Local Literacy Plan Template

December 2023

Directions for Using This Template for LLP Development

Please use this template to record the final LLP for your District. You can add more SMART goals to the template.

1. List the names of the contributors to the LLP plan.
2. Record your District's literacy vision.
3. List your prioritized SMART goals.
4. Record the priority levers associated with ACT 173 implementation that your evidence-based practice is addressing: educational support teams, coordinated curriculum, local comprehensive assessment system, and needs-based professional learning.
5. Provide an evidence-based practice(s) to address each SMART goal.
6. Include a realistic timeline with dates for implementation of each evidence-based practice; the lead person(s) responsible; and human, material, and fiscal resources.
7. Record the specific measures/indicators for determining success and the date of completion.
8. Record interim benchmarks for progress monitoring and the date of completion.

District Name:

District LLP Contact Name:

SD/SU LLP Contact Email:

Created on:

Last revised on:

Contributors List the names and roles of all individuals involved in the development of the LLP.

Name	Job title/organization or group represented

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District Literacy Vision

SMART Goal 1:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

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SMART Goal 2:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

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SMART Goal 3:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

SMART Goal 4:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

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SMART Goal 5:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

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SMART Goal 6:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

SMART Goal 7:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible:

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SMART Goal 8:

Evidence-Based Practices to Achieve the Goal:

Timeline to Accomplish the Tasks:

Measures of Success/Key Indicators to Monitor Progress:

Check-in/Review Date:

Course Correction Identified (if any/applicable):

Resources Required to Achieve the Goal (human, material, and fiscal resources):

Lead Person(s) Responsible: