

**Meeting Minutes**

**Professional Learning Sequence Subgroup**

**Census-Based Funding Advisory Group**

Montpelier – October 12, 2018

Voting Members Present: Lisa Bisbee, Mill Moore.

AOE Employees Present: Chris Case, Tracy Watterson

**1. Election of a Chair**

The members present agreed to postpone election of a chair until the next meeting so that more voting members could participate.

**2. Expectations for the Subgroup**

Members present discussed their expectations for the subgroup's work. Principal topics included a focus on a "coaching model" for central office personnel, improvements in the process used to develop credentialed teachers and improving professional development opportunities for currently licensed special education teachers.

**3. AOE Updates**

Chris Case described the AOE's evolving plans for how it will address its responsibility to implement Act 173. He said the agency expects several internal teams will be established to address various elements within the Act. He will act as the overall coordinator.

**4. Defining the Professional Learning Sequence (PLS)**

Discussions centered on three points the subgroup must address:

- 1) What are the major components within the PLS?
- 2) What would desired outcomes look like?
- 3) What obstacles to implementation are likely?

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