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MEMORANDUM

TO: Superintendents and Principals
FROM: Dr. Rebecca Holcombe, Secretary of Education *RH*
Stephanie Brackin, Digital Communications and Website Manager
SUBJECT: Update and Migration of the Agency of Education's Website
DATE: August 3, 2016

The Vermont Agency of Education is in process of migrating its website to the State of Vermont website platform and design template. Our goal is to provide students, families, educators, administrators and stakeholders with clear and accurate information, while ensuring our website and digital documents contained therein are readily accessible to everyone.

Along with a more modern and cohesive look, the website will also be responsive to the size and type of device you are using. Accessing our website from your mobile device will be easier than ever.

We plan to go-live near the end of August 2016. The proposed transfer date will be reviewed a week in advance and a final notice will be issued.

During the day of migration, there may be some disruption of service. We appreciate your patience during the switch over.

As part of this process, we have also taken time to think through not only how we do business, but perhaps more importantly, why. As a result, you will notice that we have organized our information using a standard left-navigation system that focuses on students and schools. The new navigation system, along with the search feature will guide you to Agency information.

The update to the Agency's website was also used as an opportunity to review our documents to ensure they were accessible for people with disabilities. As such, during this initial phase only documents that have passed accessibility checks will be available on the website.

In the event you need a document that is not posted on the website, please contact the corresponding team for assistance.

We encourage all of you to please take time now to review any links, pages or documents you have bookmarked, as the bookmarks or links will not work after the migration is complete.