ESSER Annual Performance Report Requirements for FY 22

VERMONT AGENCY OF EDUCATION FEBRUARY 27, 2023



Presenters and Panelists

- Jill Briggs Campbell
- Sean Cousino
- Robert Coathup
- Cassandra Ryan
- Josh Souliere
- Zhana Garcia

Agenda

- Review of USED ESSER Data Reporting Requirements and Data Element Categories for FY 22 ESSER APRs
- GMS ESSER Data Reporting Walkthrough for LEAs
- Opportunities for Support, Key Takeaways & Next Steps
- 4. Contacts, Resources and Q&A



Important:

The following slides only pertain to the FY 22 ESSER I, ESSER II and ARP ESSER Annual Performance Report

FY 23-FY 25 WILL HAVE SIGNIFICANT CHANGES IN DATA REQUIREMENTS

ESSER APR FY 22 Reporting Window

APR tool opens for LEAs in GMS on March 1, 2023, and closes on April 10, 2023.

Please note: the AOE will not ask LEAs to complete any data elements that are optional for FY 22.



ESSER LEA Reporting Requirements

- The US Department of Education has released <u>final data</u> <u>collection reporting requirements</u> for all ESSER fund grants (ESSER I, II and ARP ESSER).
- Comprehensive data are required to be submitted by states (SEAs) and LEAs regarding their usage of ESSER grant funds
- The required data elements (fiscal, program and personnel) are the same as FY 21 ESSER APR
- Data response types for FY22 include a combination of Y/N (or True/False) and open-ended responses (as applicable)



ESSER LEA Reporting Requirements (cont)

- LEAs must complete all sections of this report based on all ESSER funds received, as applicable
- All items require a response, unless they have been greyed out.
- Refer to budget and narrative response information provided in ESSER I, II and ARP ESSER funding application(s) and associated Statbook entries, as applicable, while completing this reporting. This will help to ensure LEA reported responses are consistent with information in your approved funding application and expenditures

ESSER Data Reporting Elements

Fiscal

- Total amounts
 allocated, and actual
 expenditures,
 disaggregated by
 activity category, within
 each grant within the
 reporting period (AOE
 will report this data).
- There are four primary activity categories
- Reporting of planned uses of funds based as a percentage of funds remaining

Program

- Series of surveystyle Yes/No responses across four survey categories
- Some LEAs will also need to provide responses regarding the 20% required set-aside to address learning loss (ARP ESSER)

Personnel

- Reporting of Total LEA FTE counts of all staff within the LEA, regardless of whether the position is funded by Federal, State, local, or other funds (AOE will report this data).
- In future years, additional staffing data will be required.

Key Definitions and Timeframes

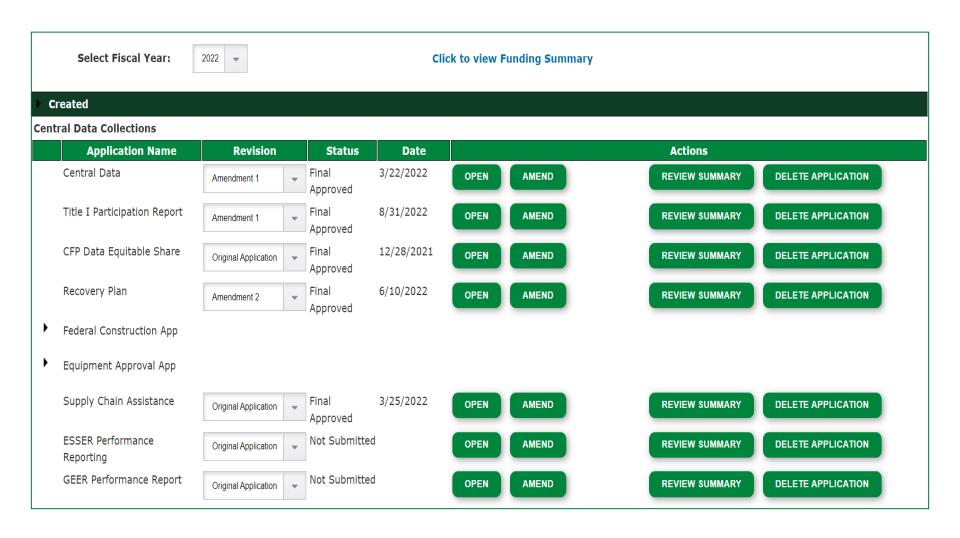
For the purposes of this report, the VT-AOE is defining "expenditure" as a charge paid, which is presumed to benefit the current fiscal year. AOE will use Statbook to pull expenditure data on behalf of LEAs.



