

Attached:

* **Draft of Policy D2 - Approval of Plans of Operation for Local and Regional Standards Boards**
* **Draft of Policy D3 – License Renewal for Educators on Sabbatical or Leave of Absence**
* **Policy D4 – Regarding Consolidation of Supervisory Unions/School Districts: Impact on Local & Regional Boards**
* **Draft of Policy E1 – Financial Grants to Local and Regional Standards Boards**
* **Policy G3 - Sunsetting Endorsements**
* **Draft of Policy H1 –** **Policy on the Use of Professional Learning Credits in Next Licensure Cycle**
* **Draft of Policy H2 – Activities that Qualify for Professional Learning Credit/Hours**
* **Draft of Policy H4 – Improving Consistency for Educator Relicensure**
* **G3 – Sunsetting Endorsements**
* **Policy P1 – Issuance of a Retired Educator License for Licensed Level II Educators for Service as Educators in Private Schools**