

Home Study Form A

Instructions for Home Study Enrollments: A separate Form A must be completed for each student. Please note that the Home Study Enrollment process cannot be completed without the following documentation in addition to Form A.

1. Section 1 Parent/Guardian:

- a. Please complete the entire section.
- b. Both parents/guardians must sign the enrollment form
- c. Students who do not have the Minimum Course of Study (MCOS) Exemption (see explanation below), or age 12 at the time of enrollment must have a MCOS included in the enrollment packet.

2. Section 2 Student Information:

- a. All information is required.
- b. **New Enrollments Only:** If the student was previously enrolled in a VT public school, please submit a copy of one of the previous year's report cards. If the student was not enrolled in a VT public school, then Form B or a similar document is required.

3. Section 3 Signatures

- a. Both parents/guardians are required to sign.
- b. Student is over the age of 18, the student's signature is required

***The Home Study Office secure shreds all paper enrollments and paper end-of-year assessments after an electronic copy is made. An electronic copy will be held on file for two enrollment years.**

Not all students require the identical forms to be submitted. Please refer to Home Study Enrollment checklist to ensure that all of the specific information required for your student is included in your submission. Missing documents and/or forms could delay the home study enrollment process.

**Student Exemption: 16 VSA §166b(k): A VT home study program that has successfully completed the last two consecutive school years of home study with any enrolled child, provided those two years fall within the most recent five years, shall not thereafter be required to submit an annual detailed outline or narrative describing the content of the minimum course of study.*

As of the 2018-2019 school year, the due date to submit the required documents is August 1. If enrollment forms are received after August 1, families will not continue to be eligible for the MCOS exemption.

Home Study Form A

Section 1: Parent/Guardian Information

Parent/Guardian 1 Name:		
Mailing Address:		
Town:	State:	Zip:
Town of Legal Residence: (If different than mailing)		
Primary Phone:	Secondary Phone:	Preferred Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email
Yes add me to the Email Membership List <input type="checkbox"/>	Email address (optional):	
Please remove me from the Email Membership List <input type="checkbox"/>	Email Address to be removed:	
Parent/Guardian 2 Name:		
<input type="checkbox"/> Check if address is the as Mailing Address: Parent/Guardian 1		
Town:	State:	Zip:
Town of Legal Residence:		
Primary Phone:	Secondary Phone:	Preferred Method of Contact: <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email
Yes add me to the Email Membership List <input type="checkbox"/>	Email address (optional):	
Please remove me from the Email Membership List <input type="checkbox"/>	Email Address to be removed:	

Section 2: Student Information

Student Name:		School Year
Date of Birth (MM/YYYY)	Age:	Type of Enrollment: <input type="checkbox"/> New <input type="checkbox"/> Re-enrolling
Public school student would have attended:		
Student's Town of Residence:		
<input type="checkbox"/> Check here if the student has previously been enrolled in a Vermont public school or VT home study program. If checked, do not submit Form B. If student has previously been enrolled in a VT public school , please submit a copy of a prior year report card.		

Section 3: Signatures

Title 16 V.S.A. § 166b(a)(7) requires that the signatures of all custodial parents or guardians who are legally authorized to make educational decisions for the student are identified on the enrollment form.

Parent/Guardian 1 Signature (Required)

Parent/Guardian 2 Signature (Required)

Student Signature (if 18 or over)

If you are willing to receive all legal written communication from the Agency of Education via encrypted email in lieu of print mail, please have both parties initial here. Current email addresses must be on file with the Agency.

***Emails from the Home Study Office may end up in a Spam or Junk folder. If you are expecting an email from the office, please check there.**

Parent/Guardian 1 Initials: _____ Parent/Guardian 2 Initials: _____

For questions, please contact the Home Study Office.

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