Reporting periods must remain distinct and any expenditure should be counted in ONLY ONE reporting period. For FY 22:

July 1, 2021- June 30, 2022

Finding the FY 22 APR Report



GMS Report Walkthrough

When do we need to submit our FY 22 report in GMS?

The reporting window is from March
 1, 2023 – April 10, 2023

Who can fill out the report?

 Anyone who had permissions to complete ESSER I or II application and/or Business Managers

Who can submit the report?

 Superintendents (as the authorized signatories for ESSER funds)

GMS Summary Overview and Definitions

Overview – ESSER Performance Report

Application: 2021 ESSER Performance Reporting - 00-Printer-Friendly Project Period: 7/1/2021 - 6/30/2022 Cycle: Original Application Click to Return to GMS Access/Select Page Click to Return to Menu List / Sign Out **ESSER Performance Report** Instructions All recipients of Elementary and Secondary School Emergency Relief (ESSER) funds, which includes ESSER funds authorized under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act and the American Rescue Plan (ARP) must complete this report in order to fulfill the annual ESSER fund reporting requirements. The following tables show the annual reporting periods for each ESSER fund. ESSER I under the Coronavirus Aid, Relief, and Economic Security (CARES) Act Annual Report Applicable Reporting Period Second Annual Report October 1, 2020-End of State Fiscal Year 2021 Third Annual Report State Fiscal Year 2022 Fourth Annual Report State Fiscal Year 2023* ESSER II under the Coronavirus Response and Relief Supplemental Appropriations (CRRSA Act) Annual Report Applicable Reporting Period First Annual Report State Fiscal Year 2021 Second Annual Report State Fiscal Year 2022 Third Annual Report State Fiscal Year 2023 Fourth Annual Report State Fiscal Year 2024* ARP ESSER under the American Rescus Plan (ARP) ACT Annual Report Applicable Reporting Period First Annual Report State Fiscal Year 2021 Second Annual Report State Fiscal Year 2022 Third Annual Report State Fiscal Year 2023 Fourth Annual Report State Fiscal Year 2024 Fifth Annual Report State Fiscal Year 2025* Note: annual performance reports are required until all funds have been liquidated. Given the variation in State Fiscal Year closes and the rate at which state and subgrantees expend funds, some states may be required to submit an additional report(s) to cover activities that occur between the close of the Fiscal Year 2023 and the end of the respective grant period for ESSER I, ESSER II, and/or ARP ESSER

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Overview - Definitions





DEFINITIONS

CONTACT INFORMATION

Definitions

The United States Department of Education provided the following definitions for this report.

