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MEMORANDUM

TO: Business Managers
FROM: Michael Carr, Procurement & Financial Consultant
SUBJECT: Food Service Management Company Contracts
DATE: September 10, 2019

Food Service Management Company contracts are valid for one year and may be renewed for up to four (4) one-year terms. Schools or School Food Authorities (SFAs) that are in their final contract year or those wishing to re-bid for school year 2020-2021 must begin their re-bidding process as soon as possible so that a new contract will be in place for the next school year. USDA requires an approved and signed contract to be in effect prior to beginning program participation. Federal funds are not allowed for meals served prior to the approved contract or renewal date. All SFAs must use the AOE Food Service Management Company RFP/IFB template and materials posted on our website.

Our records indicate that the following SFAs/Schools must re-bid their food service contract for school year 20-21 unless they are moving to a self-operated program.

Addison Central
Mary Hogan
Middlebury Union Middle & High
Franklin Northeast – Sheldon
Franklin West
Lamoille North – Cambridge
Maple Run SU
Mill River SU
North Country
Slate Valley
St Johnsbury Academy
Springfield
Windsor Southeast

If you have any questions please do not hesitate to contact me at (802) 479-1234 or Michael.carr@vermont.gov