Special Education Child Count

December 1, 2024

Software Instructions

Due dates: 12/1/24 Child Count
Due no later than December 16, 2024

6/30/25 Child Count
Due no later than July 15, 2025

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General Information

Minimum System Requirements

Processor: 1.6 GHz, 2-core processor
Operating system: Windows 11 or Windows 10
Memory: 4 GB (64bit), 2 GB (32bit) RAM
Hard disk space: 4 GB available disk space
Display: 1024 x 768 resolution
Graphics: DirectX 10 graphics card for graphics hardware acceleration for PC

Technical Support

Contact the AOE Child Count team for assistance with the data entry program.

Starting the Application

After downloading the application from the EFT the database will likely be found in your "Downloads" folder on your hard drive. It is recommended that you move this database to another location so that you can easily find it. **You must download the application; it will not save if you simply open it from the EFT website.**

Downloading/Submitting Data

After exporting your data, you must log back into the EFT and upload your two export files.

1. Go to: https://gs.aoe.vermont.gov/Web/Account/Login.htm
2. Enter the username and password supplied by AOE

3.

Figure 1: Graphical user interface, website. Username and password prompt.

4. Go to the "FromAOE" folder to download a pre-filled Access Database from the AOE. Go to the "ToAOE" folder to return your completed .txt files to the AOE.
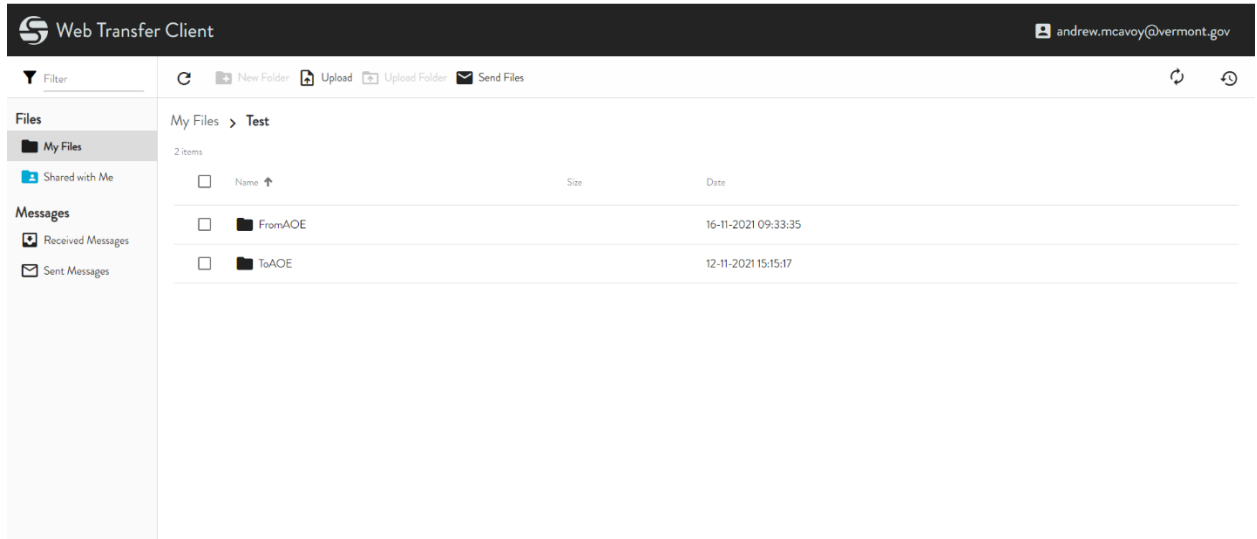
Figure 2: Graphical user interface, website. Two folders: From A.O.E. and To A.O.E.

5. You will download the file simply by clicking on it. This will put this file in your "Downloads" folder on your hard drive. From there, you can move the database to a place that is easily accessible on your computer.

Figure 3: Graphical user interface, website. Folder contents.

6. To upload completed data to the AOE, click into the "ToAOE" folder, click on the upload button [Upload icon] and browse your files to find the completed files you want to upload.

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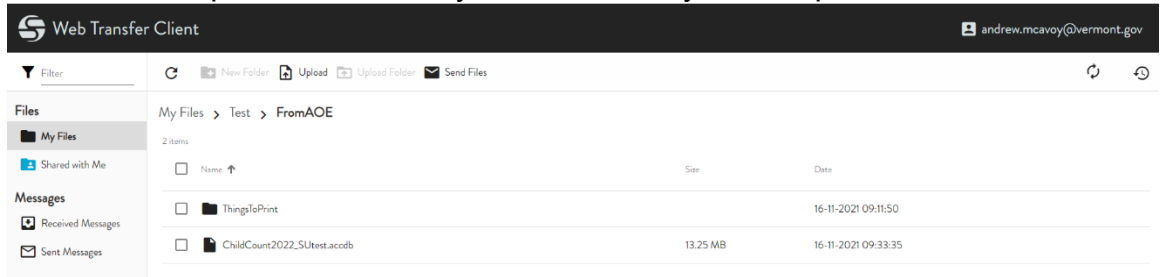# Main Menu Options

Figure 4: Graphical user interface, Main Menu of Child Count application.

