

## Vermont Dual Enrollment Program Timeline FY24

### Includes: Summer '23, Fall '23, and Spring '24

The FY24 DE Program Timeline is organized by Semester and includes Action Steps with corresponding Deadlines. The timeline is also available on the [AOE Dual Enrollment webpage](#) and in the Dual Enrollment Voucher System for those with access.

*Note: The Dual Enrollment (DE) System includes DE course vouchers, Fast Forward (FF) course tickets, and concurrent enrollment vouchers.*

### Summer 2023

| Semester | Action Step   | Deadline           |
|----------|---|--------------------|
| Summer   | Colleges submit DE course data to AOE via SFTP folder by close of business day for Summer   | February 1, 2023   |
| Summer   | PCG review and upload college DE course data into system for Summer   | February 7, 2023   |
| Summer   | Colleges review DE course data in system to make sure all Summer courses accounted for  | February 14, 2023  |
| Summer   | System Opens for Summer DE voucher requests   | February 17, 2023  |
| Summer   | System Closes for DE Voucher Requests for Summer  | July 14, 2023      |
| Summer   | College DE registration/claim status and all "Course Not Listed" courses updated and uploaded to the voucher site via the AOE SFTP folder | August 11, 2023    |
| Summer   | College DE Invoicing deadline for Summer due to AOE by end of business day  | September 15, 2023 |
| Summer   | AOE to review DE data for reimbursements to colleges  | September 15, 2023 |
| Summer   | College DE grade file uploaded to the AOE SFTP folder by close of business day for Summer semester  | October 13, 2023   |
| Summer   | PCG review and upload college grade data into system for Summer   | October 27, 2023   |

## Fall 2023

| Semester | Action Step   | Deadline          |
|----------|---|-------------------|
| Fall     | Colleges submit DE & FF course data to AOE via SFTP folder by close of business day for Fall  | March 24, 2023    |
| Fall     | PCG review and upload college DE & FF course data into system for Fall  | March 31, 2023    |
| Fall     | Colleges review DE & FF course data in system to make sure all Fall courses accounted for   | April 7, 2023     |
| Fall     | System Opens for Fall DE voucher & FF Ticket requests   | April 14, 2023    |
| Fall     | System Closes for DE Voucher & FF Ticket Requests for Fall  | October 13, 2023  |
| Fall     | College DE registration/claim status and all "Course Not Listed" courses updated and uploaded to the voucher site via the AOE SFTP folder | November 3, 2023  |
| Fall     | College DE Invoicing deadline for Fall due to Agency of Education by end of business day  | November 15, 2023 |
| Fall     | AOE to review DE data for reimbursements to colleges  | November 17, 2023 |
| Fall     | College DE grade file uploaded to the AOE SFTP folder by close of business day for Fall semester  | January 12, 2024  |
| Fall     | PCG review and upload college grade data into system for Fall   | January 22, 2024  |

## Spring 2024

| Semester | Action Step   | Deadline          |
|----------|---|-------------------|
| Spring   | Colleges submit DE & FF course data to AOE via SFTP folder by close of business day for Spring  | October 20, 2023  |
| Spring   | PCG review and upload college DE & FF course data into system for Spring  | October 27, 2023  |
| Spring   | Colleges review DE & FF course data in system to make sure all Spring courses accounted for   | November 3, 2023  |
| Spring   | System Opens for Spring DE voucher & FF Ticket requests   | November 10, 2023 |
| Spring   | System Closes for DE Voucher & FF Ticket Requests for Spring  | March 8, 2024     |
| Spring   | College DE registration/claim status and all "Course Not Listed" courses updated and uploaded to the voucher site via the AOE SFTP folder | March 22, 2024    |
| Spring   | College DE Invoicing deadline for Spring due to Agency of Education by end of business day  | April 15, 2024    |
| Spring   | AOE to review DE data for reimbursements to colleges  | April 16, 2024    |
| Spring   | College DE grade file uploaded to the AOE SFTP folder by close of business day for Spring semester  | May 31, 2024      |
| Spring   | PCG review and upload college grade data into system for Spring   | June 7, 2024      |

## Vermont Dual Enrollment Program Timeline FY24 Important Dates for High School Partners and Students

The FY24 Dual Enrollment Program timeline is organized by semester includes important dates for Vermont high school partners and students to consider when requesting course vouchers in the Dual Enrollment System. The Dual Enrollment System includes Dual Enrollment (DE) course vouchers and Fast Forward (FF) course tickets.

- To set up a student account and to request Dual Enrollment course vouchers and Fast Forward tickets go to: <https://dualenrollment.vermont.gov/vtde>

### Summer 2023

|   |                   |
|---|-------------------|
| System Opens for Summer Dual Enrollment voucher requests  | February 17, 2023 |
| System Closes for Summer Dual Enrollment voucher requests | July 14, 2023     |
| Grades available in Dual Enrollment voucher system        | October 27, 2023  |

### Fall 2023

|   |                  |
|---|------------------|
| System Opens for Fall Dual Enrollment voucher & Fast Forward ticket requests  | April 14, 2023   |
| System Closes for Fall Dual Enrollment voucher & Fast Forward ticket requests | October 13, 2023 |
| Grades available in Dual Enrollment voucher system                            | January 22, 2024 |

### Spring 2024

|   |                   |
|---|-------------------|
| System Opens for Spring Dual Enrollment voucher & Fast Forward ticket requests  | November 10, 2023 |
| System Closes for Spring Dual Enrollment voucher & Fast Forward ticket requests | March 8, 2024     |
| Grades available in Dual Enrollment voucher system                              | May 31, 2024      |

**Questions?** Contact [AOE.DualEnrollment@vermont.gov](mailto:AOE.DualEnrollment@vermont.gov).