nited States Department of Ed	Education provided the following definitions for this report.				
ARP -	American Rescue Plan Act of 2021				
ARP ESSER -	Elementary and Secondary School Emergency Relief fund authorized under section 2001 of the American Rescue	Plan Act of 2021			
Awarded -	An SEA awards funds when it makes a subgrant to an LEA or, in the case of the SEA Reserve, when it enters into	a subgrant or contract with a subrecipient.			
CARES (ESSER I)	Coronavirus Aid, Relief, and Economic Security Act				
CARES (ESSER II)	Coronavirus Response and Relief Supplemental Appropriations				
ESSER I - (CARES)	Elementary and Secondary School Emergency Relief fund authorized under Section 18003 of Division B of the Coronavirus Aid Relief, and Economic Security (CARES) Act				
ESSER II (CRRSA)	Elementary and Secondary School Emergency Relief fund authorized under Section 313 of the Coronavirus Response and Relief Supplemental Appropriations (CRRSA) Act				
Evidence-based	The ARP Act defines the term "evidence-based" as having the meaning in section 8101(21) of the ESEA. According intervention that:	ngly, "evidence-based" includes several tiers of evidence. Specifically, "evidence-based," when used with respect to an SEA, LEA, or school activity, means an activity, strategy, or			
	Demonstrates a statistically significant effect on improving student outcomes or other relevant outcomes based	on-			
	-Strong evidence from at least one well-designed and well-implemented experimental study ("tier 1");				
	-Moderate evidence from at least one well-designed and well-implemented quasi experimental study ("tier 2"	"); ог			
	-Promising evidence from at least one well-designed and well-implemented correlational study with statistica	I controls for selection bias ("tier 3"); or			
	-Demonstrates a rationale based on high-quality research findings or positive evaluation that such activity, st ("tier 4").	trategy, or intervention is likely to improve student outcomes or other relevant outcomes and includes ongoing efforts to examine the effects of such activity, strategy, or intervention			
	Given the novel context created by the COVID-19 pandemic, an activity need not have generated such evidence	during the COVID-19 pandemic to be considered evidence-based.			
Expended	The actual spending of money; an outlay. For purposes of this reporting, reimbursements that are made in the c period. Note: for the purposes of this report, the VT-AOE is defining expenditure as a charge paid, or accrued bu	urrent reporting period that reimburse expenditures made prior to the start of the reporting period and on or after March 13, 2020, are considered "expenditures" for this reporting t not yet paid, which is presumed to benefit the current fiscal year.			
Full-Service Community School		tes in a community-based effort to coordinate and integrate educational, developmental, family, health, and other comprehensive services through community-based organizations and mnunity, such as access during the school year (including before- and after-school hours and weekends), as well as during the summer.			
G5	U.S. Department of Education's grant management and payment system				
LEA	Local Educational Agency				
Planned Uses of Funds -	Remaining funds that have been earmarked or budgeted for specific purposes are considered "Planned Uses" of I	Remaining Funds. The Department acknowledges these plans may change; please provide the LEA's most current information regarding budgeted or earmarked uses of remaining funds.			
Qualified Educator	For the purposes of this document "qualified" means an educator has met all requirements to earn a state licens	e or certification in the area they are assigned to teach (and does not include substitute or provisional license or certification).			
Remaining Funds	The balance remaining after all expenditures through the end of the reporting period have been subtracted from	the total award.			
SEA	State Educational Agency				
SEA Reserve Funds		needs as determined by the SEA resulting from COVID-19, which may be addressed through the use of subgrants or contracts, and up to 16 of 1 percent of its total ESSER 1 and II award ARP ESSER award for mandatory set-asides for evidence-based interventions, as described below, and up to 3 percent for emergency needs as determined by the SEA (the "SEA which must come from the 3 percent for emergency needs.			
State	The 50 States, the District of Columbia, and the Commonwealth of Puerto Rico				
Use of Funds Detail for Prospective Reporting	Note: grantees will need to report expenditures by the following "use of funds categories" in subsequent ESSER subsequent years that are associated with the categories below.	Performance Reports. For the FY21 report, the AOE will use Statbook to report expenditures for LEAs and will develop a standard list of Object and Function codes that LEAs can use for			
Use of funds categories	Activity				
	a. Building ar	nd facilities upgrades and maintenance, including ventilation systems and new construction			
	b. Assistance	with meals for students			
	c. Cleaning a	nd/or sanitization supplies			
Addression about at the 191		classroom space to support social distancing			
Addressing physical health an	e. Temporary	e. Temporary or additional transportation services to support social distancing to and from school			
	f. Capacity-bi	f. Capacity-building to improve disaster preparedness and response efforts, including coordination with State, local, Tribal, and territorial public health departments, and other relevant agencies to			