Child Count Main Menu – Quick Reference

Work with Student Data	
Add/Edit Student Records	This button brings the user to a form where he/she can add new students or edit existing student records. See page 8 for more information about this option.
Import Data	
Import Child Count Previous Year's Data (Access)	This import screen allows the user to import student data from last year's Child Count Access Application. Use this feature only if you have kept last year's information up-to-date and would like to import it into this year's data entry program. The current application is pre-loaded with data as submitted to fulfill last year's December 1 requirement. See page 9 for more information about this option.
Import Excel Spreadsheet File	This import screen allows the user to import student data stored in an Excel spreadsheet file. See page 10 and Appendix A for more information about this option including file specifications.
Import EdDoc Records (Comma Delimited File)	This import screen allows the user to import student data stored in a comma delimited text file. Choose this option if you are importing from the EdDoc program using FileMaker Pro. See page 10 and Appendix B for more information about this option including file specifications.
Import Exited EdDoc Records (Comma Delimited File)	This import screen allows the user to import student data stored in a comma delimited text file. Choose this option if you are importing from the EdDoc program using FileMaker Pro. See page 11 and Appendix B for more information about this option including file specifications.
Data Submission	
Export 12/1/2023 Records	Use this feature to create a secure file transfer file to send to the AOE for the December 1st Child Count data collection. Before exporting, the program runs checks on the data and creates an error log to notify the user of any problems with entered data. Once the error log has been reviewed, and critical errors corrected, the user may export the data to a secure file transfer file for submission to AOE. See page 12 for more information about this option.
Export 06/30/2024 Exited Records	Use this feature to create a secure file transfer file to send to the AOE for the June 30th Child Count data collection. Before exporting, the program runs checks on the data and creates an error log to notify the user of any problems with entered data. Once the error log has been reviewed and critical errors corrected the user may export the data to a secure file transfer file for submission to AOE. See page 12 for more information about this option.

Work with Student Data	
Contact Information	This form allows entry of the name and telephone number of the person the AOE may contact in the event there are questions concerning the data submitted. This information is required.
Create Reports	
IEP Due Date Report	Report of students whose last IEP date falls within a period determined by the user.
Last Most Recent Eval Date Report	Report of students whose last evaluation falls within a period determined by the user.
Students by Primary Disability	Report of students by each primary disability.
Students by Case Manager	Report of students by each case manager.
Students by School	Report of students by each facility.
Summary Reports	Report of active students by the above categories, or a report of exited students.
Application	
Exit Child Count Application	This button closes the application. All data will be saved before exiting.

Work with Student Data

Figure 5: Graphical user interface, application. Add/Edit student records. Sheet to be filled in with student information.

Add/Edit Student Records

You may add or edit student records via this screen. The user will be prompted to save record after making any changes. To save the changes click yes, if not, click no.

Options for managing records are available through buttons on the right side of the form.

- **Sorting:** The sort order buttons allow the user to control the sequence in which records are displayed.
  - Sort by Student ID: Sorts records in ascending order by student ID numbers
  - Sort by Last Name: Sorts records in ascending order by last name
  - Sort by Grade: Sorts records in ascending order by grade
- **Searching**: The search buttons allow the user to search through the records for a particular student.
  - Search by Student ID: Search for a student by using a known student ID
  - Search by Student Name: Search for a student record by name
- **Save Record**: This button saves any changes made to the current record and moves to the next student's record.
- **Add New Record:** Use the "Add New Record" button if you need to include information for a student not already in the database. Before entering a new record, please use the search options to verify that the student is not already in the data provided.
- **Delete record:** A new feature. Click the checkbox to delete record. This will allow you to delete a student record. Click on the checkbox and the below screen will appear.
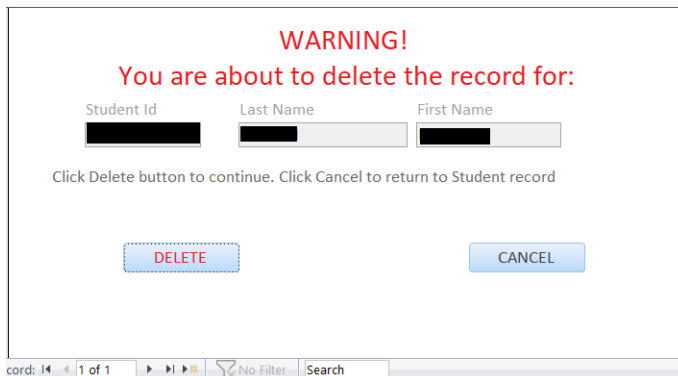
Figure 6: Graphical user interface, application. Warning about deleting student from database.

- **Main Menu**: Returns to the main menu and asks if the record needs to be saved.

- **EEE Tab:** If you have a EEE Student make sure that the information on the EEE tab is filled out completely.

Figure 7: Graphical user interface, application. EEE information with exit scores to be filled in.

Import Data

The application allows the user to import student data from one or more tables. These tables may be in your Child Count 2022 Maintenance Application or in either a fixed width or comma delimited text file that you have created from another application containing your student data.

If more than one table is imported, the user will be able to either overwrite previous imports or add the data from subsequent imports to the information in the first table that is imported. Therefore, if you currently keep active and exited student data separate, you may import both tables into one new table in this year's application. When importing exited student information, only those students who have exited since June 30, 2023 should be included.

Import Data from Child Count 2022 Data

This import screen allows the user to import data stored in last year's Access Child Count. Use this feature if your Supervisory Union has kept up-to-date student information in this database. Simply enter the file name of the maintenance program and click on "Import Data."

Figure 8: Graphical user interface, application. Select file location for import.

