

Title I Part A: Parent and Family Engagement Allowable Uses

Purpose of Title I Part A: Parent and Family Engagement

The purpose of the Title I parent and family engagement reservation is to assist LEAs and schools in carrying out activities and strategies consistent with the LEA Parent & Family Engagement Policy.¹ Reserved funds must be used for at least one of the following:

- Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies²
- Supporting programs that reach parents and family members at home, in the community, and at school³
- Disseminating information on best practices focused on parent and family engagement, especially for increasing engagement of economically disadvantaged parents and family members⁴
- Collaborating with community-based organizations or employers with a record of success in improving and increasing parents and family engagement⁵
- Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with the LEA's parent and family engagement policy⁶

General Considerations

Programs and activities supported by Title I funds must be:

- Be consistent with the purpose of Title I;
- Be necessary, addressing identified needs on the Local Education Agency (LEA)'s Comprehensive Needs Assessment (CNA) and support goals outlined on the LEA's Continuous Improvement Plan (CIP);
- Be reasonable, considering breadth of impact and associated costs;
- Address the learning needs of all students, including children with disabilities, English Learners (ELs), and gifted and talented students;
- Be used for evidence-based activities; and
- Be utilized to supplement local and state funds, not supplant them

Allowable and Unallowable Uses

Strategy	Allowable Expenditures	Unallowable Expenditures
<p>Administration</p>	<p>Parent and Family Liaison/Family and Community Coordinator:</p> <ul style="list-style-type: none"> • Coordinates communication between parents, families, schools, districts, etc. • Organizes volunteer programs to improve parent involvement • Acts as liaison to parents and families in order to remove barriers to students' success • Empowers parents to become active partners in children's education • Designs/provides trainings, workshops, and classes to parents • Develops/implements parent, family, and community engagement programs/activities • Provides translations 	<p>Any administration costs that do not align with the intent of Title I Parent and Family Engagement as outlined in ESSA section 1116</p>
<p>Professional Development</p>	<p>Trainings provided jointly to teachers, principals, paraprofessionals, early childhood educators, and parents and family members:</p> <ul style="list-style-type: none"> • How to reach out to, communicate with, and work with parents as equal partners • How to build ties between parents and the school • How to create welcoming schools 	<p>Any training or professional development costs not aligned with Title I Parent and Family Engagement as outlined in ESSA section 1116</p>

Strategy	Allowable Expenditures	Unallowable Expenditures
Policy Development	<ul style="list-style-type: none"> • Mailings/Invitations/Newsletters • Surveys • Light refreshments (pizza, salad, pastries, coffee) for parents and family members • Transportation and childcare costs to enable parents to participate in policy-related meetings • Staff stipends to plan/participate in policy-related meetings outside contract hours • Outside contractors/guest speakers • Translation services 	<ul style="list-style-type: none"> • Stipends for parents or family members • Food/refreshments for staff • Promotional items, door prizes, gift cards • Gas cards • Alcoholic beverages
Parent Outreach and Education	<ul style="list-style-type: none"> • Costs associated with meaningful, two-way communication regarding children’s achievement, including: <ul style="list-style-type: none"> ○ Providing meetings at a variety of times for parents unable to attend during the regular school day ○ Home visits for parents unable to attend meetings/events • Materials and trainings that: <ul style="list-style-type: none"> ○ Enable parents to work with their children to improve academic achievement ○ Provide assistance in understanding the State’s academic standards, assessments, how to monitor their child’s progress and work with educators to improve achievement • Academic program night/activity materials • Instructional kits, workbooks, reading materials, math and literacy materials 	<ul style="list-style-type: none"> • Stipends for parents or family members • Food/refreshments for staff • Alcoholic beverages • Materials for core instruction • Promotional items, door prizes, gift cards • Gas cards • Alcoholic beverages • Fund-raising activities

Strategy	Allowable Expenditures	Unallowable Expenditures
Parent Outreach and Education	<ul style="list-style-type: none"> • Evidence-based classes, workshops, trainings, and programs for parents and family members <ul style="list-style-type: none"> ○ Outside contractors/consultants ○ Registration fees for parents attending local and in-state workshops and conferences • Transportation and childcare costs to enable parents to participate in school-related meetings and training sessions • Light refreshments (pizza, salad, pastries, coffee) for parents and family members • Newsletters/Mailings/Invitations • Translation services • Parent Resource Center • Kindergarten readiness program • Staff stipends to plan/participate in Title I activities outside contract hours 	

Contact Information:

If you have questions about this document or would like additional information, please contact:

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Citations

¹ ESSA section §1116(a)(3)(D)

² ESSA section §1116(a)(3)(D)(i)

³ ESSA section §1116(a)(3)(D)(ii)

⁴ ESSA section §1116(a)(3)(D)(iii)

⁵ ESSA section §1116(a)(3)(D)(iv)

⁶ ESSA section §1116(a)(3)(D)(v)