Overview - Contact Information

		INFORMATION						
LEA Contact In	formation							Instructions
Note: The contact data	a on this page are n	naintained within	the LEA Cen	tral Contact system.	Any changes to t	he LEA Contact information shoul	ld be made in the LEA Central Contact system	m.
Superintendent	t:							
Last Name*	Barewicz			Fir	rst Name*	Jessica		
Phone*	802	476	5011	Extension				
Summer Phone				Extension En	nail*	jpandbsu@buusd.org		
Business Mana	ger/Financial	Officer:						
Last Name*	Perrault			Fir	rst Name*	Lisa		
Phone*	802	476	5011	Extension			_	
Summer Phone				Extension En	nail≈	lperrbsu@buusd.org		ı
ESSER Perform	ance Report	Point of Con	tact:					
Last Name*				First Nan	ne*			
Phone*	Extension							
	Extension							
Summer Phone	Extension			Email*				
* Denotes requ	ired field							

GMS Summary: Grants and Planned Uses

Grants - ESSER Allocation Overview



ESSER Allocation Overview

The Federal government created two categories of ESSER Fund grants: mandatory grants and state set-aside grants. Mandatory grants are those federally required to be made to LEA's based on the LEA's share of funds received under Title I, Part A.

The table below provides, for each ESSER fund and grant awarded by the VT-AOE, the total amount allocated to your SU/SD during the reporting period. The VT-AOE will not require LEAs to submit their expenditure data in the Annual Performance Report. Instead VT-AOE will use Statbook to pull the required expenditure data as defined in sections 3b.1 and 3b.10 (expenditure totals) of the ESSER II/ARP ESSER Recipient Data Collection Form

ESSER Fund	Grant Name	Federal Category	Total Allocation	
CARES (ESSER I)	CARES	Mandatory	0	
CRRSA (ESSER II)	CRRSA-ESSER II	Mandatory	4,673,890	
ARP ESSER	ARP ESSER	Mandatory	10,495,696	

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Reporting of planned uses of funds

- All LEAs will report their planned (budgeted) uses of their remaining ESSER I, II and ARP ESSER funds within the four activity categories as of June 30, 2022
- Data entered for this section will be percentages
- Refer to the budget information provided in ESSER I, II and ARP ESSER LEA grant application(s) to ensure LEA reported responses are consistent with the information in approved funding applications.



Grants – Mandatory Planned Uses

ANTS DETAILS CONT. SUBMIT								
MANDATOR PLANNED US								
anned Uses								
]	Reporting Requirements 3.b3-b5 In the table below, please provide the % of Remaining Funds that have Planned Uses for the purposes below for each of the ESSER funds. As a reminder, the US Department of Education defines planned uses as remaining funds (those not expended during the current reporting period) that have been earmarked or budgeted for specific purposes. Planned uses of funds should be reported according to their planned use as of June 30, 2021 reporting period. The Department understands that these planned uses could change, and you will not have to reconcile the planned uses you report against future expenditures.							
	Use of Funds Categories for remaining ESSER Mandatory Grants funds	CARES (ESSER I) planned uses of remaining funds	CRRSA (ESSER II) planned uses of remaining funds	ARP ESSER planned uses of remaining funds				
[Percentage	Percentage	Percentage				
	Remaining funds planned for addressing Physical Health and Safety							
Ľ								
<u> </u>	Remaining funds planned for meeting students academic, social, emotional and other needs (excluding mental health supports)							
- F (
 	other needs (excluding mental health supports)							
- - - - - - - -	other needs (excluding mental health supports) Remaining funds planned for mental health supports for students and staff							

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GMS Summary: Details on Expended Use of Funds

