**Transcript Review Worksheet**

##### 17 – Career Technical Education

The holder is authorized to teach one or more career cluster area courses of study in a career and technical center in grades 9-12 as specified on the endorsement.

**Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Educator ID#: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

[ ]  **Add Endorsement** [ ]  **Course Audit**

Please note that the transcript review worksheets indicate only the endorsement competencies that must be met. There may be additional jurisdictional requirements.

For a full list of requirements, please consult the [Rules Governing the Licensing of Educators](https://education.vermont.gov/documents/educator-quality-licensing-rules).

**Please note: If you do not hold a minimum of an associate’s degree, or its equivalent (i.e. 48 college credits), you cannot qualify for initial licensure via transcript review. In this case, you must pursue licensure via the Apprenticeship Program.**

Check the career cluster area(s) for which you are applying:

\_\_\_\_\_\_\_ **A.** Agriculture & Natural Resources

\_\_\_\_\_\_\_ **B.** Architecture & Construction

\_\_\_\_\_\_\_ **C.** Arts & Communications

\_\_\_\_\_\_\_ **D.** Business

\_\_\_\_\_\_\_ **E.** Education & Training

\_\_\_\_\_\_\_ **F.** Health

\_\_\_\_\_\_\_ **G.** Hospitality

\_\_\_\_\_\_\_ **H.** Human Services

\_\_\_\_\_1. Personal Care \_\_\_\_\_ 2. Family and Community Service

\_\_\_\_\_\_\_ **I.** Information Technology

\_\_\_\_\_\_\_ **J.** Law & Public Safety

\_\_\_\_\_\_\_ **K.** Manufacturing

\_\_\_\_\_\_\_ **L.** Transportation

\_\_\_\_\_\_\_ **M.** Engineering

**In order to qualify for this endorsement, the candidate shall demonstrate the following:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Content Topic** | **College****University** | **Course Number** | **# of Credits** | **Course Title** |
| Adolescent or Human Development |  |  |  |  |
| Foundational, legal, ethical, and safety issues specifically pertaining to Career and Technical education and the specific trade or industry |  |  |  |  |
| Secondary OR Career and Technical education curriculum, assessment, and instructional strategies and methods. |  |  |  |  |
| Skills, techniques, and strategies for effectively integrating special populations into the Career and Technical Education setting |  |  |  |  |
| Career development and planning theories and practices; strategies for guiding students and decision-making skills relative to education and work |  |  |  |  |
| How to foster and maintain partnerships and collaborative relationships with industry, labor, parents, community agencies and post-secondary institutions |  |  |  |  |
| **Additional Requirements:** |  |  |  |  |
| 4 years of work[[1]](#footnote-1), or its equivalent, experience in the related content areas sought. **One year= 2,000 hours** |  |  |  |  |

1. [↑](#footnote-ref-1)