



Department of Public Safety
Vermont Crime Information Center
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To: Debi Price
Director of Educator Quality
Vermont Agency of Education

From: Jeffrey Wallin
Director
Vermont Crime Information Center

CC: Vermont School Human Resource Professionals (VSHRP)

RE: Secondary Dissemination of Criminal History Record Information

Date: February 28, 2017

As previously noted, secondary dissemination is the promulgation of Criminal History Record Information (CHRI) from one authorized agency to another authorized recipient agency. Specifically, this dissemination is only authorized when both agencies utilize information for the same purpose and share a common enabling statute or authority.

Based upon a recent analysis of V.S.A Title 16 it has been determined that educator licensure (16 V.S.A. § 254) and school employment (16 V.S.A. § 255) are separate purposes and authority as noted above. Therefore, CHRI accessed for the purpose of educator licensure by the Agency of Education (AOE) may not be disseminated to another entity (educational institution) for the purpose of employment (or vice versa).

Please ensure that all necessary AOE work processes within your area of responsibility are updated to reflect this guidance no later than July 1st, 2017. Any secondary dissemination of CHRI between the AOE and educational institutions for separate purposes (employment vs. licensure) after the above date will be considered a violation of applicable guidelines.

Additionally, please note the guidance provided above does not apply to any other use of CHRI. Please contact VCIC directly with any questions concerning other use, acquisition, or dissemination of CHRI.