Primary Activity Categories for Expenditures

- Addressing
 Physical Health and Safety
- 2. Meeting Students'
 Academic, Social,
 Emotional, and
 Other Needs
 (Excluding Mental
 Health Supports)
- 3. Mental Health
 Supports for Students
 and Staff (NOTE: 'Mental health supports'
 are defined as services provided by a licensed mental
 health professional. Services delivered by non-licensed
 professionals should be reported as "Meeting Students'
 Academic, Social, Emotional, and Other Needs".)
- 4. Operational Continuity and Other Allowed Uses

Details - Safe In-Person

Click to Neturn to Hend List / Sign Out OVERVIEW GRANTS DETAILS DETAILS CONT. SUBMIT SAFE IN-PERSON INTERNET ACCESS REENGAGEMENT STAFFING Safe In-Person In this and the following tabs, LEAs are asked to provide Y/N responses to the expended use of ESSER funds for the current reporting period. For FY 21 this will mean funds that were expended between July 1, 2020 and June 30, 2022. The VT-AOE has provided an Accounting Guide to support LEAs in answering these questions and ensure consistent responses across all LEAs. Reporting Requirements 3.b6 In the table below, indicate if your school district expended ESSER funds on any of the items below in the current reporting period. ESSER refers to CARES (ESSER I), CRRSA (ESSER II), and ARP ESSER funds. Please note that the United States Department of Education supplied the VT-AOE with the following list and requires responses to each. Maintaining Safe In-Person Instruction Yes No Promoting Vaccination 0 Consistent and correct mask use Physical distancing Screening testing to promptly identify cases, clusters, and outbreaks Ventilation Handwashing and respiratory etiquette Staying home when sick and getting tested Contact tracing, in combination with isolation and quarantine Cleaning and disinfection **SAVE PAGE**

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Details - Internet Access



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Details - Re-engagement

SON INTERNET ACCESS REENGAGEMENT STAFFING SCHOOL DISTRIBUTION	
ement	
Did your school district or entity seek to reengage students with poor attendance or p	participation? • Yes • 1
In this and the following tabs, LEAs are asked to provide Y/N responses to the expended use this will mean funds that were expended between July 1, 2020 and June 30, 2021. The VT-A answering these questions and ensure consistent responses across all LEAs.	
Reporting Requirements 3.b8	
In the table below, indicate how your school district sought to reengage students with poor a whether any ESSER funds were used for this purpose.	attendance of participation. Please answer regardless of
	attendance of participation. Please answer regardless of
whether any ESSER funds were used for this purpose.	attendance of participation. Please answer regardless of Yes N
whether any ESSER funds were used for this purpose.	
whether any ESSER funds were used for this purpose. Activities to Reengage Students	
whether any ESSER funds were used for this purpose. Activities to Reengage Students a. Direct outreach to families	
whether any ESSER funds were used for this purpose. Activities to Reengage Students a. Direct outreach to families b. Engaging the school district home liaison	
whether any ESSER funds were used for this purpose. Activities to Reengage Students a. Direct outreach to families b. Engaging the school district home liaison c. Partnering with community-based organizations	
whether any ESSER funds were used for this purpose. Activities to Reengage Students a. Direct outreach to families b. Engaging the school district home liaison c. Partnering with community-based organizations d. Offering home internet service and/or devices	
whether any ESSER funds were used for this purpose. Activities to Reengage Students a. Direct outreach to families b. Engaging the school district home liaison c. Partnering with community-based organizations d. Offering home internet service and/or devices e. Implementing new curricular strategies ot improve student engagement	

