
Special Education Advisory Panel

Draft Meeting Minutes

Meeting Place: Virtual Teams meeting

Date: May 9, 2024

Present: Katie Ballard, Tracie Rubman, Kim McNamara, Amy Knight, Sandra Chittenden, Crista Yagjian, Jackie Kelleher, Teagen Comeau, Cammie Naylor, Heather Willis-Doxsee, Lindsey Wells (AOE) Katie McCarthy and John Spinney

Agenda:

- 4:30 – 4:35 Call to order, approve minutes, agenda adjustments/changes
- 4:35 – 4:40 Public comment
- 4:40 – 5:10 Indicator 12 presentation and brief discussion Purpose: to hear an update from AOE and provide feedback
- 5:10 – 5:40 Update on data related to graduation rates, drop out rates and transition plans from John Spinney Purpose: update on data and consider feedback
- 5:40 – 5:50 State Director update with Heather Purpose: continue discussion
- 5:50 – 6:20 Budget updates and per pupil discussion Purpose: educate panel and prepare for future conversations
- 6:20 – 7:05 Unmet document update and indicator here mapping Purpose: to discuss the indicator mapping with the panel as it relates to unmet needs and work on updating document
- 7:05 – 7:15 Panel Elections Purpose: To elect our officers and Executive Committee
- 7:15 – 7:25 Panel vote on bylaw amendment Purpose: to vote on purpose amendments to the bylaws
- 7:25 – 7:30 Public comment
- 7:35 Adjourn

Call to order, approve minutes, agenda adjustments/changes:

No changes to agenda.

KB Update: excited about today's schedule and it is a packed schedule. Lots of exciting things to come.

Approve March Minutes – JK Moved, SC Seconded – unanimous pass

Public comment:

No public comment

Indicator 12 presentation and brief discussion Purpose: to hear an update from AOE and provide feedback:

ECSE to IEP (Part C – B) Transition. Discussion to timeline and what is expected through transition. Must meet Part B eligibility (Part C is more permissive). Currently holding quarterly C-B transition meetings began, currently professionals, families not yet included.

Update on data related to graduation rates, dropout rates and transition plans from John Spinney Purpose: update on data and consider feedback:

Drop out rates have increased significantly. This is concerning, data only recently available, AOE will be conducting more research and analysis.

Indicator 13 Transition Plan: Cohorts of LEAs receiving technical assistance showing improvement. Currently required at 16, could be moved down to 14.

Indicator 14 Post secondary Outcomes

State Director update with Heather Purpose: continue discussion:

Expanding continuum, Inclusive schedules

IDEA Grant Application Overview: Part B IDEA Grant (Section 611 (3-21); Section 619 (early ed) current application based on last year's application, may receive slight increase.

Budget updates and per pupil discussion Purpose: educate panel and prepare for future conversations:

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July review grant applications from LEAs

Interim Secretary of AOE, Zoe Saunders will be invited to June (6) meeting (in person 10-4)

Per Pupil Spending Limit(?) Federally mandated assurance, LEA must maintain Maintenance of Effort (MOE), amount of money allocated to education students with disabilities cannot decrease.

Motion to adjust agenda to move up Voting Action Items – (Moved JK, Seconded CN – unanimous)

Panel vote on bylaw amendment Purpose: to vote on purpose amendments to the bylaws:

Proposed and Warned changes to bylaws, changing quorum. CN Motion, JK second.

Discussion: see as incremental change, hope for greater changes to make panel more accessible.

Voting in Favor – 10 (7 present, 3 voting absent)

Opposed – 0

Motion Carries, bylaws amended.

Panel Elections Purpose: To elect our officers and Executive Committee:

Discussion of Process Nomination

Chair: Katie Ballard (Self nomination, JK second)

Vice Chair: Teagen Comeau (JK nomination, KB second, accepted)

Secretary: Jacqui Kelleher (SC nomination, TC second, accepted based on accommodation)

Committee Officers:

Cammie Naylor: (KB nomination, JK second, accepted – on basis of supporting secretary)

Scarlett Duncan: (self-nominated, seconded KB)

Crista Yagjian: (JK nomination, KB second, acceptance)

Rene Sanchez: (KB nomination, pending acceptance)

One Declined Nomination

Lindsey Wells: prospective member (JK nomination, KB second, accepted)

Roles: Individual w Disability 1; Parent of Individual w Disability 4; Professional 2 (pending 3rd)
Must have majority parent/individual w disability

Unmet document update and indicator here mapping Purpose: to discuss the indicator mapping with the panel as it relates to unmet needs and work on updating document:

Brief overview of potential mapping unmet needs to SPPARP Indicators

Public comment:

Question about potential schedule

Adjourn: 7:27