



**AGENCY OF EDUCATION
EDUCATOR QUALITY DIVISION**

Vermont Standards Board for Professional Educators
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VERMONT STANDARDS BOARD FOR PROFESSIONAL EDUCATORS

August 13, 2019 AOE Offices, Barre

*VSBPE: Ensuring a Caring, Competent, Highly Effective Educator in
Every Vermont Classroom to Improve Student Learning*

MINUTES

MEMBERS PRESENT: T. Young; C. Latulippe; B. Cleland; E. Remmers; R. Reardon; D. Younce;
C. Cole; S. Quinn

MEMBERS ABSENT: J. Fribush; A. McMullen

STAFF PRESENT: Patrick Halladay, Ron Ryan, Terry Reilly, Amy Scalabrini, Ellen Cairns, Deb
Giles, Emily Simmons, Claire O'Shaughnessy, Caitlyn Duff – AOE Intern

MEMBERS OF THE PUBLIC: L. Jepson, VTC

CALL TO ORDER: P. Halladay called the meeting to order at 9:01am.

BOARD REORGANIZATION:

T. Young nominated E. Remmers for Board Chair. Seconded by D. Younce.
Motion approved.

Meeting turned over to Board Chair, E. Remmers.

T. Young nominated J. Fribush for Vice Chair. Seconded by C. Cole.
Motion approved.

C. Cole nominated C. Latulippe for Secretary. Seconded by T. Young.
Motion approved.

D. Younce nominated R. Reardon for Chair of the Program Approval Committee. Seconded by
T. Young.
Motion approved.

C. Cole nominated T. Young for Chair of the Licensing Committee. Seconded by C. Latulippe.
Motion approved.

REVIEW OF SUB COMMITTEE RESPONSIBILITIES:

Program Approval Committee (PAC): Responsibilities of the committee include but are not limited to: Approval of ROPA Review Team Members, ROPA Review Reports, and Two-Year Reports; updating educator preparation program rules and policies as needed.

Licensing Committee (LC): Responsibilities of the committee include but are not limited to: Approval of endorsement revisions and addition of new endorsements, Local and Regional Standards Board work, licensing data, testing requirements, licensing requirements, policy recommendations.

APPROVAL OF AGENDA:

Amend agenda to include waiver requests. R. Reardon motioned to approve the agenda with suggested change. Seconded by T. Young. Motion approved.

APPROVAL OF MINUTES:

C. Cole moved to approve the minutes from 6/4/19 and 6/27/19. Seconded by R. Reardon. Motion approved.

CORRESPONDENCE / ANNOUNCEMENTS:

N/A

BOARD MEMBER UPDATES:

R. Reardon spoke about the 3rd Annual Early Childhood Education Institute at Castleton University. 300 educators were in attendance.

STAFF REPORT:

The Education Quality and Federal and Education Support Programs Divisions will be moving to National Life on September 13th. The September 19th meeting will be held in Barre.

The Rule revisions are scheduled for the September 5th LCAR meeting.

WAIVER REQUESTS:

Superintendent Waiver Request – E. Bourne

D. Younce moved the Board waive the requirements for Rule 5362 and grant E. Bourne a second Emergency license for one more year. Seconded by R. Reardon.

D. Younce amended the motion.

D. Younce moved that the Board extend emergency license for one year

License will be for one year only

By 1/1/2020 the VSBPE or AOE will receive verification of 15 hours of professional learning having been completed by the educator. The content will be agreed upon by the Superintendent and educator. If this requirement is not met by 1/1/2020, the Emergency license will be revoked.

Seconded by R. Reardon.

Motion approved.

Educator Waiver Request – M. Simmons

C. Cole moved that the Board waive one of the two years of licensed educational administration experience requirement for the 5440-90 Superintendent endorsement. Seconded by T. Young.

2 approved.

5 opposed.

Motion denied.

Middle Grades Licensure Requirements

The Board reviewed a DOE 2005 memo and has directed the AOE to revoke the memo and clarify middle grades licensure requirements and communicate to educator preparation programs and superintendents.

COMMITTEE REPORTS AND MOTIONS:

Licensing Committee: T. Young, Chair, Reporting

T. Young moved the VSBPE adopt the updated endorsement revision timeline.

Seconded by C. Cole.

Motion approved.

Program Approval Committee: R. Reardon, Chair, Reporting

R. Reardon moved that the VSBPE accept Champlain College's application for a ROPA review of its proposed new middle grades and secondary math programs.

Seconded by C. Latulippe.

Motion approved.

R. Reardon moved that the VSBPE approve TAP's request for approval to pilot a new student teacher observation protocol and that they share their summative reflections with the ROPA Consultant to then be shared with the Board.

Seconded by D. Younce.

Motion approved.

Break for lunch at 11:55am.

Reconvene at 12:45pm.

License Data Request

The Board reviewed [licensing application trends from 2016-2018](#).

New Program Approval Application Process

[See recommendation](#) from AOE Legal Counsel

General Counsel

AOE General Counsel, E. Simmons sought recommendations for new board member orientation topics for a future meeting.

Rule 5351: Provisional License Language

The Board has directed AOE staff to come back with proposed language to revise Rules 5351 and 5356.

Criminal Record Checks for Temporary Licenses

Currently, the AOE does not have authority under law to require a fingerprint-supported criminal check for temporary licenses. The AOE will provide possible options for the Board to consider.

September Agenda Items

New Board member orientation

LCAR update

Top 5 initial endorsements

Rule 5350 – Provisional license language

Criminal Record Checks for Temporary Licenses

Meeting adjourned by consensus at 2:11pm.

Minutes recorded and prepared by Amy Scalabrini.

DRAFT