

# Special Ed Program Monitoring Timelines



## SY2020-2021 Cyclic Monitoring Requirements

January 15 <sup>th</sup> Submissions Due	March 15 <sup>th</sup> Submissions Due
<p><b>Annual Date Reviews</b></p> <ul style="list-style-type: none"> <li>IEPs reviewed annually (defined as 365 days)</li> <li>Triennial Evaluations completed every 3 years (defined as 1095 days)</li> </ul>	<p><b>Child Find Activities</b></p> <ul style="list-style-type: none"> <li>Indicator 11 Data Collection Form</li> <li>Meeting Notices verifying 60-day timeline has been met</li> <li>Form 4 required for any delay in meeting 60-day timeline</li> </ul> <p>Submissions includes ALL initial evaluations completed July 1<sup>st</sup> – March 1<sup>st</sup> of the current school year.</p>
<p><b>Discipline Policy Review</b></p> <ul style="list-style-type: none"> <li>Districtwide Discipline Policies</li> <li>Manifestation Determination Policies</li> </ul>	<p><b>Post-Secondary Transition Plans</b></p> <ul style="list-style-type: none"> <li>Data collection sheet for Ind 13</li> <li>Post-secondary Transition Plans</li> <li>Summary of Performance docs</li> </ul> <p>Submission includes a sampling of 10 post-secondary transition plans developed July 1<sup>st</sup> – March 1<sup>st</sup> of the current school year.</p>
<p><b>Special Ed Policies and Procedures</b></p> <ul style="list-style-type: none"> <li>Special Educator Handbook</li> <li>Paraprofessional Handbook</li> <li>Evaluation Procedures</li> <li>Special Education Policies</li> </ul>	<p>All cyclic monitoring submissions and reviews are conducted within the AOE's Grants Management System.</p>

Special Education program monitoring activities open annually in late September with LEA submissions due in January and March. AOE reviews are conducted February through May with LEA notifications/close-outs disseminated during the summer months.

### Contact Information:

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