

CIP Review Process

CIP Template Component	Acceptance Criteria	Not Meeting	Comments/Feedback
Collaborative Stakeholders Represented in all steps development of CIP	A. List of stakeholder participants (names and roles) including: <ol style="list-style-type: none"> 1. school board, 2. students, 3. teachers, 4. Administrators (Principal, Curriculum Director, Special Ed. Director, etc.) 5. Parents 6. Other community members 	A. Any missing from participant list, return B. No stakeholders listed, return	
Shared Vision	A. Has a written narrative or statement that describes your vision for students and schools. B. Has a school specific focus of SU/SD vision or narrative of why a school specific vision is not present. C. Has a narrative about the SU/SD's review process that has been established and is documented on the continuous improvement plan.	A. If all (A, B, C) not present, return.	
Data Inventory	A. The following data types are included, analyzed, and summarized in the Data Inventory and Review Process: <ol style="list-style-type: none"> 1. Demographic; 2. student outcome; 	A. Must include 1,2,3, or return	

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	3. school processes (instruction; evaluation; curriculum process) 4. Perception (climate survey).		
Broad Academic Areas of Focus Based on Data Inventory and Review Process	A. Analysis and summary of the academic areas of focus are present from Data Inventory and Review Process.	A. No explicit link between Broad Academic Areas of Focus and Data Inventory and Review, return	
Problem(s) of Practice	A. Problems of Practice are directly connected to data from Data Inventory and Review Process.	A. Problems of Practice not connected to data, return.	
Root Cause Analysis	A. Upload completed cause and effect diagram (i.e., fishbone or five whys template) or narrative to display or describe the results of your root cause analysis for prioritized problems.	A. No narrative or upload of Fishbone/5 Whys, return.	
Theory of Improvement	A. Upload a Driver Diagram or narrative including SMART Goal(s), Drivers, Change Ideas and Measures: 1. Must have at least 1 academic proficiency goal and no more than 3 goals total;	A. If narrative or Driver Diagram does not include SMART Goal(s), Change Ideas, and Measures, return 1. If there is not at least one goal for Academic Proficiency, return.	

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	<ul style="list-style-type: none"> 2. The safe healthy schools domain must be represented either in a goal, strategy, and/or change idea(s); 3. Measures are valid (measuring what they intended to measure), include process and outcome measures, and specify measurement instruments/tools. 	<ul style="list-style-type: none"> 2. If Safe Healthy Schools is not represented, return. 3. If measures are not valid (not measuring what they intended to measure), and are missing process and outcome and do not specify measurement instrument/tools, return. 	
School Specific CIP	<p>A. CIP is not a replica of the SU/SD plan:</p> <ul style="list-style-type: none"> 1. SMART Goals and Drivers may be copied from SU/SD plan but plan must have change ideas and measures that are specific to each school. 	<p>A. If CIP is an exact replica of SU/SD, return:</p> <ul style="list-style-type: none"> 1. If plan does not have school specific change ideas and measures, return. 	
Schools Eligible for Comprehensive Supports and/or Equity Supports	<p>A. CIP from schools eligible for Comprehensive or Equity Supports have a goal/strategy/change idea that addresses reason(s) for eligibility.</p>	<p>A. Goal and/or Strategies/Change Ideas do not address reason for eligibility.</p>	