Details - School Distribution

SAFE IN-PERSON INTER	NET ACCESS REENGAGEMENT STAFFING SCHOOL DISTRIBUTION		
ndividual School	Distributions		
'	rict distribute some portion of ESSER funds to individual schools in this reporting period? ers to CARES (ESSER I), CRRSA (ESSER II), and ARP ESSER funds.	•	Yes O No
	Reporting Requirements 3.c In the table below, indicate how your school district or entity allocated ESSER funds to schools. Note that if your school district or entity allocated funds using a way total number of enrollments and total number of enrolled students with disabilities, then mark "Y" to both rows a and b below.	weighted formula	of
	Criteria Used to Distribute Funds to Individual Schools within District		
		Yes	No
	a. Flat amount per school or per pupil	0	0
	b. Number or proportion of students at the school with specific curricular needs, such as students with disabilities or English language learners	0	
	b. Number or proportion of students at the school with specific curricular needs, such as students with disabilities or English language learners c. Number or proportion of students at the school who are eligible for Free or Reduced-Price Lunch and/or other indicators of low-income background	0	0
		0	
	c. Number or proportion of students at the school who are eligible for Free or Reduced-Price Lunch and/or other indicators of low-income background	0 0	
	c. Number or proportion of students at the school who are eligible for Free or Reduced-Price Lunch and/or other indicators of low-income background d. Measure(s) of lost instructional time ("learning loss")	0 0	
	c. Number or proportion of students at the school who are eligible for Free or Reduced-Price Lunch and/or other indicators of low-income background d. Measure(s) of lost instructional time ("learning loss") e. Stakeholder or community input	0 0	
	c. Number or proportion of students at the school who are eligible for Free or Reduced-Price Lunch and/or other indicators of low-income background d. Measure(s) of lost instructional time ("learning loss") e. Stakeholder or community input f. Title I status		

ARP ESSER 20% Reserve

ARP ESSER 20% Reserve

- This section in GMS only needs to be completed if your LEA had expenditures in FY 22
 - For E-Finance Fund: 2139 Location Code 820
 For all other accounting software: Fund 2139
 Use Project code 8200000
- In FY 22 LEAs will be asked Yes/No questions and a narrative text section related to their use of funds.
- In subsequent reporting years, additional information will be required

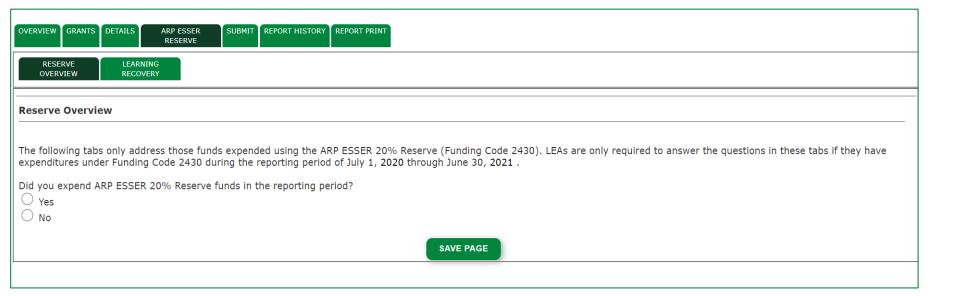


ARP ESSER 20% Reserve (cont)

- In FY 22 Most LEAs did not code their 20% reserve expenditures to the special codes.
- •AOE will pull ARP ESSER expenditure data from Statbook and LEAs will be presented with a spreadsheet (via email).
 - LEAs will be asked to either confirm the expenditure data OR to move the appropriate funds into the 20% reserve category.
 - LEAs will have until April 10 to complete this review and make any updates. They should respond to Zhana Garcia with their reviewed/updated spreadsheets.
 - AOE will use this updated data to report to USED for the ESSER FY 22 APR.



