

## Instructions for Home Study Enrollment Form A

**Please note:** It is strongly encouraged that you submit all required forms and Portfolio documentation at one time. Please refer to the Home Study enrollment checklist and guidelines available on the website to verify that you have included all required forms.

### Helpful tips

- A separate Form A must be completed for each individual student (this means siblings should be submitted as individuals).
- Remember to only submit copies of your original forms as they will not be returned to you and the Home Study office will not be re-sending them to you electronically.
- The Home Study office secure shreds all paper copies once an electronic copy is made.

### Enrollment timeline

- March 01 – You may start enrolling for upcoming school year
- May 01 – No current year enrollments will be accepted after this date
- August 01 – Submission deadline to qualify for the MCOS exemption.
- Rolling enrollments are accepted as long as the student is enrolled elsewhere (public school/ independent school) until you have received an official Home Study enrollment complete letter.

### Form A Requirements

- **Section 1: Student Information**
  - Please complete the entire section as all information is required.
- **Section 2: Parent/Guardian**
  - Please complete the entire section as all information is required.
- **Section 3: Signatures**
  - Both parents/guardians are required to sign.
  - If student is over the age of 18, the student's signature is required.

### For questions, please contact the Home Study Office

Agency of Education, Home Study Office  
1 National Life Drive, Davis 5  
Montpelier, VT 05620-2501

(Phone) 802-828-6225

(Fax) 802-828-6433

(Email) [AOE.Homestudy@vermont.gov](mailto:AOE.Homestudy@vermont.gov)

# Home Study Enrollment Form A

## Section 1: Student Information

<b>Student Name:</b>		<b>School Year</b>
<b>Date of Birth (MM/YYYY)</b>	<b>Age:</b>	<b>Type of Enrollment:</b> <input type="checkbox"/> New <input type="checkbox"/> Re-enrolling
<b>Public school student would have attended:</b>		
<b>Student's Town of Residence:</b>		
<input type="checkbox"/> Check here if the student has previously been enrolled in a Vermont public school or VT home study program. If checked, do not submit Form B. If student has previously been enrolled in a VT <b>public school</b> , please submit a copy of a prior year report card.		

## Section 2: Parent/Guardian 1

<b>Parent/Guardian 1 Name:</b>		
<b>Mailing Address:</b>		
<b>Town:</b>	<b>State:</b>	<b>Zip:</b>
<b>Town of Legal Residence: (If different than mailing)</b>		
<b>Primary Phone:</b>	<b>Secondary Phone:</b>	<b>Preferred Method of Contact:</b> <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email
<b>Yes add me to the Email Membership List <input type="checkbox"/></b>	<b>Email address (optional):</b>	
<b>Please remove me from the Email Membership List <input type="checkbox"/></b>	<b>Email Address to be removed:</b>	

# Home Study Enrollment Form A

## Section 2: Parent/Guardian 2

<b>Parent/Guardian 2 Name:</b>		
<b>Mailing Address:</b>		
<b>Town:</b>	<b>State:</b>	<b>Zip:</b>
<b>Town of Legal Residence: (If different than mailing)</b>		
<b>Primary Phone:</b>	<b>Secondary Phone:</b>	<b>Preferred Method of Contact:</b> <input type="checkbox"/> Phone <input type="checkbox"/> Mail <input type="checkbox"/> Email
<b>Yes add me to the Email Membership List <input type="checkbox"/></b>	<b>Email address (optional):</b>	
<b>Please remove me from the Email Membership List <input type="checkbox"/></b>	<b>Email Address to be removed:</b>	

## Section 3: Signatures

Title 16 V.S.A. § 166b(a)(7) requires that the signatures of all custodial parents or guardians who are legally authorized to make educational decisions for the student are identified on the enrollment form.

<b>Parent/Guardian 1 Signature (Required)</b>	<b>Date signed</b>
<b>Parent/Guardian 2 Signature (Required)</b>	<b>Date signed</b>
<b>Student Signature (if 18 or over)</b>	<b>Date signed</b>