Import Excel Spreadsheet File

This import screen allows the user to import data stored in an Excel file. Use this feature if your Supervisory Union has up-to-date student information in this format.

Please see Appendix A for file layout information if using this option. If your file does not meet the format specifications, a screen message will be displayed. Your file will be imported, but you will have to make the necessary corrections through the Add/Edit Student Record form. Alternatively, you may re-import your Excel file.
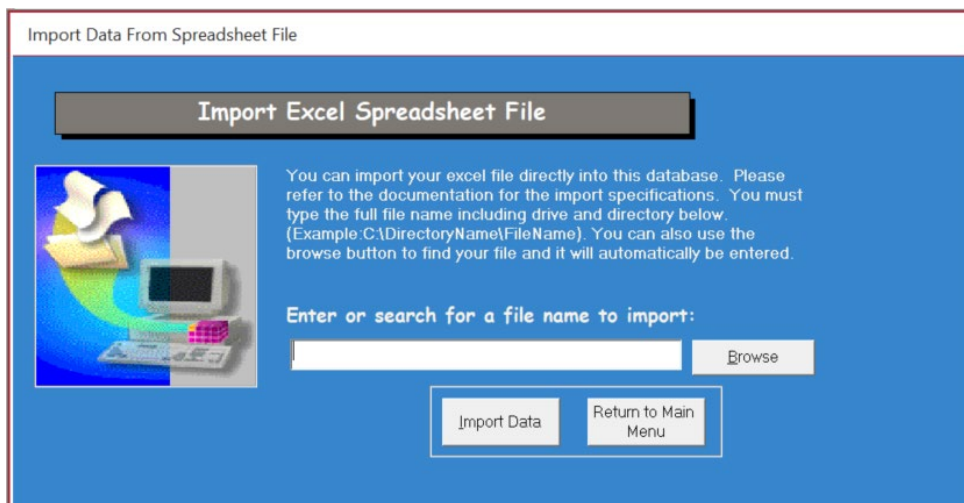
Figure 9: Graphical user interface, application. Select file location to import Excel sheet.
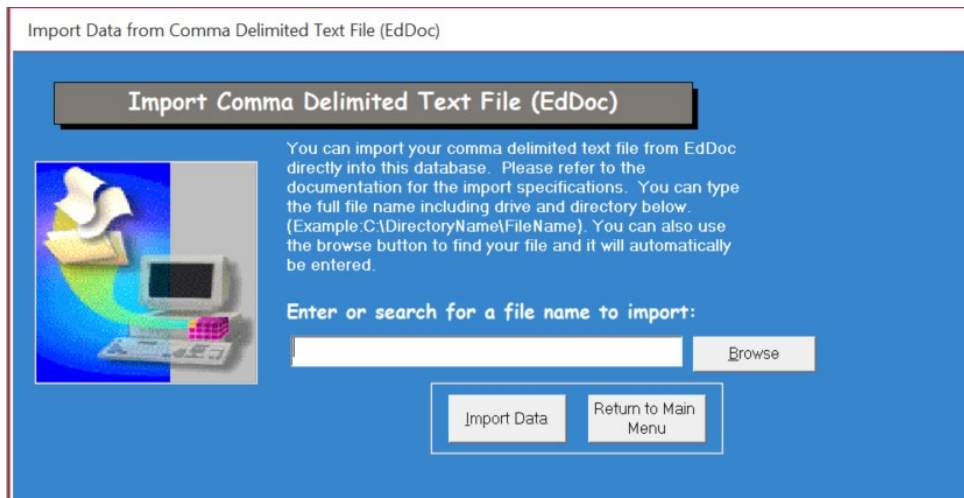
Figure 10: Graphical user interface, application. Select file location to import C.S.V. file.

Import Comma Delimited EdDoc Records

This import screen allows the user to import data for December 1st Child Count stored in a comma delimited text file. Use this feature if your SU has up-to-date student information in this format. This is the option you will use if importing data from the EdDoc program. Please note that the importing in this format has separate utilities for the December 1st Child Count and June 30th Exited Students data collections.

Please see Appendix B for file layout information if using this option. If your file does not meet the format specifications, a screen message will be displayed. Your file will be

imported, but you will have to make the necessary corrections through the Add/Edit Student Record form. Alternatively, you may also re-import your text file.
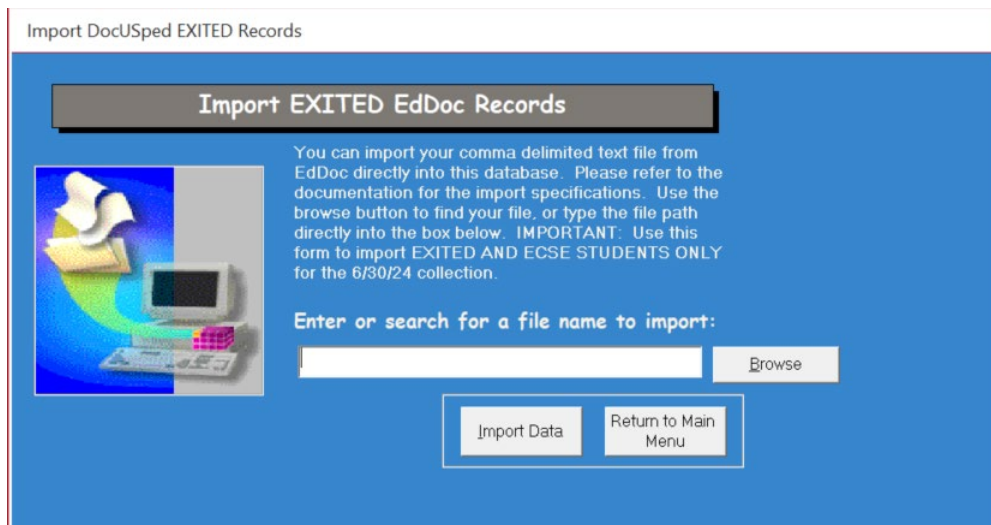
Figure 11: Graphical user interface, application. Select file location to import exited students.

