

CTE Fast Forward/Early College Participation Agreement Form FY23 Preview

The **Fast Forward Program** allows students in Career Technical Education (CTE) programs to earn credit for college courses taken at the regional CTE centers. Fast Forward is for eligible CTE students who have not yet graduated from high school and who are enrolled in a partner CTE center program. The courses are taught at the regional CTE Center or online, and classes are scheduled during the regular school day. Each student can access a total of two courses per semester that are paid for through Federal funds (Perkins V).

Vermont high school seniors who enroll in the **Early College Program**, including high school students who are approved to co-enroll in early college and a CTE program, complete their final year of high school at a participating college or university, tuition free. This program enables students to complete one year of college, while also meeting the requirements for high school graduation.

Eligibility for **Fast Forward** must be determined by the CTE Director or their designee. Eligibility for **Early College** must be determined by the principal or their designee. In all cases, Fast Forward and/or the Early College Program must be documented in a student's Personalized Learning Plan.

* Required

1. Please select your CTE center name from the list below. *

- Burlington Technical Center
- Central Vermont Career Center
- Cold Hollow Career Center
- Essex, Center For Technology
- Green Mountain Technology and Career Center
- Hartford Career and Technical Center
- Lyndon Institute
- North Country Career Center
- Northwest Career & Technical Center
- Patricia A Hannaford Career Center
- Randolph Technical Career Center
- River Bend Career & Technology Center
- River Valley Technical Center
- Southwest Vermont Career Development Center

Contact Information:

If you have questions about this document or would like additional information please contact:

Ryan Parkman, Student Pathways, at Ryan.Parkman@vermont.gov

- St Johnsbury Academy
- Stafford Technical Center
- Windham Regional Career Center
- Canaan High School

CTE Center Responsibilities for Participation in the Fast Forward Program

The following section pertains to responsibilities CTE Centers are expected to fulfill when providing these postsecondary options for students.

2. CTE centers must identify a Fast Forward Ticket Coordinator*
 - Agree
 - Do Not Agree

3. CTE centers will use the Dual Enrollment System for the purposes of approving/denying Fast Forward ticket requests and monitoring ticket status.*
 - Agree
 - Do Not Agree

4. The student's home high school is responsible for approving account requests.*
 - Agree
 - Do Not Agree

5. CTE centers will coordinate with students' sending high schools to ensure the Fast Forward program is documented in each student's Personalized Learning Plan. *
 - Agree
 - Do Not Agree

6. CTE centers must agree to maintain and report data related to students enrolled in Fast Forward courses.*
 - Agree
 - Do Not Agree

7. CTE centers must confirm that the student meets the eligibility requirements of the Fast Forward program before approving a ticket request (e.g., the student has completed grade 10). *
 - Agree
 - Do Not Agree

8. CTE centers must coordinate with the college providing the Fast Forward course(s) to ensure that the student meets the college's eligibility requirements (e.g., the student has qualifying WorkKeys or Accuplacer scores, the student has successfully completed the directed self-placement process, and/or the student has met any other requirements the college has articulated to CTE centers). *
 - Agree
 - Do Not Agree

9. CTE centers must confirm ticket details before approving a ticket (i.e., college, semester, voucher type, and course). *
 - Agree
 - Do Not Agree

10. CTE centers must confirm with the student which Fast Forward courses will be changed, if any, during the college drop/add period. *
 - Agree
 - Do Not Agree

CTE Center Responsibilities for Participation in the Early College Program

The following section pertains to the responsibilities CTE Centers are expected to fulfill when providing these postsecondary options for students.

11. Unenrolled secondary CTE students seeking to participate in Early College and their CTE program must submit an Early College and CTE Co-Enrollment Prior Approval Request Form to the AOE for approval.*
 - Agree
 - Do Not Agree

12. CTE centers will coordinate with students' sending high schools to ensure the Early College program is documented in each student's Personalized Learning Plan.*

- Agree
- Do Not Agree

Fast Forward Ticket Coordinators at the CTE Center

*This section will identify the person who will approve Fast Forward tickets, via access to the Dual Enrollment System, and identify the director of the technical center. The director of the technical center will be receive an email through the Agency of Education's online signature tool, **DocuSign**, to attest that they understand and agree to the conditions of this form and its described programs.*

13. Identify the name of the person who will be approving Fast Forward tickets (they will also be the main point of contact for the Fast Forward program). *

(Last, First)

14. Enter the email address of the person who will be approving Fast Forward tickets (same person as above). *

15. Please enter the name of the director of the technical center. *

(Last, First)

16. Enter the email address for the director of the technical center. *

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