



**AGENCY OF EDUCATION  
EDUCATOR QUALITY DIVISION**

Vermont Standards Board for Professional Educators  
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**VERMONT STANDARDS BOARD FOR PROFESSIONAL EDUCATORS**

September 20, 2018 AOE Offices, Barre

*VSBPE: Ensuring a Caring, Competent, Highly Effective Educator in  
Every Vermont Classroom to Improve Student Learning*

**MINUTES**

**MEMBERS PRESENT:** J. Fribush, J. Hill, R. Baker, C. Cole, E. Remmers, B. Repchick, C. Latulippe, R. Reardon; A. McMullen (1:00pm)

**MEMBERS ABSENT:** D. Younce, W. Hillmuth, T. Young

**STAFF PRESENT:** Debora Price, Deborah Giles, Terry Reilly, Amy Scalabrini, Ron Ryan, Ellen Cairns, Jay Ramsey, Peter Drescher, Heather Bouchey, Hallie Rubalcaba, Catherine Wilkins

**MEMBERS OF THE PUBLIC:** J. Longchamp, VT NEA; L. Wright, Maple Run Unified School District; J. Renard, River Valley Tech Center; S. Dana River Valley Tech Center; B. Ricca, St. Johnsbury School District; L. Cochrane, St. Johnsbury School District; C. Reese, ETS; M. McKinley, ETS; A. Wasson, Central Vermont Supervisory Union; C. Brown, Caledonia Central Supervisory Union; D. St. Germain, College of St. Joseph; P. Kafer, College of St. Joseph; D. Balfour, College of St. Joseph; M. Kesler, College of St. Joseph; R. Schulze, Northern Vermont University; Lyle Jepson, Vermont Technical College; T. Howe

**CALL TO ORDER:** E. Remmers called the meeting to order at 8:45am

**APPROVAL OF AGENDA:**

**Motion made by J. Fribush to approve the agenda. Seconded by B. Repchick.  
Motion approved.**

**APPROVAL OF MINUTES:**

**Motion made by J. Fribush to approve the minutes. Seconded by R. Baker.  
Motion approved.**

**CORRESPONDENCE / ANNOUNCEMENTS:**

Per Secretary French's communication to Superintendents and Principals, Deputy Secretary Amy Fowler's last day with the Agency of Education was on September 14, 2018. The field's new contact is Deputy Secretary Heather Bouchey.

**PUBLIC COMMENT:**

N/A

**BOARD MEMBER UPDATES:**

R. Baker's daughter is safe in North Carolina.

**STAFF REPORT:**

Correction: Three waiver requests were approved by the Agency per the new rule change effective August 21, 2018. The approvals were based on prior decisions made by the Board.

- A waiver request for G. Singer was approved due to Spanish being an identified teacher shortage area.
- A waiver request for G. Jensen was approved due to the medical documentation being received by the Agency.
- A waiver request for P. Parsons was denied. However, the Office did approve that a restricted provisional license shall be issued upon application for an endorsement to in-classroom instruction only for Orange Southwest School District.

**WAIVER REQUESTS:**

**Superintendent Waiver Request: A. Vincelle**

Motion made by J. Fribush to approve waiver request to waive A. Vincelle's requirement to hold a BA degree 5231.6 in order to have the Driver's Ed endorsement only. Seconded by C. Cole. Motion withdrawn by J. Fribush. Second withdrawn by C. Cole

**J. Fribush moved to waive the requirements for A. Vincelle to:**

- **Rule 5360 (a), hold a BA degree for an Emergency license**
- **Rule 5363, Emergency license for Driver and Traffic Safety Education**
- **Rule 5362, Emergency license cannot be issued for an endorsement more than once.**

**Seconded by R. Baker.**

**Motion approved.**

**Superintendent Waiver Request – S. Dana**

J. Fribush has recused herself from this request.

**C. Cole moved that the Board approve the waiver request for S. Dana for Rule 5231.6 to hold a BA Degree to add on a Provisional Online Teaching Specialist endorsement to her Level I CTE Business endorsement. Seconded by R. Baker. Motion approved.**

## Superintendent Waiver Request – L. Cochrane

**J. Fribush moved that VSBPE grant a provisional license for L. Cochrane for a Principal endorsement with the understanding that she meets the requirements for a Provisional and that she will gain an Educator license and a full Administrator license within two years. Seconded by R. Baker.  
Motion approved.**

Break at 10:20am

Reconvene at 10:30am

### **ETS Presentation:**

Presented by Clyde Reese and Malik McKinley, ETS.

