

# MEMORANDUM

TO: Superintendents, Principals, Special Education Administrators  
FROM: Daniel M. French, Ed.D., Secretary of Education *DMF*  
SUBJECT: State Performance Plan / Annual Performance Report Indicator Targets  
DATE: January 21, 2022

---

## Background

The Individuals with Disabilities Education Improvement Act (IDEA) requires each state to submit a State Performance Plan (SPP) every six years. This plan describes and evaluates the state's efforts to implement the requirements of the IDEA Part B, using 17 performance indicators identified by the U.S. Department of Education Office of Special Education Programs (OSEP). Within the SPP, Vermont describes its baseline data, targets and improvement activities, timelines, and resources established by the state for each indicator.

The Vermont Agency of Education (AOE) must report statewide performance annually across those 17 indicators through the Annual Performance Report (APR). That performance reflects the state's progress toward meeting its goals, and is measured against the targets identified in the SPP. The SPP and APR are due together annually in February as the SPP/APR. The SPP/APR includes data from the previous school year, or Federal Fiscal Year (FFY). The report is available to the public after the OSEP's review.

As a part of writing the SPP every six years, Vermont is also required to identify the state's performance targets, to be represented in the SPP/APR, for every indicator whose targets are not already mandated by OSEP. These targets will last for the next 6 year cycle, and were required to be developed with stakeholder input. This memo describes that target setting process, and the targets that the AOE will be submitting to OSEP, as a result of that process.

## Target Setting Process

From February 2021 to December 2021, the AOE sought feedback and input from community partners and stakeholders, and the general public to determine Vermont's performance indicator targets for the upcoming six years. To effectively solicit this feedback and input the Agency focused on two prongs, a method for providing information to participants, and an effective way to collect feedback.

The AOE provided access for the general public by creating a webpage that housed webinar presentations and resources for each indicator as well as and input forms for proposing targets.

## Contact Information:

If you have questions about this document or would like additional information, please contact:  
Ana Kolbach, Student Support Services, at [Ana.Kolbach@vermont.gov](mailto:Ana.Kolbach@vermont.gov)

The opportunity to provide public input for the targets for these indicators opened on May 15th, 2021 and closed on November 15, 2021. Though the website was promoted, marketed, and available for the general public, the input received was from a group of regional special education directors representing approximately 12 LEAs collectively, and from three individual special education directors.

In addition to the webpage, the AOE sought specific feedback from the Special Education Advisory Panel (SEAP), the Vermont Family Network (VFN), and the Vermont Council of Special Education Administrators (VCSEA). Members of the special education team met with the SEAP monthly from January 2021 until November 2021 to provide explanation, data, and details around target setting. On November 17, 2021 the SEAP provided recommendations voted on by the panel to the AOE. On December 2, 2021 VFN provided feedback on Vermont's draft targets by citing their participation through the SEAP and concurring with the recommendations set forth by that group. On June 18, 2021 members of the AOE special education team attended a VCSEA Board meeting to discuss the target setting process for the SPP/APR indicators, including the Target Setting Webpage, input forms and changes to the SPP/APR package. On December 21, 2021 the Vermont Agency of Education Special Education team received confirmation on the proposals for indicator targets from the executive director of VCSEA.

Given the feedback and proposals from individual stakeholders, the recommendations from the SEAP, and the outcomes of internal deliberations within the AOE, we have determined a set of final targets for the SPP APR FFY2020-2025 package, which are listed below.

## **Targets for Results and Compliance Indicators**

The targets for results and compliance indicators for Vermont's State Performance Plan/Annual Performance Review for submission years of FFY20 through FFY25 is posted at [APR Indicator List and Descriptions Webpage](#).