ARP ESSER Reserve: Reserve Overview



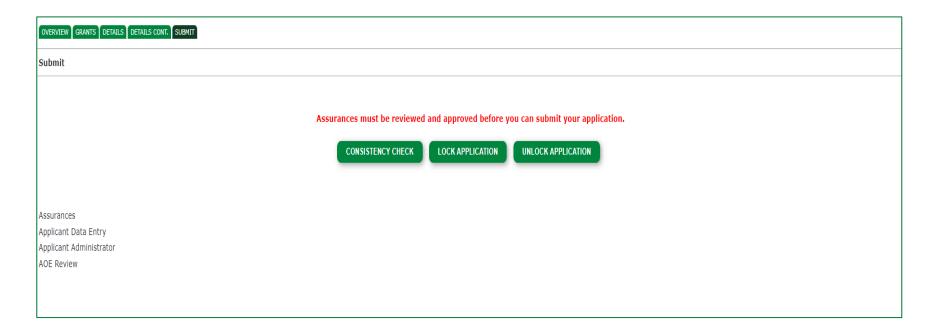
ARP ESSER Reserve: Learning Recovery

OVERVIEW GRANTS DETAILS ARP ESSER SUBMIT REPORT HISTORY REPORT PRINT		
RESERVE LEARNING OVERVIEW RECOVERY		
Learning Recovery		
Please respond Y/N to all of the following questions specifically related to how your LEA used ARP ESSER 20% Reserve funds to support student learning recovery activities.		
Reporting Requirement 3.d3		
Which activities or interventions did the LEA implement to satisfy the LEA's mandatory set-aside requirements of ARP ESSER funds, which respond to students' academic, social, and emotional needs and address the disproportionate impact of COVID-19 on underserved student groups, including each major racial and ethnic group, children from low-income families children with disabilities, English learners, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandeminate been identified by the SEA (e.g., youth involved in the criminal justice system, students who have missed the most in-person instruction during the 2019-2020 and 2020-2021 sci years, students who did not consistently participate in remote instruction when offered during school building closures, and LGBTQ+ students)?	ic th	
	'es	No
a. Summer learning or summer enrichment	\bigcirc	\circ
b. Afterschool programs	\circ	0
c. Extended instructional time (school day, school week, or school year)	\circ	
d. Tutoring (0
e. Additional classroom teachers		0
f. Other additional staffing and/or activities to assess and support social-emotional well-being (excluding mental health supports), for students, educators and/or families		\circ
g. Other additional staffing and/or activities to assess and support mental health needs, for students, educators and/or families		0
h. Other additional staffing and/or activities to identify and/or respond to unique student needs and/or provide targeted support for vulnerable students (including low-income children or students, students with disabilities, English learners, racial and ethnic minorities, students experiencing homelessness, and children and youth in foster care)	0	0
i. Universal screening, academic assessments, and intervention data systems, such as early warning systems and/or opportunity to learn data systems (0	0
j. Improved coordination of services for students with multiple types of needs, such as full-service community schools or improved coordination with partner agencies, such as foster care services	0	0
k. Early childhood programs ($\overline{\bigcirc}$	

ARP ESSER Reserve: Learning Recovery

Reporting Requirement 3.d4	
In the space below (maximum 3000 characters) please describe how the selected activities or interventions address the disproportionate impact of COVID-19 on each listed underserve student groups, including each major racial and ethnic group, children from low-income families, children with disabilities, English learners, migratory students, students experiencing homelessness, youth in foster care, and other groups disproportionately impacted by the pandemic that have been identified by the SEA.	∍d
Please note: an activity that is intended to benefit all students, may also have direct benefit to students that were disproportionately impacted by COVID-19 and underserved student groups.	
(0 of 3000 maximum characters used) B / U = = = </td <td></td>	
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SUBMIT



Next Steps

- APR tool scheduled for release in GMS on March 1, 2023
- AOE will send out email to Superintendents and Business Managers with this slide deck, the Accounting Guide for FY 22 and an invite to weekly office hours.
- APR closes on April 10, 2023

Resources

- AOE weekly office hours will be held every Thursday from 11 am to noon from March 9 through April 16. <u>Click</u> <u>here to join the meeting</u>
- Questions regarding the ESSER APR should be directed to Zhana Garcia (<u>Zhana.Garcia@partner.Vermont.gov</u>) and she will route them to the appropriate person within AOE.
- The GMS Helpdesk can respond to questions re. technical issues within GMS (AOE.GMSHelp@vermont.gov)





Questions