Import Exited EdDoc Records

This import screen allows the user to import data for June 30th Exited Students Child Count stored in a comma delimited text file. Use this feature if your SU has up-to-date student information in this format. This is the option you will use if importing data from the EdDoc program.

Please see Appendix B for file layout information if using this option. If your file does not meet the format specifications, a screen message will be displayed. Your file will be imported, but you will have to make the necessary corrections through the Add/Edit Student Record form. Alternatively, you may also re-import your text file.

Data Submission
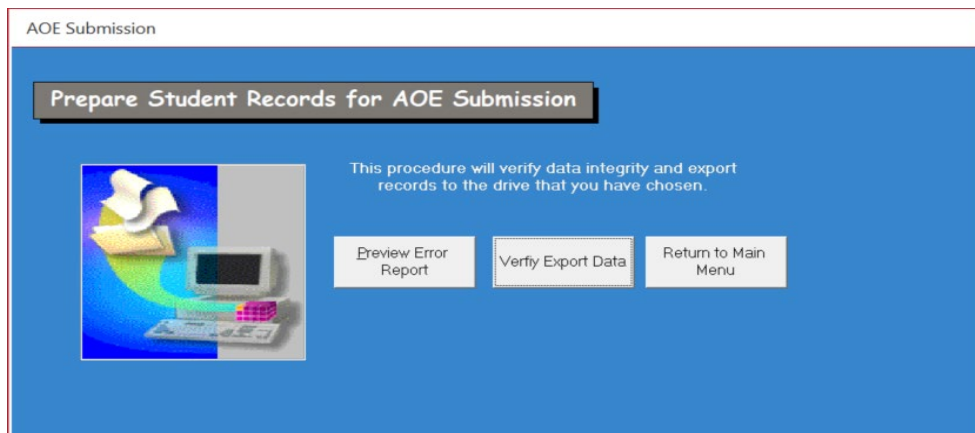
Figure 12: Graphical user interface, application. Buttons to preview error report and verify export data.

Export 12/1/2023 Records

To create a secure file transfer file to send to the AOE for the December 1st Child Count, click the "Export 12/1/2023 Records – Due 12/15/2023" button on the main menu. You will see the above screen.

Export 6/30/2025 Records

To create a secure file transfer file to send to the AOE for the June 30th Child Count, click the "Export 6/30/2025 Exited Records – Due 7/15/2025" button on the main menu. You will see the above screen.

Verify/Export Data

Before exporting the data file (for AOE submission) the software application will execute a series of data checks. If errors are found, the user will see the following messages:
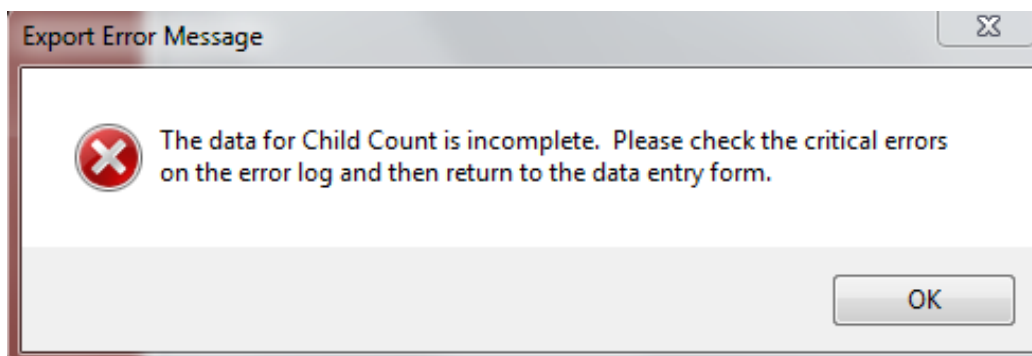
Figure 13: Microsoft error message that there are critical errors.

The program will generate an error log, like the one pictured on the next page, listing errors identified by the program. The program will not create a file for submitting until the user has corrected the errors identified as "critical". Other edit checks identify data which falls out of normal patterns and may generate inquiries from AOE staff but will not prevent export.

Once the critical errors are cleared, you may click "Export 12/1/2024 Records – Due 12/15/2025" to export your data via secure file transfer.

Figure 14: Graphical user interface, application. Error descriptions.

When no critical errors are identified, if non-critical errors remain, the following message will be displayed.

Figure 15: Microsoft check error log message. It reads "There are errors. Would you like to check the error log?" There are two options, yes or no.

If you have reviewed the non-critical errors and are satisfied with the data as-is, you may click "No" when asked to look at the error log, and the data file will be copied to the C:\ drive for submission to AOE.

Figure 16: Graphical user interface, application. Contact information asking for name and phone number.

