

## 60-Day Deadline Dates for Claims for Reimbursement

Claims for Reimbursement must be submitted within 60 days of the last day of the claim month. Best practice is to submit claims with 15 days of the last day of the claim month. The State Agency processes claims every two weeks.

The process for claim exceptions is addressed in the [Late Claim Procedure and Corrective Action Template](#) available on the Vermont Agency of Education Child Nutrition Programs webpage.

\*For all programs except the Fresh Fruit and Vegetable Program (FFVP), when deadlines fall on a Saturday, Sunday, or a Federal Holiday, the due date is the next business day.

### Claim Submission 60-Day Deadline Date for Each Month:

January: April 1 (March 31 during leap years)

February: April 29

March: May 30

April: June 29

May: July 30

June: August 29

July: September 29

August: October 30

September: November 29

October: December 30

November: January 29

December: March 1 (February 29 during leap years)

This institution is an equal opportunity provider.