



1 National Life Drive, Davis 5  
Montpelier, VT 05620 (p) 802-828-1626 | (f) 802-828-6433

## Direct Certification Status Form -CONFIDENTIAL-

To: Vermont Agency of Education – Child Nutrition Programs

Fax: (802)-828-6433

Phone: (802)-828-1626

From: \_\_\_\_\_

Contact Person

\_\_\_\_\_

Name of School

Fax: \_\_\_\_\_

Phone: \_\_\_\_\_

Date: \_\_\_\_\_

Student ID #	Student Name		DOB	Grade	Direct Cert.	SNAP/3SquaresVT
	Last	First M.I.				

This fax may contain confidential information intended only for the person(s) named above. If you have received this fax in error or if there was a problem in its transmission, please notify the sender immediately.

### Student Direct Certification Status

Schools wishing to determine Direct Certification Status must submit student information by fax to (802)-828-6433. Information may be emailed, but must be sent via secure email. To initiate the secure email process, please contact Ailynne Adams at [ailynne.adams@vermont.gov](mailto:ailynne.adams@vermont.gov) .

- It is preferable that the Direct Certification Status form is used but as long as the student's name, date of birth, and grade are supplied we can accept the request.
- Make sure that there is also a contact person, phone number and fax number in case there are any questions on the students that are being requested and the information can be returned to the appropriate person.

SFA: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Worksheet completed by: \_\_\_\_\_