

CTE Fast Forward/Early College Participation Agreement FY24

The **Fast Forward Program** allows students in Career Technical Education (CTE) programs to earn credit for college courses taken at the regional CTE centers. Fast Forward is for eligible CTE students who have not yet graduated from high school and who are enrolled in a partner CTE center program. The courses are taught at the regional CTE Center or online, and classes are scheduled during the regular school day. Each student can access a total of two courses per semester that are paid for through Federal funds (Perkins V). Participation in Vermont Post-Secondary programs including Fast Forward, Dual Enrollment and Early College are maintained through the Vermont Dual Enrollment system. Sending school coordinators verify and approve student accounts in this system. Approval of **Fast Forward courses** is determined by the Fast Forward Coordinator, or their designee.

Vermont high school juniors who enroll in the **Early College Program** for their senior year, including high school students who are pre-approved to be co-enrolled in an **Early College Program** and a **CTE program**, complete their final year of high school at a participating college or university, tuition free. This program enables students to complete one year of college, while also meeting the requirements for high school graduation. Eligibility for **Early College** must be determined by the sending high school principal or their designee. In all cases, Fast Forward and/or the Early College Program must be documented in a student's Personalized Learning Plan.

Note: Please refer to current guidance regarding eligibility and enrollment of Home Study students. For any questions contact aoe.dualenrollment@vermont.gov.

1. Please select your CTE center name from the list below. *See Partnership Agreement form for full list.*

CTE Center Responsibilities for Participation in the Fast Forward Program

The following section pertains to responsibilities CTE Centers are expected to fulfill when providing.

2. CTE centers will use the Dual Enrollment System for the purposes of approving/denying Fast Forward course requests and monitoring status, while sending schools will approve account requests.
 - a. Agree
 - b. Do not agree
3. CTE centers will coordinate with students' sending high schools to ensure Fast Forward is documented in each student's Personalized Learning Plan.
 - a. Agree
 - b. Do not agree

Contact Information:

If you have questions about this document or would like additional information please contact:

aoe.dualenrollment@vermont.gov

4. CTE centers must agree to maintain and report data related to students enrolled in Fast Forward courses.
 - a. Agree
 - b. Do not agree
5. CTE centers must confirm that the student meets the eligibility requirements of the Fast Forward program before approving a course request.
 - a. Agree
 - b. Do not agree
6. CTE centers must coordinate with the college providing the Fast Forward course(s) to ensure that the student meets the college's eligibility requirements (e.g., the student has qualifying **WorkKeys** or **Accuplacer** scores, the student has successfully completed the directed self-placement process, and/or the student has met any other requirements the college has articulated to CTE centers).
 - a. Agree
 - b. Do not agree
7. CTE centers must confirm course details before approving (i.e., college, semester, voucher type, course, and section).
 - a. Agree
 - b. Do not agree
8. CTE centers must confirm Fast Forward courses changes, if any, during the college drop/add period and update the Dual Enrollment System accordingly.
 - a. Agree
 - b. Do not agree

CTE Center Responsibilities for Participation in the Early College Program

The following section pertains to the responsibilities CTE Centers are expected to fulfill when providing.

9. CTE students seeking to participate in Early College while maintaining enrollment in their CTE Program concurrently must have an Early College and CTE Co-Enrollment Prior Approval Request Form, indicating they have support of their sending school and CTE program, submitted by their sending school and CTE counselor to the AOE for approval.
 - a. Agree
 - b. Do not agree
10. CTE centers will coordinate with students' sending high schools to ensure the Early College Program is documented in each student's Personalized Learning Plan in advance of their senior year in the CTE program.
 - a. Agree
 - b. Do not agree

Fast Forward Coordinators at the CTE Center

This section will identify the person who will approve Fast Forward courses, via access to the Dual Enrollment System, and identify the director of the technical center. The director of the technical center

*will receive an email through the Agency of Education's online signature tool, **DocuSign**, to attest that they understand and agree to the conditions of this form and its described programs.*

11. Identify the name of the person who will be the main contact for Fast Forward, referred to as the Fast Forward Coordinator.
12. Enter the email address of the Fast Forward Coordinator (same person as above).
13. Please enter the name of the technical center's director.
14. Enter the email address of the technical center's director.