



**AGENCY OF EDUCATION  
EDUCATOR QUALITY DIVISION**

Vermont Standards Board for Professional Educators  
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**VERMONT STANDARDS BOARD FOR PROFESSIONAL EDUCATORS**

May 8, 2018 AOE Offices, Barre

*VSBPE: Ensuring a Caring, Competent, Highly Effective Educator in  
Every Vermont Classroom to Improve Student Learning*

**MINUTES**

**MEMBERS PRESENT:** D. Tinney, J. Fribush, E. Remmers, R. Reardon, R. Baker, W. Hillmuth, D. St. Germain, H. Lanthier, A. McMullen, D. Younce, C. Cole, T. Young

**MEMBERS ABSENT:** J. Hill

**STAFF PRESENT:** Debora Price, Deborah Giles, Terry Reilly, Amy Scalabrini, Ron Ryan, Ellen Cairns

**MEMBERS OF THE PUBLIC:** J. Longchamp, D. McMahon, M. Karmin

**CALL TO ORDER:** D. Tinney called the meeting to order at 9:05am.

**APPROVAL OF AGENDA:**

**Motion made by H. Lanthier to amend the agenda to include a second waiver request from Superintendent J. Pandolfo, and to add "vote" on the Legislative Update. Second by C. Cole. Motion approved.**

**APPROVAL OF MINUTES:**

**Motion made by A. McMullen to approve the minutes from 3/28/18. Seconded by H. Lanthier. Motion approved.**

**CORRESPONDENCE / ANNOUNCEMENTS:**

D. Tinney received an email from School Nurse Clayton Wetzel inquiring if a School Nurse can serve on the VSBPE. It is the Agency's interpretation that a teacher representative is generally a teacher of record for courses taught. A licensed school nurse would be eligible to apply if they hold an additional endorsement and is the teacher of record documented by the Educator Census and SECT data collections (for example Health education). Additional considerations regarding school nurse is that the endorsement of school nurse is currently not considered teaching experience.

## **PUBLIC COMMENT:**

J. Longchamp encouraged the Board to maintain high standards for all educators. Specifically to maintain the integrity of the testing requirements (Praxis).

## **BOARD MEMBER UPDATES:**

D. Tinney announced he has been elected President of VT NEA and will be resigning from the VSBPE.

D. St. Germain has accepted a new position in New York and this will be his last VSBPE Meeting. He spoke about the recent ROPA Review that was done at the College of St. Joseph, and he was impressed by the professionalism that the AOE extended while there.

C. Cole was on a Peer Review panel for a Special Educator. This person was able to complete the Special Education program at Higher Ed Collaborative in 2 years.

## **STAFF REPORT:**

Update, 55% of renewal applications have been submitted to date. With licenses expiring on June 30, 2018, we expect the volume to increase exponentially.

Flowcharts for all application types are in the process of being posted on the website. Final reviews are being done on the Temporary licenses with the expectation that they will be posted by the end of next week.

Automated Email Notifications are sent when an application review has been completed and the final payment is being requested. We added a link for an Educator Survey as part of our continuous improvement process. We have received 115 responses to date, with very positive responses so far. We will be slammed with applications in the next two months, and we anticipate we will not be meeting people's expectations going forward due to volume.

Professional Learning impact statements are guidelines for submitting PL activities.

## **WAIVER REQUESTS:**

### **Superintendent Waiver Request – Requested by J. Pandolfo, presented by D. McMahon**

Waiver request for N. Weeks to serve as a long term substitute for the rest of the school year.

**Motion made by D. St. Germain to grant the waiver request. Seconded by R. Reardon.  
Motion approved.**

**Superintendent Waiver Request – Requested by J. Pandolfo, presented by D. McMahon**

Waiver request for S. Jacobs to serve as a long term substitute for a middle school music teacher. She will be directly supervised by the Principal and the Elementary music teacher. She will not be responsible for daily lesson plans.

**Motion made by C. Cole to grant the waiver request. Seconded by T. Young. Motion approved.**

**J. Fribush encouraged the school to look for community musicians who can be a guest in the classroom.**

**Educator Waiver Request: M. Karmin**

**Motion by H. Lanthier to grant the waiver request. Seconded by R. Baker.**

**Motion approved.**

**MODERN AND CLASSICAL LANGUAGE SUB ENDORSEMENT:**

Confirmation from the VSBPE that they support a multitude of languages as long as the corresponding language testing requirements have been met.