Contact Information

Enter name and telephone number of the person the AOE Child Count team may contact if we have questions concerning the submitted data. You must enter contact information to create a secure file transfer file for the AOE.

Create Reports

Use the buttons included in this section to print any of the reports available. The reports allow different configurations so that you may print them sorted in a way that is best for you. A screen similar to the one below will appear for many of the reports. Use the drop down boxes to determine how you would like your report set up.

Figure 17: Graphical user interface, application. I.E.P. Due Date report form.

IEP Due Date Report

Report of students whose last IEP date falls within a period determined by the user.

Last Most Recent Eval Date Report

Report lists students whose last evaluation falls within a period determined by the user.

Students by Primary Disability

Report of students by each primary disability.

Students by Case Manager

Report of students by each case manager.

Students by School

Report of students by each facility.

Summary Reports

Report of active students by the above categories, or a report of exited students.

APPENDIX A: Importing an Excel File

Excel Import Table Constraints

Note: Column order must be as appears below.

Field Name	Start	Width	Type
PERMNUMBER	Number(Long)	7	Assigned by VTAOE.
LNAME	Text	36	A-Z, "-". No apostrophes. Upper Case only.
FNAME	Text	20	A-Z, "-". No apostrophes. Upper Case only.
MNAME	Text	20	A-Z, "-". No apostrophes. Upper Case only. (May be blank.)
POSTNAME	Text	3	A-Z, "-". No apostrophes. Upper Case only. (May be blank.)
DOB	Date		mm/dd/yyyy
EDULVLNO	Text	2	Grade Level. See EDULVLNO tab.
GENDER	Text	1	"M" or "F"
DSTID	Text	4	Town District of Residence. See DSTID tab.
CASEMANAGER	Text	3	2 or 3 letter initials
LNGNO	Text	2	Language. See LNGNO tab.
ORGID	Text	5	Supervisory Union. See ORGID tab.
CCORGID	Text	6	School/Facility. See CCORGID tab.
CUSNO	Text	1	Custody See CUSNO tab.
DIS1NO	Text	2	Primary Disability See DISNO tab.
DIS2NO	Text	2	Secondary Disability See DISNO tab. (May be blank.)
AUTNO	Text	1	Autism Spectrum. See AUTNO tab.
ADD	Text	1	"Y" or "N"
INITEVAL	Date		mm/dd/yyyy (May be blank.)
MOSTRECEVAL	Date		mm/dd/yyyy
IEPMEETINGDATE	Date		mm/dd/yyyy
MULTIYEARPLAN	Text	1	"Y" or "N"
CHCNO	Text	2	Child Count Funding Category. See CHCNO tab.
PLCNO	Text	2	Educational Environment/Placement. See PLCNO tab.
EXTNO	Text	1	Exit Reason. See EXTNO tab. (May be blank.)
EXITDATE	Date		mm/dd/yyyy (Must be blank if EXTNO is blank.)
ETHNO	Text	1	Ethnicity. "1" or "2". See ETHNO tab.

Field Name	Start	Width	Type
RACE_AMI	Text	1	American Indian or Alaska Native. "Y" or "N". At least one RACE field must be "Y" .
RACE_ASI	Text	1	Asian. "Y" or "N". At least one RACE field must be "Y" .
RACE_AFA	Text	1	Black or African American. "Y" or "N". At least one RACE field must be "Y" .
RACE_NAT	Text	1	Native Hawaiian or Other Pacific Islander. "Y" or "N". At least one RACE field must be "Y" .
RACE_WHT	Text	1	White. "Y" or "N". At least one RACE field must be "Y" .
ALTORGNAME	Text	55	A-Z, punctuation allowed. (May be blank.)
ALTORGADDRESS1	Text	55	A-Z, punctuation allowed, 0-9. (May be blank.)
ALTORGCITY	Text	55	A-Z, punctuation allowed. (May be blank.)
ALTORGSTATE	Text	2	A-Z. (May be blank.)
ALTORGZIP	Text	11	0-9, "-". (May be blank.)
NOTES	Text	255	All keyboard characters allowed.
PARTC	Text	1	"Y" OR "N"
PRIMARYCONTACTRIGHTS	Text	1	Parental Contact Rights. "Y" or "N".
PCRNO	Text	2	Parental Contact Role. See PCRNO tab.
PRIMARYCONTACTNAME	Text	70	A-Z, punctuation allowed.
PRIMARYCONTACTADDRESS	Text	55	A-Z, punctuation allowed, 0-9.
PRIMARYCONTACTCITY	Text	55	A-Z, punctuation allowed.
PRIMARYCONTACTSTATE	Text	2	A-Z.
PRIMARYCONTACTZIP	Text	11	0-9, "-".
PRIMARYCONTACTPHONE	Text	12	0-9, no punctuation.
COORDSERVPLAN	Text	1	Coordinated Service Plan. "Y" OR "N".
DDQUAL	Text	1	Developmental Delay Qualifying Domain. See DDQUAL tab.
ProgressMonitorMethod	Text	1	EEE progress monitoring methods. See MON tab.
EEE_EntryDate	Date		mm/dd/yyyy. EEE entry date.
OutcomeA_EntryScore	Text	1	Outcome A entry score. See OUT tab.

