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## **Guidelines for Teachers – Professional Learning**

### **Teacher Endorsements**

#### **Description Statements must include:**

Please answer the following questions in a concise manner:

- 1) What was/were the content and/or objectives of the learning activities? (May use syllabus or activity description provided.)
- 2) If you are using this activity as your endorsement specific (content) hours, please provide the related **knowledge/performance standards**.

#### **Expected or Actual Impact Statements:**

Please answer the following questions in a concise manner using “I” statements:

- 1) How did this activity result in new learning for you?
- 2) How will this new learning enhance your instruction/practice?
- 3) How does this new learning translate for improved outcomes for students?

### **Administrator Endorsements**

#### **A brief Description Statement must include:**

- 1) Content of course/workshop
- 2) Connection to leadership standards
- 3) Why is this Professional Learning activity important?

#### **A brief Expected or Actual Impact Statement must include “I” statements for all of the following questions:**

- 1) What was your new learning?
- 2) How would this new learning influence your skills as a leader?
- 3) How would you expect this new learning to improve outcomes for teachers and students?