[Praxis Study Companion Writing](#)

[Praxis Study Companion Reading](#)

Questions for future conversations regarding testing requirements for Career and Technical Educators. Does the VSBPE:

- 1) Want a test to assess a candidate's literacy and numeracy skills needed for success in teaching?
- 2) Want a test to assess a candidate's general knowledge expected of all teachers?
- 3) Want a different cut score? What would be the impact?
- 4) Want other alternate assessments? (Ex: Work Keys)

### **Jay Ramsey, State Director for CTE:**

Jay presented a high-level overview of Career and Technical Education (CTE) in the State. He spoke about the labor shortages in the areas of construction, plumbing, HVAC, etc. When considering licensure requirements for Career and Technical Educators, the Board was encouraged not to create a double standard when compared to non CTE teachers. Lyle Jepson, Director of the CTE preparation program at Vermont Technical College echoed the sentiment. He expressed concern about lowering the standards.

Recess for lunch at 11:30am

Reconvene at 12:15pm

### **Legislative Report Work Group:**

C. Cole presented a summary of the survey results. The Legislative Report Work Group will be meeting on October 2<sup>nd</sup> to draft the report.

## Superintendent Waiver Request – C. Richard

Motion made by J. Fribush to approve the waiver for C. Richard to waive 5341, requirement for a major in the content area in order to get a provisional Special Educator license with the following restrictions:

- License restricted to Caledonia Central Supervisory Union
- Follow the mentoring plan that was submitted with the waiver
- C. Richard cannot made decisions regarding legal, curricular and assessment, and cannot develop IEPs. These activities must be done by a licensed special educator. However, as a member of the IEP team can provide collaborative problem-solving.

Seconded by C. Cole

Motion approved.

## Superintendent Waiver Request: D. Palmer

Motion made by J. Fribush that the VSBPE waive the requirement for 5351 that D. Palmer needs a major in the content area for Early Childhood Special Education for a Provisional license with the following restrictions:

- License restricted to Central Vermont Supervisory Union
- D. Palmer will be provided weekly supervision from the Director of Special Services.
  - Weekly supervision includes meeting time with D. Palmer and the Director of Special Services (titled Co-Director of School Transformation) and direct observation of D. in her role. Weekly meetings will include at least: review of student progress, feedback/intervention on observations made in providing instruction, and “lesson plan” implementation.
- D. Palmer cannot made decisions regarding legal, curricular and assessment, and cannot develop IEPs. These activities must be done by a licensed special educator. However, as a member of the IEP team can provide collaborative problem-solving.

Seconded by C. Cole.

Motion approved.

## COMMITTEE REPORTS AND MOTIONS:

Program Approval Committee: R. Reardon, Chair, reporting:

R. Reardon moved that the VSBPE grant Conditional Approval to College of St. Joseph as recommended by the ROPA Review Team for a period of one year with a follow-up visit to be held in the fall of 2019. Second by C. Latulippe.

Motion approved.

J. Fribush moved that the VSBPE authorize the Office to send a letter to the University President of Castleton to notify them that their ROPA review will be held in the fall of 2019. Second by C. Latulippe.  
Motion approved.

R. Reardon moved that the VSBPE grant a six-month extension for Johnson and Lyndon College's ROPA review, until spring 2020, and that the VSBPE authorize the Office to send a letter to the College Presidents of NVU-Lyndon and NVU-Johnson to notify them that their ROPA reviews will be held in the spring of 2020. Seconded by J. Fribush.  
Motion approved.

R. Reardon moves that the VSBPE accepts Goddard's Two-Year Report and grant continued full approval until their next review in 2023. Seconded by J. Fribush.  
Motion approved

Licensing Committee: R. Baker, Secretary, reporting:

R. Baker moved that the Vermont Standards Board for Professional Educators adopts the revised version of Policy H2 – *Activities that Qualify for Professional Learning Credit*. Said Policy should be used by all educators renewing/reinstating endorsements and by educators applying for the initial licensure when recency of study is necessary. Policy H2 (grid form) shall be posted on the AOE website and linked in renewal documents. Seconded by A. McMullen.  
Motion approved.

#### OCTOBER AGENDA ITEMS:

CTE: Jay Ramsey  
Multi-state CTE requirements  
Driver's Education discussion  
Legislative Work Group: Draft Report  
Online Teaching Specialist: VSBPE Rule 5231.6

Motion made by C. Latulippe to adjourn, Seconded by J. Hill

**Meeting adjourned by consensus at 3:56 pm.**

Minutes recorded and prepared by Amy Scalabrini.