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Field Name	Start	Width	Type
OutcomeB_EntryScore	Text	1	Outcome B entry score. See OUT tab.
OutcomeC_EntryScore	Text	1	Outcome C entry score. See OUT tab.
EEE_ExitDate	Date		mm/dd/yyyy. EEE exit date.
OutcomeA_ExitScore	Text	1	Outcome A exit score. See OUT tab.
OutcomeB_ExitScore	Text	1	Outcome B exit score. See OUT tab.
OutcomeC_ExitScore	Text	1	Outcome C exit score. See OUT tab.
OutcomeA_ProgressExit	Text	1	"Y" or "N." Outcome A progress at exit.
OutcomeB_ProgressExit	Text	1	"Y" or "N." Outcome B progress at exit.
OutcomeC_ProgressExit	Text	1	"Y" or "N." Outcome C progress at exit.

This is what your file will look like before importing.
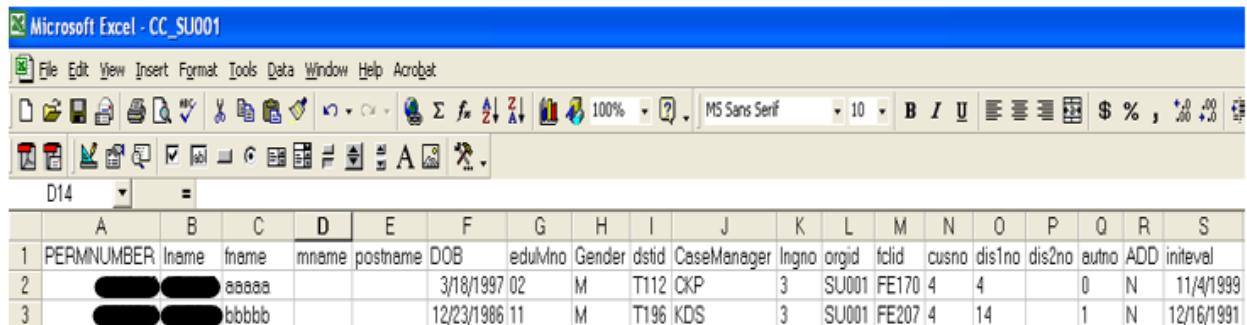
Figure 18: Excel sample screen shot

APPENDIX B: Importing a Comma Delimited File

Comma Delimited Import Table Constraints

Note: Column order must be as appears below. All fields must have double quotes around data.

Field Name	Data Type	Field Size	Acceptable Values
PERMNUMBER	Number(Long)	7	Assigned by VTAOE.
LNAME	Text	36	A-Z, "-". No apostrophes. Upper Case only.
FNAME	Text	20	A-Z, "-". No apostrophes. Upper Case only.
MNAME	Text	20	A-Z, "-". No apostrophes. Upper Case only. (May be blank.)
POSTNAME	Text	3	A-Z, "-". No apostrophes. Upper Case only. (May be blank.)
DOB	Date		mm/dd/yyyy
EDULVLNO	Text	2	Grade Level. See EDULVLNO tab.
GENDER	Text	1	"M" or "F"
DSTID	Text	4	Town District of Residence. See DSTID tab.
CASEMANAGER	Text	3	2 or 3 letter initials
LNGNO	Text	2	Language. See LNGNO tab.
ORGID	Text	5	Supervisory Union. See ORGID tab.
CCORGID	Text	6	School/Facility. See CCORGID tab.
CUSNO	Text	1	Custody See CUSNO tab.
DIS1NO	Text	2	Primary Disability See DISNO tab.
DIS2NO	Text	2	Secondary Disability See DISNO tab. (May be blank.)
AUTNO	Text	1	Autism Spectrum. See AUTNO tab.
ADD	Text	1	"Y" or "N"
INITEVAL	Date		mm/dd/yyyy (May be blank.)
MOSTRECEVAL	Date		mm/dd/yyyy
IEPMEETINGDATE	Date		mm/dd/yyyy
MULTIYEARPLAN	Text	1	"Y" or "N"
CHCNO	Text	2	Child Count Funding Category. See CHCNO tab.

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Field Name	Data Type	Field Size	Acceptable Values
PLCNO	Text	2	Educational Environment/Placement. See PLCNO tab.
EXTNO	Text	1	Exit Reason. See EXTNO tab. (May be blank.)
EXITDATE	Date		mm/dd/yyyy (Must be blank if EXTNO is blank.)
ETHNO	Text	1	Ethnicity. "1" or "2". See ETHNO tab.
RACE_AMI	Text	1	American Indian or Alaska Native. "Y" or "N". At least one RACE field must be "Y" .
RACE_ASI	Text	1	Asian. "Y" or "N". At least one RACE field must be "Y" .
RACE_AFA	Text	1	Black or African American. "Y" or "N". At least one RACE field must be "Y" .
RACE_NAT	Text	1	Native Hawaiian or Other Pacific Islander. "Y" or "N". At least one RACE field must be "Y" .
RACE_WHT	Text	1	White. "Y" or "N". At least one RACE field must be "Y" .
ALTORGNAME	Text	55	A-Z, punctuation allowed. (May be blank.)
ALTORGADDRESS1	Text	55	A-Z, punctuation allowed, 0-9. (May be blank.)
ALTORGCITY	Text	55	A-Z, punctuation allowed. (May be blank.)
ALTORGSTATE	Text	2	A-Z. (May be blank.)
ALTORGZIP	Text	11	0-9, "-". (May be blank.)
NOTES	Text	255	All keyboard characters allowed.
PARTC	Text	1	"Y" OR "N"
PRIMARYCONTACTRIGHTS	Text	1	Parental Contact Rights. "Y" or "N".
PCRNO	Text	2	Parental Contact Role. See PCRNO tab.
PRIMARYCONTACTNAME	Text	70	A-Z, punctuation allowed.
PRIMARYCONTACTADDRESS	Text	55	A-Z, punctuation allowed, 0-9.
PRIMARYCONTACTCITY	Text	55	A-Z, punctuation allowed.
PRIMARYCONTACTSTATE	Text	2	A-Z.

