

Publicly-Funded Prekindergarten Partnership Agreement

20XX-20XX

The **School District Name** hereby enters into a one-year agreement with **Program Name** for the purpose of ensuring high quality, developmentally appropriate early education services to enrolled prekindergarten children who are residents of **name towns here**.

Program Name: _____

Address: _____

Email: _____

Telephone: _____

Fax: _____

Director/Owner/Contact: _____

Program Name agrees that it will maintain the standards/qualifications as identified in ACT 166 including:

- Implement a developmentally appropriate curriculum that is aligned with the Vermont Early Learning Standards;
- Provide prekindergarten education for a minimum of 10 hours per week for thirty-five weeks during the academic year;
- Complete reports for enrollment, attendance, child assessment, costs of prekindergarten education, finances and other areas as required/requested;
- Participate in training which may be required of prequalified PreK programs in general, or specifically by a school district partner;
- Participate in the state approved prekindergarten education monitoring system;
- Adhere to all applicable federal and state laws;
- Use Teaching Strategies GOLD to collect documentation and evaluate children's progress at least twice per year, meet checkpoint deadlines and report the results of those assessments to the school district and the Agency of Education by no later than June 30th of each year;
- Provide parents or guardians with a report of their child's developmental progress at least twice per year, and offer families at least two opportunities per year to meet with the teacher;
- Provide opportunities for effective parental involvement and participation;
- Permit on-site visits, announced and unannounced, by representatives from the Agency of Education and the Agency of Human Services, and from school district staff;

- Report any changes that could affect your status as a prequalified prekindergarten education program to the Agency of Education and partner school districts within 10 days of that change. (Examples include: Losing access to a licensed teacher, change in star rating, licensing violations, etc.)
- Accept students without discrimination based on gender, race, nationality, disability, economic status, religion, or parental marital status.
- Apply all of the prekindergarten funding provided by the district for 10 hours, 35 weeks of prekindergarten services as full tuition for those hours for each enrolled child.

Additional responsibilities of **Program Name**:

- Provide parents of **School District Name** information regarding this agreement and its purpose as well as “consent to release information” form in order to permit information sharing about the child between the program and **School District Name** (including TSG data);
- Maintain required liability insurance. **School District Name** should be named as an additional insured on the policy and a certificate of insurance needs to be provided to **School** annually;
- Regularly attend the school district’s publicly funded prekindergarten partnership meetings.
- Using the **School** Exit Form/process, notify **School** immediately if a child terminates or changes enrollment status;
- Meet all required deadlines. (Examples include: October enrollment census, T.S. Gold checkpoints, etc.)

School Name agrees that it will:

- Inform parents residing in **School/Supervisory Union** of the availability of early education services;
- Provide state mandated prekindergarten compensation (\$3000 per child for 10 hours, 35 weeks) to **Program Name**. Prorate the amount for children who attend less than 35 weeks;
- Send agreed-upon funds to **Program Name** at least four times per school year each year unless otherwise agreed to by both parties according to the following schedule:
 - a. Payment 1: 1 week prior to the first day of public school
 - b. Payment 2: November 1st
 - c. Payment 3: February 1st
 - d. Payment 4: May 1st (Final payment due no later than May 1st depending on payment frequency).
- Identify a **School/Supervisory Union** liaison who will maintain communication with **Program Name** throughout the terms of this contract to ensure that both parties abide by its terms;

- Inform staff of **Program Name** about relevant professional development opportunities sponsored by the district and invite their attendance at such. Additional fees may be incurred by **Program Name** for participation in such events;
- Consider requests for additional services (beyond what the program must maintain for pre-qualified status) to support the development and learning of enrolled children and negotiate any additional fees for such services (Examples include: professional development, space, etc.);
- Through the Local Standards Board, provide assistance to direct service teachers working in partner programs to renew teaching licenses.

TERMINATION OF THIS AGREEMENT

Either party for cause, stated in writing, may terminate this agreement at any time. Without limiting the foregoing, a material or substantial breach of terms of this contract shall constitute cause for termination.

This agreement shall abide by applicable laws of the State of Vermont; constitutes the entire agreement of the parties hereto with respect to the subject matter hereof; and shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns.

It will be the joint responsibility of **School/Supervisory Union** and **PROGRAM NAME** to notify in writing families of children affected by the termination of this agreement.

This agreement remains in effect from July 1, 20XX to June 30, 20XX after all parties have signed below unless terminated earlier in accordance with the termination provisions set forth above.

SCHOOL DISTRICT

Name: _____
 Title: _____
 Signature: _____
 Date: _____

PROGRAM NAME

Name: _____
 Title: _____
 Signature: _____
 Date: _____

Please return your signed agreement by **DUE Date**.