Break for lunch at 12:00pm

Reconvene at 12:45pm

**COMMITTEE REPORTS AND MOTIONS:**

**PROGRAM APPROVAL COMMITTEE – R. REARDON REPORTING**

**Motion made by R. Reardon to deny waiver request made by UVM. It is the expectation of the VSBPE that all EPP's will be in compliance with Vermont licensure requirements. Seconded by H. Lanthier.**

**Motion approved.**

**Motion made by R. Reardon to approve the Lyndon Early Childhood Education 2 year report on condition that the Early Childhood Education program be rolled into Fall 2019 full program approval. Seconded by J. Fribush.**

**Motion approved.**

**Motion made by R. Reardon to approve the ROPA Review Peer Review team as presented. A. McMullen volunteered to join the Review Team as VSBPE representative. Seconded by J. Fribush.**

**Motion approved.**

J. Fribush moved to accept Castleton University Literacy Report and Leadership 2 Year Report. Seconded by H. Lanthier.  
Motion approved with one recusal.

J. Fribush moved that the VSBPE defer the decision of a review for additional sub endorsements and subsequent fee requirements in the ROPA process to Agency of Education legal counsel. Seconded by R. Reardon.  
Motion approved.

#### LICENSING COMMITTEE – R. BAKER, CHAIR REPORTING:

R. Baker moved that the VSBPE adopt the NASDTEC Model Code of Ethics for Educators to include a Vermont introduction which will be included in the vote on the Vision for Teaching, Leading and Learning revisions on June 5, 2018.  
Seconded by A. McMullen.  
Motion approved.

R. Baker moved that the VSBPE accept the revised Leadership Self-Assessment and that this revised document along with the current Teaching Self-Assessment continue to be part of the Relicensure Handbook for Vermont Educators as a resource tool only.  
Seconded by H. Lanthier.  
Motion approved.

R. Baker moved that the Vermont Standards Board for Professional Educators adopt the newly created guidelines for professional learning for teachers and administrators. Said guidelines should be used by the appropriate Standards Boards and be included in the *Relicensure Handbook for Vermont Educators* for Renewals, Reinstatements, and Retired Educator Applications.  
Seconded by C. Cole.  
Motion approved

R. Baker moved that the VSBPE amend modern and classical languages to include after required testing – if applicant/educator is seeking an endorsement in a language with no specified Praxis II requirement, applicant/educator must take appropriate ACTFL examination for that language. See [www.languagetesting.com](http://www.languagetesting.com) for more info. Information on the required passing levels of proficiency for ACTFL tests is available here: [http://education.vermont.gov/documents/.proficiency\\_definitions.pdf](http://education.vermont.gov/documents/.proficiency_definitions.pdf)  
Seconded by A. McMullen.  
Motion approved

#### COMMUNICATION PLAN FOR RULE AND ENDORSEMENT CHANGES:

T. Young will serve as the VSBPE Member for the public comment meeting.

## LEGISLATIVE UPDATE:

House and Senate Education committee bills related to independent CTE Center requirements for Teacher Licensure.

House and Senate Education committee bills related to all educator licensing requirements.

Trauma informed education

D. Tinney encouraged Board Members to call Legislators.

Agency testimony can be found on the Vermont Legislative website.

## VSBPE APPOINTMENTS AND REAPPOINTMENTS FOR 2018/2019:

Recruitment for the following VSBPE appointments include: Two teacher representatives and one Private/Independent College Representative. There are five VSBPE members whose first terms are ending on June 30. The Agency recommends continuation of terms unless there are extenuating circumstances. The Governor's office notifies AOE of submitted applications. The Agency provides the Governor's office with demographic and geographic summaries of applicants.

## PROVISIONAL LICENSE DATA SUMMARY:

R. Ryan reporting Provisional License Data over the last 4 years. Data review included expired or expiring licenses between school years 2014/2015 – 2017/2018. High level overview of all districts and SU's with the highest number of provisional licenses by endorsement. Data included success rate and application routes that educators took to obtain a license in the endorsement they provisionally held.

Provisional License data is one piece of data that is used for Federal reporting on teacher shortage areas.

## JUNE AGENDA ITEMS:

The Board suggested items for the June meeting:

Legislative update

Public Comment / Rule changes / Vote

LCAR Meeting date

ETS Praxis data

*Revised A Vision for Teaching, Leading, and Learning*

Vermont Licensure Portfolio Report

**Motion to adjourn made by H. Lanthier. Seconded by J. Fribush. Motion approved.**

**Adjourned by consensus at 2:32pm.**

Minutes recorded and prepared by Amy Scalabrini