Field Name	Data Type	Field Size	Acceptable Values
PRIMARYCONTACTZIP	Text	11	0-9, "-".
PRIMARYCONTACTPHONE	Text	12	0-9, no punctuation.
COORDSERVPLAN	Text	1	Coordinated Service Plan. "Y" OR "N".
DDQUAL	Text	1	Developmental Delay Qualifying Domain. See DDQUAL tab.
ProgressMonitorMethod	Text	1	EEE progress monitoring methods. See MON tab.
EEE_EntryDate	Date		mm/dd/yyyy. EEE entry date.
OutcomeA_EntryScore	Text	1	Outcome A entry score. See OUT tab.
OutcomeB_EntryScore	Text	1	Outcome B entry score. See OUT tab.
OutcomeC_EntryScore	Text	1	Outcome C entry score. See OUT tab.
EEE_ExitDate	Date		mm/dd/yyyy. EEE exit date.
OutcomeA_ExitScore	Text	1	Outcome A exit score. See OUT tab.
OutcomeB_ExitScore	Text	1	Outcome B exit score. See OUT tab.
OutcomeC_ExitScore	Text	1	Outcome C exit score. See OUT tab.
OutcomeA_ProgressExit	Text	1	"Y" or "N." Outcome A progress at exit.
OutcomeB_ProgressExit	Text	1	"Y" or "N." Outcome B progress at exit.
OutcomeC_ProgressExit	Text	1	"Y" or "N." Outcome C progress at exit.

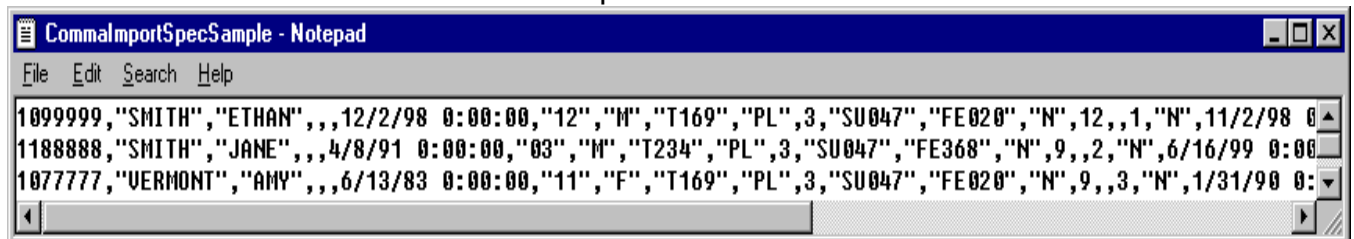This is what the file will look like before import.

Figure 19: CSV sample screen shot.

APPENDIX C: Definitions – Data Fields

ADD/ADHD: The value "Yes" (Y) for students who are receiving special education and have a diagnosis as ADD or ADHD.

Autism Spectrum: The diagnosis for students who are receiving special education and have a diagnosis on the Autism Spectrum. Please select from the list of acceptable values given. If you have any questions concerning how to complete the Autism Spectrum field, please refer to "*Frequently Asked Questions*" in this packet, or contact Cassidy Canzani at Cassidy.Canzani@vermont.gov. Please refer to page **Error! Bookmark not defined.** for code definitions.

Birth date: The student's date of birth in mm/dd/yyyy format.

Case Manager: The initials of the special educator who has been designated on the IEP as the IEP manager. Acceptable values include A through Z with a maximum length of 3 characters.

Child Count Category: The appropriate funding category for this student, as certified on the Assurance Form. Select from the list of values given. Please refer to page 23 for code definitions.

Coordinated Services Plan: a plan designed to coordinate the Educational and Human Services for children with high needs.

Custody Status: Select the appropriate custody status for this student. Please refer to page 25 for code definitions.

Educational Location: The name of the school, program, or center that the student attends. Please select from the list given. Some selections may ask you to add the name of the school if it is an alternative placement.

Ethnicity: The student's ethnicity, whether or not of Hispanic or Latino origin. Select from the list of values given.

Exit Date: The date in mm/dd/yyyy format that the student exited from special education and stopped receiving special education services.

Exit Code (Reason): The most appropriate reason why the student is no longer receiving special education services. Select from acceptable list of values given.

First Name: The student's first name to a maximum of 20 characters. Acceptable values include characters A through Z, "-". No apostrophes.

Gender: The student's gender. Acceptable values include male (M) or female (F).

Generation Code: The student's generation, e.g. II or Jr., to a maximum of 3 characters. Acceptable values include A through Z.

Grade: The student's appropriate grade placement. Select from the list of values given. Please refer to page 24 for code definitions.

IEP Meeting Date: The date of the meeting at which the most recent IEP was completed. Format mm/dd/yyyy.

Initial Evaluation Date: Enter the date of the meeting at which the initial eligibility was decided. Format mm/dd/yyyy.

