

Questions & Answers – Parent and Family Engagement Webinar

Q: Do you have model policies like this to share with us?

A: The Title I, Part A Parent and Family Engagement Toolkit contains template policies, not a model. Within the template there are some things to consider, including examples on what you might include in the policy for each requirement, but there is not a definitive model. Formatting and the needs of the LEA/school will need to be edited to fit the specific LEA/school after parent and family outreach is conducted.

Q: We only have supervisory union policies. Individual schools do not have their own policies, they have documented procedures/ administrative regulations that support implementation. We are assuming that still works.

A: According to ESSA, each school receiving Title I, Part A funds must have its own School Parent and Family Engagement Policy that includes descriptions of how the school will implement all requirements outlined in section 1116(b)(1) of the statute.

Q: Where is the template found?

A: [Annual Title I Part A Meeting PowerPoint](#)

Q: We host these prior to a big school event, otherwise no one comes. That is not allowable?

A: Yes, this is still allowable, as long as the Title I meeting is advertised as a solo event and occurs at a separate timeframe— “prior to” or “after” another event is fine. Also, it’s important to be mindful of which parents and family members would be invited to the meeting, particularly if it is a Targeted Assistance school.

Q: The Title I Meeting is annual. Is there an expectation that this meeting happens at a certain time of year?

A: Great question, ESSA does not require a specific time of year. However, we strongly encourage schools to hold these meetings in the fall, as the purpose of the meeting is to make sure parents understand the Title I program. Best practice would be to hold them in the fall, or another option is to hold them twice a year, once in the fall and again in the spring to review effectiveness of the program.

Q: COVID-19 interrupted some annual meetings. What do we do?

A: Continue to try to hold these meetings through a virtual platform, if possible. If it is not possible, document what the circumstances were and that the effort was made.

Contact Information:

If you have questions about this document or would like additional information please contact:

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