
MEMORANDUM

TO: Superintendents, Principals, High School Dual Enrollment Voucher Coordinators
FROM: Greg Young, Program Coordinator
Cc: Jess DeCarolis, Student Pathways Director;
Veronica Newton, Personalized Learning Team Program Manager
SUBJECT: Vermont Dual Enrollment & Early College Programs
DATE: August 4, 2020

VERMONT DUAL ENROLLMENT & EARLY COLLEGE PROGRAMS

Under the Flexible Pathways Initiative, the Vermont Dual Enrollment Program, [16 V.S.A. § 944](#), provides eligible Vermont high school students access to two college courses, tuition free, through a voucher system that tracks requests, collects information for reporting, and allows for accurate reimbursement to participating partners. Vouchers are awarded on a semester-by-semester basis, pending student eligibility. Unused vouchers are voided at the end of each semester. Students must request a voucher whether they take a course on a college campus, online, or take a course at their high school for college credit. Students can use vouchers to enroll in college classes that begin after they have completed grade 10 and end before they have graduated from high school. Developmental and remedial courses do not qualify for Vermont Dual Enrollment vouchers.

Vermont high school seniors that are eligible to enroll in the **Early College Program**, [16 V.S.A. § 946](#), complete their final year of high school at a participating college or university, tuition free. This program enables students to complete one year of college, while also meeting the requirements for high school graduation.

Student readiness for college coursework must be determined by the principal or their designee, and participation in the Dual Enrollment and/or the Early College Program must be documented in a student's Personalized Learning Plan.

As a result of school mergers, as you may be aware, supervisory districts and unions who previously could designate out of state schools, under [16 V.S.A. § 827](#), as the public high school for its resident students are no longer able to do so. SUs/SDs who pay tuition for their students

Contact Information:

If you have questions about this document or would like additional information please contact:
Greg Young at AOE.DualEnrollment@vermont.gov

to attend out of state schools should make their students aware that they are ineligible to participate in Dual Enrollment and Early College under the Flexible Pathways Initiative. The AOE has no regulatory authority over schools out of state, and therefore cannot hold such schools to any assurances to follow statutory and policy requirements as it relates to Dual Enrollment and Early College and as articulated in the secondary school participation agreement.

This year the Participation Agreement process involves two steps.

1. Download and complete the [Secondary School Participation Agreement Form](#) and **email** the completed form to AOE designee, Rose Wheeler at rose.wheeler@vermont.gov by September 11, 2020.
2. The AOE designee will convert the completed form into a OneSpan document which will then be routed to the current principal and superintendent for signatures to be maintained on file.

The completed form is due by September 11, 2020 to [Rose Wheeler](#).

We look forward to our continued work with you to fulfill the expectations of the Flexible Pathways Initiative and the implementation of the Vermont Dual Enrollment and Early College Programs. If you have any questions concerning the Flexible Pathways Initiative and the Vermont Dual Enrollment and Early College Programs, please contact AOE.DualEnrollment@vermont.gov.

Resources:

Dual enrollment voucher application for students: [Dual Enrollment System DE webpage: Student Guide, Resources, DE System and Program Manuals Voucher/Ticket Coordinator Guide Dual Enrollment Program Timeline FY21](#)