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Last Name: The student's last name to a maximum of 36 characters. Acceptable values include characters A through Z, "-". No apostrophes. Values must be in Upper Case only.

Middle Name: The student's middle name to a maximum of 20 characters. Acceptable values include A through Z, "-". No apostrophes.

Most Recent Evaluation: The date of the meeting at which eligibility was decided. (Do not enter the date that the next evaluation is due.) Format mm/dd/yyyy.

Multi-year Plan: Select Y (yes) or N (no) to indicate whether or not the student has a multi-year plan.

Placement: Select the educational environment (i.e., placement category) that best indicates the setting in which the student has been placed by his or her IEP/ISP for educational services. Educational environments are defined for two age groups: Ages 3 to 5 in Early Childhood Special Education and Ages 5-in-K to 21. **Please remember that all educational environments must be aligned with the child's age as of December 1, 2023**. The educational environment is determined at the time each student's IEP/ISP is written.

Primary Disability: The primary disability category (as defined in 2361 and 2362.1 of the Vermont Agency of Education Special Education Regulations) that was identified in the evaluation report. Please refer to page 23 for code definitions.

Primary Language: The primary language of the parent, legal guardian, or adult student. This indicates what language the Parental Rights should be in when presented to the parent, etc. Select from the list of values given.

Race: The appropriate race for the student, regardless of whether or not the student is of Hispanic origin. Select from the list of values given.

Secondary Disability: If applicable, a secondary disability category (as defined in 2361 and 2362.1 of the Vermont Agency of Education Special Education Regulations) that was identified in the evaluation report.

Student ID #: Unique 7-digit number assigned to each Vermont student by the Agency of Education. Districts cannot enter information into this field. Once the child count is verified, the districts ID numbers for each student. If a district needs an identification number for a student for paperwork purposes, please contact the AOE Child Count team at AOE.ChildCountInfo@vermont.gov.

Town: The name of the town that is educationally responsible for the student. Select from the list of values given.

APPENDIX D: Data Field Code Value

DISABILITY

Code	Disability Description
1	Learning Impairment
2	Hard of Hearing (IEPs before 7/1/2013)
3	Deaf (IEPs before 7/1/2013)
4	Speech or Language Impairment
5	Visual Impairment
6	Emotional Disturbance
7	Orthopedic Impairment
8	Other Health Impairment
9	Specific Learning Disability
10	Deaf-Blindness
11	Multiple disabilities
12	Developmental Delay
13	Traumatic Brain Injury
14	Autism Spectrum Disorder
15	Hearing Loss

CHILD COUNT CATEGORY

Code	Child Count Category
2	Receiving Services on Services Plan (ISP)
3	Unilateral Placement, No Services
4	IDEA-B (age 3-21)
6	IEP Paperwork out of compliance
7	ISP Paperwork out of compliance

EXIT REASONS

Code	Exit Reasons
1	Grad with Regular High School Diploma
2	Grad with a Certificate
3	Reached Maximum Age
4	Dropped Out
5	Transferred to Regular Education
6	Died
7	Moved, known to be continuing
9	Revocation of consent

PLACEMENT

Code	Placement Description
1	Ages 6 to 21: Homebound/Hospital
3	Ages 6 to 21: Correctional Fac-UNDUPLICATED
7	Ages 6 to 21: Inside Reg Classroom < 40% of time
8	Ages 6 to 21: Inside Regular Classroom at least 80% of time
10	Ages 6 to 21: Inside Reg Class 40% to 79% of time
19	Ages 6 to 21: Resident Facility - Public or Private

VERMONT
AGENCY OF EDUCATION

Code	Placement Description
20	Ages 6 to 21: Separate School: Public or Private
24	Ages 3 to 5: Not Attending SPED Prog; Services at home
25	Ages 3 to 5: Not Attending SPED Prog; Services at service provider location
26	Ages 3 to 5: In SPED Prog; Separate Class
27	Ages 3 to 5: In SPED Prog; Residential Facility
28	Ages 3 to 5: In SPED Prog; Separate School
29	Ages 3 to 5: Attends Reg EC Prog >10 hrs/wk and receives majority of service hrs in Reg EC Prog
30	Ages 3 to 5: Attends Reg EC Prog >10 hrs/wk and receives majority of service hrs in other location
31	Ages 3 to 5: Attends Reg EC Prog <10 hrs/wk and receives majority of service hrs in Reg EC Prog
32	Ages 3 to 5: Attends Reg EC Prog <10 hrs/wk and receives majority of service hrs in other location

GRADES

Code	Grade
EE	Early Education
KP	Kindergarten Part-time
KF	Kindergarten Full-time
01	1st Grade
02	2nd Grade
03	3rd Grade
04	4th Grade
05	5th Grade
06	6th Grade
07	7th Grade
08	8th Grade
09	9th Grade
10	10th Grade
11	11th Grade
12	12th Grade
AW	Adult Without a Diploma

LANGUAGE

Code	Language
1	Cambodian
2	Chinese
3	English
4	Vietnamese
5	French
6	German
7	Spanish
8	Russian
9	Other

CUSTODY STATUS

Code	Custody Status
1	Parent(s)
2	Legal Guardian
3	Self (over 18)
4	DCF
5	Another State

PRIMARY CONTACT ROLE

Code	Primary Contact Role
1	Parent
2	Adult Student
3	DCF
4	Ed. Surrogate
5	Foster Parent
6	Guardian