

Schools wishing to determine Direct Certification Status must submit student information by fax to (802)-828-6433. Information may be emailed, but must be sent via secure email. To initiate the secure email process, please contact Denise Blankenship at denise.blankenship@vermont.gov.

- It is preferable that the Direct Certification Status form is used but as long as the student's name, date of birth, and grade are supplied we can accept the request.
- Make sure that there is also a contact person, phone number and fax number in case there are any questions on the students that are being requested and the information can be returned to the appropriate person.

SFA: _____

Telephone Number: _____

Worksheet completed by: _____