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# [Vermont Standards Board for Professional Educators](https://education.vermont.gov/event/vermont-standards-board-professional-educators-november-19-2024)

*VSBPE: Ensuring a Caring, Competent, Highly Effective Educator in Every Vermont Classroom to Improve Student Learning*

# Draft Meeting Minutes

Meeting Place: Virtual Meeting | Microsoft Teams | Call-in # 802-828-7667 | Conference ID: 208 143 239# | Date: November 19, 2024

## Members Present: Amy Minor, Brenda Seitz, Bernadette Cleland, Christine Kurucz, Katie Revelle, Bill Clark, Nancy Brown, Melissa Connor, Jennifer Clement, Amy Pickering, Amy Flannery

## Members Absent: Ellen Emery

## Staff Present: Ron Ryan, Katie Gagliardo, Michelle Farrington, Cathy Wilkins, Jessica Monahan, Ellen Cairns, Amelia Wurzburg, Lori Dolezal

##

## Others: Erin Barry, Mikaela Simms, Maresa Nielson, Mary Kay Jurovcik

## A. Minor called the meeting to order at 9:01 am.

## Approval of Agenda:

## B. Clark moved to approve the 11/19/24 agenda, with the addition of one waiver.

Seconded by A. Flannery.

## The motion was approved.

## Approval of Minutes:

B. Clark moved to approve the minutes from 10/16/2024.

Seconded by A. Flannery.

The motion was approved.

## Public to be heard:

## None.

## Act 139 Update:

## B. Clark provided an update on [Act 139](https://education.vermont.gov/document/vsbpe-act-139-report-november-19-2024).

## Division Updates:

## A. Prowten provided division updates, which included information on the new licensing system and staff changes within the division.

## Staff Report:

## R. Ryan presented the [Staff Report](https://education.vermont.gov/document/vsbpe-staff-report-november-19-2024).

##

## Waiver Requests

##

## Superintendent Request: Caitlin Haumann

## B. Clark made a motion to approve the waiver request for C. Haumann.

## Seconded by B. Cleland.

## A. Minor made a motion to withdraw the approval of the waiver request.

## Seconded by B. Clark.

## The motion was withdrawn.

## B. Clark made a motion to waive Rule 5382 to allow C. Haumann to work as a substitute beyond 30 days until January 9, when the VSBPE Board will consider a waiver with additional information.

## Seconded by A. Minor.

## The motion was approved.

## The Board took a break at 9:50 AM. They resumed the meeting at 10:05 AM.

## Policy Q3 Temporary Licenses – Policy on Special Education Endorsements – Provisional License

## A. Minor made a motion to delete Policy Q3 from the Policy Manual.

## Seconded by C. Kurucz.

## The motion was approved.

## Policy Q4 Temporary Licenses – Temporary Policy on Special Education Endorsements Qualification for Provisional License

## A. Minor made a motion to delete Policy Q4 from the Policy Manual.

## Seconded by C. Kurucz.

## The motion was approved.

## Sub Committee Work Licensing Committee

## Special Education Provisional Waivers

## R. Ryan gave an update on Special Education Provisional Waivers.

## Licensing Rulebooks

## R. Ryan reminded the Board members that the new licensing rulebook are available if anyone would like a physical copy. The new licensing rulebook can also be accessed [online](https://education.vermont.gov/documents/vsbpe-rules-governing-the-licensing-of-educators-and-preparation-of-educational-professionals-6-11-2021).

## Program Approval Committee

## Testing requirements for Modern & Classical Languages: Adoption

## B. Seitz made a motion to adopt revisions to [Policy G2](https://education.vermont.gov/document/vsbpe-modern-classical-green-sheet-november-19-2024).

## Seconded by B. Clark.

## The motion was approved.

## B. Seitz made a motion to adopt revisions to [Policy N16](https://education.vermont.gov/document/vsbpe-modern-classical-green-sheet-november-19-2024).

## Seconded by J. Clement.

## The motion was approved.

## UVM New Program Application (Specialized Literacy Professional)

## B. Clark made a motion to approve UVM’s application for a ROPA review of its program leading to the [Specialized Literacy Professional endorsement](https://education.vermont.gov/document/vsbpe-uvm-new-program-green-sheet-november-19-2024).

## Seconded by J. Clement.

## A roll call vote was taken:

## Yes: Amy Minor, Brenda Seitz, Bernadette Cleland, Christine Kurucz, Bill Clark, Nancy Brown, Melissa Connor, Jennifer Clement, Amy Pickering, Amy Flannery

## No: None

## Abstain: Katie Revelle

## Absent: Ellen Emery

## 10 Yes; 0 No; 1 Abstention; 1 Absent.

## The motion was approved.

## Spark Apprenticeship Program Pilot

## M. Simms gave a presentation on the Spark Apprenticeship Program Pilot.

## C. Kurucz made a motion to approve the [Spark Apprenticeship Pilot Program](https://education.vermont.gov/document/vsbpe-peer-review-green-sheet-november-19-2024) until June 30, 2026 (two school years).

## Seconded by B. Clark.

## The motion was approved.

## Licensing Data and Landscape Presentation

## A. Prowten gave a comprehensive presentation on the [current licensing data and landscape](https://education.vermont.gov/document/vsbpe-landscape-november-19-2024).

## Topics for January 9th Meeting:

## Follow Up: Waiver (Caitlin Haumann)

## Optional Literacy License Enhancement

## Three upcoming ROPA Reports

## Zoie Sanders, Interim Secretary of Education will be attending the January meeting.

B. Clark made a motion to adjourn.

Seconded by J. Clement.

The meeting was adjourned at 11:27 AM.

Minutes recorded by Katie Gagliardo.